

Date: January 4th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: December Activities for By-Law Enforcement Department.

Please see the below information for the month of December activities for this department.

Operational Constraints

- Currently, 1 Officer in office.

December 2021

Animal Pound Statistics

Impounded Dogs	1
Impounded Cats	2
After Hours Visits	0
Total Shelter Visits for Month	14

Monthly Parking Statistics

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	125

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Kiss N Ride Enforcement.
- Parking Enforcement.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management COVID-19 (Omicron) Provincial Response & Weekly Meetings.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Single Use Plastics Advertising & Request to Extend Deadline.
- Preparing for Annual By-Law OPP Memorandum Review.
- Request from Best for Kitty.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	2
Traffic By-Law (Includes Inquiries)	4
Animals (Includes Inquiries)	8
Business Licensing (Includes Inquiries)	10
Property Standards (Includes Landlord/Tenant & Grass Cutting)	6
Taxi (Includes Inquiries)	6
Off-Road Vehicles By-Law (Includes Inquiries)	1
Moving Permits (Includes Inquiries)	0
Smoking By-Law & Cannabis (Includes Inquiries)	0
Heavy Trucks (Includes Inquiries)	3
Waste Management (Includes Asselin Forms)	8
Fences (Includes Inquiries & Pools)	0
COVID Legislation/Vaccination	3
OPP Call Outs/Questions	2
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	0
Noise Issues (Includes Inquiries)	3
Fire Issues (Includes Inquiries)	3
Sign By-Law (Includes Inquiries)	0
Single Use Plastics (Includes Inquiries)	6
Snow (Issues & Inquiries)	6
Snowmobile By-Law (Includes Inquiries)	5
TOTAL CALLS FOR SERVICE	76

Respectfully submitted,

Original Signed By

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