

April 27, 2016

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: **Award Tender 16-OF-09 – 3-Year Term – Sanitary Sewer Cleaning & CCTV inspection Program**

During the week of March 28, 2016, the Town advertised for a Tender Call for the above stated work with the tender closing on Tuesday, April 26, 2016. Advertisements were placed in the Fort Frances Times and on the Town's website.

Three hardcopy (3) tender packages were distributed to contractors with (6) contractors submitting tender bids. One must assume that 3 tender packages were obtained from the Town's website;

<b>Contractor</b>	<b>Price (HST extra )</b>
Aqua Jet	\$ 268,915.60
Roto-Rooter	\$ 206,538.00
Ray Bateman Enterprises	\$ 186,826.16
Cambrian Vacuum Corporation	\$ 213,680.00
Wessuc	\$ 222,281.60
Underground Pipe Inspectors	\$ 236,106.00

In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. There were no mathematical errors with the tender bids submitted. However, the tender bids submitted by Ray Bateman Enterprises and Roto-Rooter didn't contain a bid bond. As a result in accordance with the Town's procurement policy schedule "B" this tender bid is automatically rejected.

Please find attached an administration report prepared by Trisha Law, GIS expert outlining all the pertinent information in regards to tender submission. The lowest compliance tender bid is from Cambrian Vacuum Corporation out of Thunder Bay, Ontario at a cost of \$213,680.00 excluding HST. In 2016 the net cost to the Town is \$72,466.35 where 5972 meters will be cleaned and inspected. These expenditures are funded out of the sanitary sewer operating budget.

It is recommended by the Operations & Facilities Executive Committee that the following be approved:

- Award Tender 16-OF-09 - (3) three year Sanitary Sewer Cleaning & CCTV Inspection Program to Cambrian Vacuum Corporation for \$213,680.00 which excludes HST.
- That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,  
Operations & Facilities Division

A handwritten signature in cursive script that reads "Doug Brown".

Doug Brown, P. Eng.  
Operations & Facilities Manager

**Council approval of this report will ensure the following:**

- 1) Award Tender 16-OF-09 – (3) three year Sanitary Sewer Cleaning & CCTV Inspection Program to Cambrian Vacuum Corporation for \$213,680.00 which excludes HST.
- 2) That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

April 26, 2016.

Report To: Doug Brown, O&F Manager

From: Trish Law, GIS Expert

**SUBJECT: Three-Year Sanitary Sewer Cleaning and CCTV Inspection Program Tender 16-OF-09**

For the Three-Year Sanitary Sewer Cleaning and CCTV Inspection Program Tender (16-OF-09), the successful company will clean and CCTV inspect specified sanitary sewer mains and manholes at various locations throughout the Town. Each main and manhole inspected will also be given a condition rating from A - F, with A meaning in excellent shape to F meaning need immediate repair. For 2016 approximately 5972m of sanitary main are to be inspected, 5924m in 2017 and 6024m in 2018. Tender 16-OF-09 closed at 2pm on Tuesday April 26, 2016. At that time, there were six bids that had been received.

Tender Bid Received From	Location	Year(s)	Cost
Aqua Jet	Winnipeg, MB	2016	\$84530.56
		2017	\$85531.00
		2018	\$98854.00
		total (no HST)	\$268915.56
Roto-Rooter	Winnipeg, MB	2016	\$65838.20
		2017	\$68351.40
		2018	\$72348.40
		total (no HST)	\$206538.00
Ray Bateman Enterprises	Winnipeg, MB	2016	\$58791.24
		2017	\$52071.96
		2018	\$65962.96
		total (no HST)	\$186826.16
Cambrian Vacuum Corp.	Thunder Bay, ON	2016	\$71213.00
		2017	\$70721.00
		2018	\$71746.00
		total (no HST)	\$213680.00
Wessuc	Brandford, ON	2016	\$74079.56
		2017	\$73564.52
		2018	\$74637.52
		total (no HST)	\$222281.60

Underground Pipe Inspectors	Calgary, AB	2016	\$75692.00
		2017	\$78126.00
		2018	\$82288.00
		total (no HST)	\$236106.00

After reviewing all documents submitted, the tenders from Roto-Rooter and Ray Bateman Enterprises were discarded due to non-submittal of a bid deposit or bid bond. No other irregularities were found. As seen in the table, the lowest qualifying bid was from Cambrian Vacuum Corporation. Cambrian has worked for the Town in the past, with the work completed back in 1995, 1997 and 2002 being in compliance with the requested specifications. I recommend the tender being awarded to Cambrian.

Respectively Submitted,



Trisha Law, MGIS  
GIS Expert