

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 44

January 17th, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on January 17th, 2017 from 12:04 p.m. to 1:15 p.m.

PRESENT: Mayor R. Avis; Councillor K. Perry; Councillor W. Brunetta; Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO; L. Lindberg, Treasurer; K. Lawson, Secretary

REGRETS:

1. **Call to Order 12:04 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - Refer to Item 8**
3. **Disclosure of pecuniary interest and the general nature thereof - none were identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 43 dated January 3rd, 2017.

Brunetta-Ryan: Approved as presented.

CARRIED

5. **In-Camera - none were presented**

6. **Items Referred from Council**

- 6.1 Heart of the Continent Partnership Financial Request.
- committee recommended supporting the Heart of the Continent Partnership voluntary annual dues with a payment in the amount of \$150.00.
- 6.2 Fort Frances Chamber of Commerce Tourism Advertising Grant.
- a lengthy discussion was held. Mr. Brown provided additional information for the Committee's reference. Committee recommended that the request from the Chamber for their 2017 Tourism Advertising Grant in the amount of \$8,500.00 be forwarded to the budget process for consideration.

7. **New Business**

- 7.1 Atikokan Town Council Resolution - Service Ontario Office.
- committee recommended that Council support the resolution passed by the Town of Atikokan respecting the operation of the Service Ontario office in Atikokan.
- 7.2 POA Write-Off Request.
- committee recommended approval of the write-off of the Provincial Offences accounts receivables in the amount of \$127,235.89 which have been deemed as uncollectable.

8. **Non-agenda Items**

- 8.1 Treasurer's Report - Council/Corporate Annual Memberships.
-committee recommended approving 2017 memberships for Ontario Good Roads Association (OGRA) and the Association of Municipalities of Ontario (AMO).
- 8.2 Treasurer's Report - Treasury Photocopier Replacement.

- committee recommended authorizing a 60 month direct replacement lease with Wilson's Business Solutions for a Sharp MX-M654N digital photocopier for the Finance Department.

9. Information - none

10. Adjourn 1:15 p.m. / Next Meeting Date - February 7, 2017

Executive Committee Chair

D. Brown, CAO