

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 040

January 16, 2017

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on January 16, 2017 from 10:30 a.m. to 11:58 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

#### **1 CALL TO ORDER (Session # 040)**

W. Brunetta called the meeting to order at 10:34 a.m.

#### **2 APPROVAL OF AGENDA (Call for non-agenda items)**

- An informational item was added; 9.2 MSC Staffing.

#### **3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

#### **4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee - January 3, 2017 - the minutes were accepted as amended to include Councillor Albanese as sending his regrets instead of as an attendee.

#### **5 ITEMS REFERRED FROM COUNCIL**

- NIL

#### **6 NEW BUSINESS**

6.1 Handivan Tender #16-CS-16 Results - The Committee recommended to Mayor & Council to award the Handivan Tender #16-CS-16 to Crestline Coach Limited for an actual cost to the Town of \$86,085.45 (tax included). The 2016 approved capital budget for the purchase was \$85,000.

6.2 2017 Community Services Budget Summary - The 11 Community Services cost centres were summarized for the benefit of the new CSEC members with questions & answers throughout. No recommendation to Council was necessary.

**7 NON-AGENDA ITEMS**  
- NIL

**8 IN-CAMERA**  
- NIL

**9 INFORMATION**

9.1 Next Meeting - February 6, 2017

9.2 MSC Staffing - It was noted that the CS Division received and accepted the resignation of Bill Tetreault, MSC Facility attendant on January 13, 2017.

**10 CLOSING**

There being no further matters before the committee at this time, the meeting was closed by W. Brunetta at 11:58 a.m.

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W. Brunetta, Executive Committee Chair

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J. Kabel, Manager of Community Services