



## APPLICATION

Case No.: 2019-09-1-1415674701

# ICIP: Community, Culture and Recreation Stream – Rehabilitation and Renovation Intake

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Expand

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## A) Instructions

The Investing in Canada Infrastructure Program (ICIP) is a cost-shared infrastructure funding program between the federal government, provinces and territories, and ultimate recipients. This program will see more than \$30 billion in combined federal, provincial and other partner funding, under four priority areas, including Community, Culture and Recreation.

### How do I apply?

1. To determine if you are an eligible applicant or your project is eligible for funding refer to the Community, Culture and Recreation funding stream program guidelines.
2. Applicants are required to complete this application form and applicable technical schedule for their project. In addition, municipal applicants are required to submit their asset management plans.
3. Applicants may also be required to submit additional information depending on the project type.
4. An applicant can only submit one application for one project for funding consideration for each funding stream through the Community, Culture and Recreation Program.
5. All applications must be completed electronically and submitted to Grants Ontario. Scanned application forms will not be accepted.

*Note: additional attachments can be uploaded after submitting your application form.*

Fill in all required fields and fields that apply to your proposed project. Failure to complete this form in its entirety may result in the inability to assess the application and the project may be declined.

Late applications will not be accepted.

### How will I know my application was received?

Once the completed application has been submitted, an automated acknowledgement of receipt with a file number will be sent to the organization contact's email that is provided.

### Other important information

Please note that Ontario cannot guarantee funding to all applicants, nor can the province ensure that the total amount requested by successful applicants will be granted. Ontario reserves the right to determine which projects will be nominated for federal approval. Projects selected for federal review and approval will be assessed and prioritized based on program requirements, assessment criteria and the overall demand of funds in the program. All provincially nominated projects are subject to federal review and approvals and may not be approved by the federal government for funding under this program.

## B) Organization Information

This section is automatically populated with your organization's general contact information for all projects in your organization managed by Grants Ontario. This contact is typically the CAO, Treasurer, or Clerk. Please ensure this information is correct. If this information needs to be updated, please access the [Transfer Payment Common Registration System](#) to make changes.

### Organization Information

Organization Name:

[The Town of Fort Frances](#)

Organization Legal Name:

[Corporation of the Town of Fort Frances](#)

Website URL:

[www.fortfrances.ca](http://www.fortfrances.ca)

Type of Organization:

Other

### C) Organization Address Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

#### Business Address

Street Address 1:

[320 Portage Avenue](#)

Street Address 2:

City/Town:

[Fort Frances](#)

Province:

[ON](#)

Postal Code:

[P9A3P9](#)

Country:

[Canada](#)

#### Mailing Address

Street Address 1

[320 Portage Avenue](#)

Street Address 2

City/Town

[Fort Frances](#)

Province

[ON](#)

Postal Code

[P9A3P9](#)

Country

[Canada](#)

### D) Applicant Contact Information

#### Organization Contact Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Salutation:

[mr](#)

First Name:

[Doug](#)

Last Name:

[Brown](#)

Job Title:

[Administrator](#)

Primary Phone Number:

[001-807-2745323](#)

Secondary Phone Number:

[001-807-2745323](#)

Email Address:

[dbrown@fortfrances.ca](mailto:dbrown@fortfrances.ca)

Salutation:

[mrs](#)

First Name:

[Elizabeth \(Lisa\)](#)

Last Name:

[Slomke](#)

Job Title:

[Town Clerk](#)

Primary Phone Number:

[001-807-2745323](#)

Secondary Phone Number:

[001-807-2745323](#)

Email Address:

lslomke@fortfrances.ca

#### Project Contact information

Remove

1) Please include the contact information of at least one representative within your organization who has signing authority for the project. 2) Please also include a primary contact for the project (e.g. Project Lead). The primary contact will receive updates or inquiries about the project and application. 3) If this is a joint project, also include contact information for all partners involved in the project. 4) Use the "add" button to include any additional supporting project-specific contacts (e.g. an alternate contact in case the primary contact is absent).

Primary:



Salutation: \*

Mr.

First Name: \*

Travis

Last Name: \*

Rob

Title: \*

Manager of O&F

Contact Type \*

Applicant

Phone Number (Work): \*

(807) 274-9893

Phone Number (Mobile):

(807) 275-9757

Email Address: \*

trob@fortfrances.ca

Signing  
Authority



#### Project Contact information

Add

Remove

1) Please include the contact information of at least one representative within your organization who has signing authority for the project. 2) Please also include a primary contact for the project (e.g. Project Lead). The primary contact will receive updates or inquiries about the project and application. 3) If this is a joint project, also include contact information for all partners involved in the project. 4) Use the "add" button to include any additional supporting project-specific contacts (e.g. an alternate contact in case the primary contact is absent).

Primary:



Salutation: \*

Mr.

First Name: \*

Adam

Last Name: \*

Mitchell

Title: \*

Asset Management Coordinator

Contact Type \*

Applicant

Phone Number (Work): \*

(807) 274-9893

Phone Number (Mobile):

Email Address: \*

amitchell@fortfrances.ca

Signing  
Authority



### E) Project Information

#### General

Please provide a concise but meaningful description of the asset and work to be completed. Include the nature of the project and asset type. For example, 'Construction of a Community Centre' would be an acceptable line.

**Project Title \***

Revitalization of the Fort Frances Memorial Sports Centre.

**Project Description**

In 3-5 bullets, describe what the main objectives of the project are. (500 characters) \*

- Revitalize our aging Memorial Sports Centre to increase the level of service provided
- Increase the facilities energy efficiency by committing to environmental sustainability and minimize operational costs through infrastructure replacement & design/technology advancements
- Address large capital investment backlog, improve facility usability/functionality
- Address poor mechanical and roof designs and life safety deficiencies
- Enhance surveillance & security through upgrades to IT network

What is the scope of the project? Include all major quantifiable components. (500 characters) \*

Roof replacement, new sprinkler system over one ice surface, major pool renovations and HVAC upgrades, upgrades to supply power, upgrades to ice plant controls and dehumidifier, new squash court floors, new flooring throughout facility as required including skate resistant flooring and gym flooring, replace ice resurfacing machine, miscellaneous concrete repairs, new auditorium entrance flooring, major IT network upgrades, furnace replacements, LED lighting retrofit, facility face-lift.

What are the approximate output(s) that the project will generate(e.g. population and/or communities served)? (500 characters) \*

Revitalization will help to increase community engagement leading to numerous health benefits for our citizens. Increased engagement will result in increased revenue which will allow this facility to more effectively serve our community for years to come. Upgraded systems means less facility down time equaling more revenue and better customer experience.

**Location**

Provide the community in which the project will be located. Additionally, please provide the latitude and longitude of the project.

**Community \***

Fort Frances, Town Of

**Community Latitude \***

48.609900

**Community Longitude \***

-93.395500

**Project Latitude \***

48.611170

**Project Longitude \***

-93.381679

**Environmental Assessment and Development Approvals**

Was your provincial environmental assessment approved? \*

N/A

Please provide details why the provincial environmental assessment is Non Applicable

This is an existing structure that is being refurbished and no changes to environmental impact will occur.

Have you received your federal environmental approval? \*

N/A

Please provide details why the federal environmental approval is Non Applicable

Approval not required, this is a rehabilitation project where we are replacing assets like-for-like.

Are there any other development approvals required? \*

Yes

Please provide a list of the approvals and details below. (250 characters)

Building permits will be required through the Town's Building department.

**Asset Ownership and Operation**

Is this a Joint Project? \*

No

Specify the Ultimate Recipient for the project. \*

Fort Frances, Town Of

If your community is not listed, please select "Not Applicable" and input your Community/Organization name.

What is the primary asset type? \*

Recreation Facility

Will the Ultimate Recipient own the asset? \*

Yes

Will the Ultimate Recipient operate the asset? \*

Yes

### Nature of the project

Indicate the percentage for each of the options. Input "0" for inapplicable fields. Total percentage must equal 100%

New (including reconstruction) % \*

Rehabilitation % \*

Expansion % \*

Other % \*

100%

Total percentage

100%

### Project Characteristics

Is this a multi-purpose facility? \*

Yes

What type of project is this? \*

Recreation facility

The project is community-oriented, non-commercial in nature and open for use to the public. \*

Yes

Project will benefit Indigenous communities not living on reserve. \*

Yes

Indicate the % cost of the project that will benefit Indigenous population not living on reserve.

100.00% \*

This project includes dedicated spaces for tourism infrastructure; provincial or municipal services; for-profit uses; daycare facilities; places of assembly for religious purposes; healthcare facilities or education facilities. \*

Yes

The project advances reconciliation with Indigenous communities. \*

No

The project is for semi-professional or professional sports teams. \*

No

Is the project intended to address Truth and Reconciliation Commission Calls to Action? \*

No

Is the application requesting funding for components related to health or education services? \*

No

Please note that health and education services are ineligible for project funding. Multi-purpose projects could be rescoped to remove components related to health and education.

Does this application include the construction of a new building? \*

No

Please describe the Official Plan designation and/or community/organizational priorities and current zoning of the subject property and include a map identifying the subject lands. Describe how this project is consistent with the municipality's Official Plan and Zoning By-Law. (250 characters) \*

Designated as Recreational, Zoned as Institutional (4.15 of Zoning By-Law). Consistent with the Official Plan under Community Improvement Plans (5.9) which identifies improvement projects under section (5.9.3) New Community Improvement Plan Areas.

Describe how this project meets the objectives of your municipality's Official Plan and include matters such as active transportation, transit supportive policies, and climate change adaptation and mitigation. (250 characters) \*

Section 2.2, A Complete Community, it states the Town will plan its facilities to meet the needs of all citizens and encourage events and activities for all ages. Section 3.4.7 Energy Conservation, the Town will encourage energy conservation measures

The highest published accessibility standard, code, or by-laws in the jurisdiction will be met or exceeded. \*

Yes

The highest published applicable energy efficiency standard in the jurisdiction will be met or exceeded if the project is a building \*

Yes

### Project Schedule

Indicate the percentage of design completed. \*

26-50%

Forecasted Construction/Project Start Date \*

06/01/2020

Forecasted Construction/Project End Date \*

12/31/2024

### F) Project Financials

Please fill in the financial details of your project below.

#### Planning and Professional Fees (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Design and Engineering	\$70,000.00		\$70,000.00
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$70,000.00	\$0.00	\$70,000.00

Comments



**Construction/Procurement** (maximum 5)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Construction/Procurement	\$4,306,500.00	\$0.00	\$4,306,500.00
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$4,306,500.00	\$0.00	\$4,306,500.00

Comments

**Land Acquisition** (maximum 1)

Note: Any Land Acquisition costs are ineligible.

Component *	Eligible Costs	Ineligible Costs *	Total *
	\$0.00		\$0.00

**Other Costs** (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
			\$0.00
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$0.00	\$0.00	\$0.00

Comments

**Total Cost Summary**

Total Eligible Cost	\$4,376,500.00
Total Ineligible Cost	\$0.00
Total Cost	\$4,376,500.00

**Contingency**

Contingency Percentage *	20
Contingency Amount	\$875,300.00
Grand Total Amount	\$5,251,800.00

**Contribution**

Funding Source *	% Contribution *	Funding *
Federal	38.08%	\$1,999,885.44
Provincial	31.73%	\$1,666,396.14
Other	0.00%	\$0.00
Ultimate Recipient	30.19%	\$1,585,518.42
	Total Contribution %	Total Funding Amount
	100.00%	\$5,251,800.00

**Project Completion**

Indicate the percentage for each year. Input "0" for inapplicable years. Total percentage must equal 100%.

Year	% Project Completion *	Federal Funding	Provincial Funding	Ultimate Recipient Funding	Other Funding	Total
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2018-19	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2019-20	44%	\$879,949.59	\$733,214.30	\$697,628.10	\$0.00	\$2,310,791.99
2020-21	11%	\$219,987.40	\$183,303.58	\$174,407.03	\$0.00	\$577,698.01
2021-22	28%	\$559,967.92	\$466,590.92	\$443,945.16	\$0.00	\$1,470,504.00
2022-23	5%	\$99,994.27	\$83,319.81	\$79,275.92	\$0.00	\$262,590.00
2023-24	12%	\$239,986.25	\$199,967.54	\$190,262.21	\$0.00	\$630,216.00
2024-25	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2025-26	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2026-27	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2027-28	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Project Completion % Total

100%

## G) Asset Management Plan

Has the proposed project been determined based on the lifecycle activities prioritized in your municipality's asset management plan? \*

I have an AMP, but this project is not aligned with the lifecycle activities identified in the AMP.

Please explain.

The Town's AMP accounts for roads, bridges, water system, sanitary sewer, storm sewer, machine/equipment, fleet, and social housing. We are currently working on including facilities and parks to our AMP by the 2021 deadline for core infrastructure

Indicate which year the municipality's asset management plan was last updated. \*

2019

The asset management plan is in accordance with the 2012 Building Together: Guide for Municipal Asset Management Plans or with O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? \*

Developed according to O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? \*

Meets all requirements:

July 1, 2021

## H) Duty to Consult

Does the project occur in water, over water, or could alter the course of a waterway? \*

No

Is the project occurring on land that has yet to be developed/disturbed (i.e., clearing of vegetation)? \*

No

## I) Procurement



Will any internal staff be used for labour related to the project? If yes, provincial staff may request further information. \*

No

If you intend to sole source and your project is over \$10M, a business case must be provided. A template will be sent to you.

Will you use a sole source procurement process for this project? \*

No

## J) Risks

Provide risk level and mitigation information for the risks relevant to this project. Please select and identify at least one risk.

Please select all that apply

Project Complexity ☒

Project Readiness ☐

Public Sensitivity ☐

Ultimate Recipient ☐

### Project Complexity

Risk	Level of Risk *
Remote Geographical location	Low

#### Mitigation(250 Characters)

When tendering projects, extra points will be given to contractors from the region who are familiar with the challenges we face living in North Western Ontario.

Risk	Level of Risk *
Unpredictable Weather	Low

#### Mitigation(250 Characters)

The majority of the work will take place indoors.

Risk	Level of Risk *
Technical Nature of Project	Low

#### Mitigation(250 Characters)

Complex aspects of the project have already been designed or in the process of designed. Additional design works will take place through project duration. Tenders will be used to secure competent contractors and tender bids.

Risk	Level of Risk *
Innovation Project/Technologies	Low

#### Mitigation(250 Characters)

New technology must be easy to use and implement. Complexity can add unwanted costs to a project and should be avoided. New technology can have good advantages but must be balanced with price and operational costs.

Risk	Level of Risk *
Interdependent on phases	Low

#### Mitigation(250 Characters)

Must prioritize work flow in order to eliminate a reoccurring issue and eliminate risk of further damage. Must fix roof before addressing water damage, otherwise water will continue causing damage.

Risk	Level of Risk *
Other	N/A

#### Mitigation(250 Characters)

## K) Climate Lens

### Climate Lens

GHG Mitigation and Climate Change Resilience assessments are required only for projects with grand total costs of \$10 million or more.

## L) Community Employment Benefits

### Community Benefits

Community Employment Benefits are only required for projects with grand total costs of \$10 million or more.

## M) Outcomes

Provide at least one immediate outcome to which the project will contribute.

		Add	Remove
Outcome	Outcome Description *		
Immediate Outcome	Improved quality of community, cultural and/or recreation services		
Indicator *	Facility Condition Index		
Value *	Unit of Measure		
28	Percentage		

## N) Declaration / Signing

### Declaration / Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

### Declaration

The Applicant hereby certifies as follows:

- the information provided in this application is true, correct and complete in every respect;
- the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- the Applicant has read and understands the information contained in the Application Form and program guidelines;
- the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting including reporting to the federal government;
- the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- the Applicant is not displacing municipal spending on community, culture and/or recreation infrastructure; and,
- I am an authorized signing officer for the Applicant.

This form must be digitally validated using the "Sign Document" button, and submitted in electronic format only. Scanned and faxed

**application forms will not be accepted.**

**Please validate your application by clicking the validate button before submitting the form back to Grants Ontario.**

## Submission Instructions

Save the completed form and upload it as an attachment to Grants Ontario by the deadline. The business case is intended to gather more detailed information and provide assessment scores on the criticality of the proposed project.

In order to be considered eligible for funding, applicants must complete the schedule in full.

For information on the eligibility requirements and desired outcomes of the Community, Culture and Recreation category, please refer to the Program Guidelines.

## 1.1 Key Issue Description

Please indicate which of the following benefits are anticipated for the community as a result of the proposed project. Where a benefit is selected, provide a description of the issue to be addressed and how the project addresses the issue to achieve the selected benefit.

Mandatory.

Benefit	Details
Improves and/or makes access to and/or increases quality of cultural, recreational and/or community infrastructure for Ontarians, including Indigenous peoples and vulnerable populations?	The Town of Fort Frances is the primary service center to a population of over 12,000 and the Memorial Sports Centre is the main community recreational facility. Since the closure of the Fort Frances pulp/paper mill in 2014 the community has seen a decrease in taxes, lost jobs and the loss of an industrial hub for the region. This has caused great economic hardship on the community and its citizens. This project aims to increase the quality of the town's only recreational facility and the level of service we provide to our citizens and the region for sport and physical well being. This project will increase the quality of services provided to the community by completing major upgrades to the squash courts, common areas and pool facility. If Fort Frances aims to attract new employers with new opportunities it is important that we take care of the facilities that make our community strong. Major infrastructure that has exceeded its useful life will also be replaced during this project greatly improving the overall condition of the facility.

Select all that apply.

Benefit	Details
<input checked="" type="checkbox"/> Reduces the probability of asset failure and/or service interruptions?	The HVAC system is aged and is not designed to meet the current needs and use of this facility. This project will address design issues and upgrade end of life equipment, reducing downtime and improving reliability. The current roof structure has multiple leaks throughout the facility due to asset age. Lengthy service interruptions are common throughout all systems as critical systems and components are at or beyond useful life.

Benefit	Details
<input checked="" type="checkbox"/> Addresses an urgent public safety issue in the facility?	Currently, one of the ice surfaces, due to its age, does not have a sprinkler system in place in case of a fire emergency. Since construction, the Fire and Building Codes have changed making this an important requirement for life safety due to this certain uses or events are limited to ensure patron safety. This project addresses this issue and brings this portion of the building into compliance with applicable codes. Air quality will be addressed with major upgrades to the facilities HVAC systems. The addition of an HRV to the change room area of the old rink will help remove the stale odor air by filtering in fresh air. Network upgrades will allow for better monitoring of the facility and help improve public safety. Currently a large portion of the roof system does not have snow guards. A new roof with the placement of engineered snow guards will prevent snow from falling onto the parking lot greatly reducing the risk to the public.
<input checked="" type="checkbox"/> Reduces lifecycle costs?	This facility has been operated in a cost cutting manner and as a result has a large capital investment backlog. We are set to reach or have already passed the life expectancy of many of our core facility assets. This increases the risk of failure to our many systems within the building and increases the chances of service interruptions at the facility. This project addresses all risk factors and provides upgrades to all aging systems throughout the facility. In addition a Facilities Superintendent position has been added at the facility where he will oversee the strict implementation of a preventative maintenance plan focused on reducing lifecycle costs.
<input type="checkbox"/> Addresses a community need or service-level gap?	
<input checked="" type="checkbox"/> Provides services for vulnerable communities and/or Indigenous Peoples	This facility is the town's largest contributor of recreational sports for our citizens and surrounding First Nations communities. By promoting sports and active living, our citizens can feel empowered and motivated. This facility offers services for Indigenous Peoples that are not available on the surrounding rural reserves. Groups can come together for opportunities of social interaction and sport and be included as part of the community.

## 1.2 Project Asset Type

Please select the asset type(s) your project applies to:

- ☐ Community Centre / Hub
- ☒ Recreation Facility
- ☐ Cultural Facility
- ☐ Other – please specify \_\_\_\_\_



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### 1.3 Project Description

Provide a technical description of the proposed project. This includes outlining the scope of the project and a full description of all the **infrastructure work** to be undertaken. Do not include any benefits of the project in this section. (Maximum 2000 characters)

A lot of this project aims to address the large capital backlog at our Memorial Sports Centre. We are looking at replacing a large portion of the roof structure to address leaks and substandard roof insulation. The replacement of the existing roof systems will include the installation of proper insulation and improvement of roof drainage to mitigate ice formation and promote proper controlled drainage. Currently there is no sprinkler system throughout the 52 Canadians Area. A new sprinkler system will be installed throughout this portion of the building to address this safety concern. Major renovations to our aging pool will be included in this project, including resurfacing the pool and pool decks, upgrading drains and diverting underground water away from the exterior of the pool to address groundwater from infiltrating through the pool walls. This project includes re-purposing vacant space underneath one section of bleachers into usable space. This project address HVAC upgrades that are required to replace end-of-life equipment and design changes for a more effective and efficient systems. The original ice surface at this location was built in 1952 and currently operates on the original power supply, a new transformer will be installed replacing the existing setup. The failing ice plant controls and dehumidifier will be upgraded for one ice surface. The squash court floors will be replaced along with the gym flooring and all of the skate resistant arena flooring. Flooring at the entrance of our auditorium will also be replaced. Our newest Zamboni is currently 19 years old, through this project we will purchase a new Zamboni and our old one will be utilized as a spare. Concrete repairs throughout the building will be completed along with the addition of a concrete Zamboni pad at the rear of the building. A complete overhaul the facilities IT systems is included in this project.

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### 1.4 Alternative Options

What alternative options were considered for this project? (Maximum 2000 characters)

Without this funding opportunity the town would rely on taxation and long term debt to complete this project. If that were the case then this project would take significantly longer to complete. Prolonging the schedule poses significant risk to the facility since some of these upgrades have been needed for many years and are at substantial risk of failure. Without a funding infusion the town would be forced to take a bandaid approach at resolving these issues or may be forced to close this facility. Another option for the town would be to finance the project through the use long term dept. This is a risky approach, with the mill closure the town has already seen a major loss of tax revenue reducing our ability to make debt payments.

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#### A. What are the benefits of your CCR Project?

Choose at least one benefit

- ☒ Improved access to services
- ☒ Improved quality of services
- ☒ Improved safety of facility
- ☒ Extended service life (number of years)
- ☐ Achieves greater accessibility
- ☐ Other Please describe: \_\_\_\_\_

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#### B. Criteria for Assessment

1. Provide a description of the asset characteristics in terms of:

Estimated use of facility

This facility houses a dual ice pad arena, pool, gym, two squash courts, auditorium, conference rooms, children camps. Our data shows that there is 663 active members that accessed the gym facilities 24690 times over the last year, roughly 2400 squash court users and 3,662.17 hours of reserved ice time. The auditorium was also reserved for 1174.35 hours last year.

Communities served by facility (e.g. municipalities)

Fort Frances, Emo, La Vallee, Alberton, Rainy River, Chapple, Dawson, Morley, Lake of the Woods, Couchiching FN, Rainy River FN, Mitaanjigamiing FN, Seine River FN, Lac La Croix FN, Naicatchewenin FN, Big Grassy FN, Anishinaabeg of Naongashiing FN, Nigigoonsiminikaaning FN.

2. If there is an existing facility in place, provide the current Facility Condition Index (FCI) value and description of existing condition of the facility. Please attach any relevant documents to your submission.



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Index level: 28%

Description

This was calculated by dividing the cost of this project by the current replacement value of the building. The items outlined in this project will completely rejuvenate this facility and transform this building into an asset of excellent condition. The current replacement cost was provided by the finance department and it is what they use to report the value of our assets at this facility.

- 
3. Provide a description of proposed/anticipated operating plan of the facility including details of revenue, costs, and funding received from all levels of government to operate the facility.

Revenue is forecasted to remain the same however a slight increase could occur due to the benefit of having a newly refurbished sports centre. Operating cost will be reduced due to a number of factors. Energy efficiency will increase due to the addition of roof insulation throughout. Upgraded HVAC systems will improve energy efficiency through lowering electrical and natural gas consumption. Ongoing general repairs and maintenance will be reduced since all assets that have exceeded their useful life will be upgraded. This will all correlate to a decrease in operating costs.

- 
4. Provide details of the readiness of the project, including but not limited to: operational plan between joint partners, details of design work underway, expected completion date.

Design work for the roof replacement and HVAC upgrades will be completed by end of 2019 and will be ready for tender. All remaining items require minimal design work and will be upgraded like for like meaning they are shovel ready. All projects that share common trades will be scheduled and tendered as a whole to streamline work flow. For example, all sports flooring (squash courts, gym floor and skate resistant arena flooring) will be grouped as a single project. This will help maximize unit rate discounts and minimize the number of contractors required. Designs can be submitted for review as we receive them and as required.

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5. Provide details of the plan to meet the funding requirement as outlined in the Program Guidelines (e.g. commitments in place, plan to fundraise cost-shared amount).

The Town will rely on the capital reserves to fund the municipalities portion of this project. The project will be prioritized from highest priority to lowest split over a 5 year implementation. The Town has the project in that time frame with adequate funds available in our corporate building and corporate projects reserves to complete.

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6. Provide details of the accessibility of the facility, including whether existing and new components of the facility will comply with the *Accessibility for Ontarians with Disabilities Act* (AODA) and Ontario Building Code.

This facility currently complies with AODA. After all repairs the facility will be compliant with the Ontario Building Code. Some of the project is focused on areas of OBC non compliance. A structural inspection was completed in 2018 and work is ongoing to address areas of concern.

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7. Provide details of any ineligible components of the facility, including details of how ineligible components will be funded.  
All components of this project meet eligibility for this funding.

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8. List the distance between the facility and the nearest facility providing similar services.

Thunder Bay, 347km

Kenora, 215km

Dryden, 188km

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9. Upload to Grants Ontario any supporting documentation (e.g., studies, assessments, engineering plans, design reports, safety reviews and/or photographs).