

## TOWN OF FORT FRANCES

MINUTES

SESSION NO. #11

May 19, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 19, 2015 from 12:00 p.m. to 12:35 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Aaron Petrin, HR Manager, Dawn Galusha, Deputy Treasurer and Laurie Witherspoon, Treasurer

REGRETS: Councillor Paul Ryan

### **1 Call to Order**

Chair K. Perry called the meeting to order at 12:04 p.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

Mayor Avis declared a conflict of interest on item 4. i) Mayor Roy Avis Forestry Consultation Travel Expenses as those were his expenses.

### **3 Approval of Previous Committee Minutes**

The committee considered the following resolution:

Brunetta-Perry: That the minutes from the previous meeting held on May 5, 2015 be approved as distributed.

CARRIED

### **4 Non-agenda Items**

Mayor Roy Avis Forestry Consultation Travel Expenses - The Committee recommended to approve the travel expense and per diem claims for Mayor Roy Avis in the amount of \$293.22 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.

### **5 In-Camera**

### **6 New Business**

Aaron Petrin, HR Manager WSIB Coverage for Elected Officials - The Committee directed further investigation and comparison to private carrier coverage.

Councillor June Caul NOMA Conference Per Diem & Travel Expense - The Committee recommended to approve the per diem and Travel Expense claims in the total amount of \$518.02 as submitted by Councillor June Caul for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on April 22 - 24, 2015.

M. McCaig, CAO Forestry Consultation Travel Expense - The Committee recommended to approve the travel expense claim for Mark McCaig, CAO in the amount of \$61.00 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.

M. McCaig, CAO Purchase Card Expenses - The Committee recommended to approve the purchase card expenses for Mark McCaig, CAO in the amount of \$62.31 as listed in this report.

**7 Items Referred from Council**

Rainy River Vet Services Committee - The Committee recommended to to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 to support the request from the Rainy River Vet Services Committee.

LaVerendrye General Hospital Auxiliary Donation Request - The Committee recommended to receive the LaVerendrye General Hospital Auxiliary financial request for their Rock'n for a Reason fundraising event taking place May 22nd & 23rd, 2015 at the Fort Frances Chamber of Commerce Business & Community Expo. Further, that Council Members be encouraged to make individual pledges for an auxiliary volunteer or local celebrity.

**8 Outstanding Items**

Couchiching Sewer and Water Agreement Signage

**9 Information**

Administration & Finance Stats as at April 30, 2015

**10 Adjourn / Next Meeting Date**

Next Meeting Date: Tuesday, June 2, 2015

---

K. Perry, Executive Committee Chair

---

M. McCaig, CAO