

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #011

June 3, 2019

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Fort Frances Museum on June 3, 2019 from 10:30 a.m. to 11:16 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Doug Brown – CAO, Jason Kabel - Community Services Division Manager

1 CALL TO ORDER (Session #011)

A. Hallikas - Chair, called the meeting to order at 10:27 a.m.

2 APPROVAL OF AGENDA (Call for Non-Agenda Items)

- Approved as circulated.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

R. Wiedenhoeft declared a conflict with item 6.1 as his son is an employee with the Town.

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - Tuesday, May 21, 2019 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

- NIL

6 NEW BUSINESS

6.1 Staff Discounts - The Committee recommends the following in the essence of promoting a healthy lifestyle for its valued employees:

1) All Town of Fort Frances staff are eligible for a 25% discount off individual memberships at the Memorial Sports Centre.

2) Any Town of Fort Frances staff member who instructs fitness or pool classes is eligible for a complimentary membership.

6.2 Rainy Lake Gymnastics Club Agreement - The Committee recommends entering into an agreement with the Rainy Lake Gymnastics Academy to operate in the Memorial Sports Centre Auditorium as attached.

- 6.3 Policy Review - Facility Rental Policy - The Committee recommends to Mayor and Council to endorse the amended Facility Rental Policy with the modification to the Marina section to read 'boat space rented'.
- 6.4 NEW POLICY - Membership & Programs Policy - The Committee recommends to Mayor & Council to adopt the policy as presented.
- 6.5 NEW POLICY - Accounts Receivable Policy - The Committee recommends to have the Treasurer review the policy to determine if it would be appropriate to include in the existing collections policy.
- 6.6 Marina Docks - Rick Wiedenhoeft - verbal - It was discussed that the West Marina ramp leading to the docks is scheduled to be repaired the week of June 17th.

7 NON-AGENDA ITEMS
- NIL

8 INFORMATION

- 8.1 Next Meeting Date - Monday, June 17, 2019 - Memorial Sports Centre '52 Canadians Meeting Room

9 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 11:16 a.m.

A. Hallikas, Executive Committee Chair

J. Kabel, Manager of Community Services