



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/133**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: December 5, 2018
SUBJECT: Doug Brown, CAO – Entertainment Purchase Card Expense

BACKGROUND

Attached is a copy of the Purchase Card expense related to a luncheon meeting with M. Martel, Resolute Vice-President Operations, Mayor Roy Avis and Mayor Elect June Caul on November 28, 2018 as submitted by Doug Brown, CAO.

The Entertainment Expense is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Entertainment purchase card expense claim in the total amount of \$84.67 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations on November 28, 2018.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee to approve the entertainment purchase card expense claim in the total amount of \$84.67 as submitted by Doug Brown, CAO for a luncheon meeting with M. Martel, Resolute Vice-President Operations, Mayor Roy Avis and Mayor Elect June Caul on November 28, 2018.