



ONTARIO ASSOCIATION OF FIRE CHIEFS

Leading innovation and excellence in public and life safety

March 10, 2017

Dear Mayor and Members of Council,

RE: OAFc 2017 Municipal Officials Seminar: The Essentials of Firefighting and Firefighting 101
Saturday, May 6th and Sunday, May 7th, 2017, Toronto Congress Centre, Sponsored by CriSys Limited.

The Ontario Association of Fire Chiefs Municipal Officials Seminar, the Essentials of Firefighting and Firefighting 101 offers municipal officials and staff the opportunity to understand the challenges of the fire service and its importance in their communities.

This two-day session includes customized presentations that will provide you with essential information and knowledge about the fire service. The highlight of the program is our interactive, hands-on fire training experience.

On Saturday and Sunday morning, you will hear from informative speakers on topics specifically designed for municipal officials. This year's agenda highlights include:

- How Legislation Impacts the Delivery of Fire and Emergency Services in Your Community, presented by Deputy Chief Jim Jessop, Toronto Fire Services and former Ontario Fire Marshal.
- Legal Responsibility and Liability of the Municipality and the Fire Service, presented by Julia Nanos, Hicks Morley.
- Fire Service Governance – Policy vs. Operations, Presented by Rob Browning, Past President, OAFc (03-05), Consultant & Executive Director, EOETA.
- Keynote Presentation: Defending our Delivery Model, Chief Thomas Jenkins, City of Rogers, Arkansas and 1st Vice President, International Association of Fire Chiefs
- Keynote Presentation: The Pulse Nightclub Shooting, Chief Roderick Williams, City of Orlando Fire Department.

On Saturday afternoon, attendees put on bunker gear and experience the role of a firefighter by participating in a live fire training session, including a simulated search and rescue, vehicle extrication exercise and extinguishing a real fire! This program has been specifically designed for municipal officials by the Greater Toronto Airport Authority Fire Department. Previous attendees who have participated have repeatedly said that it was one of the best seminars and training sessions that they had ever attended! Past attendees included mayors, councillors, chief administrative officers, directors and government officials.

This year, we will also introduce a disaster response exercise in which a 911 call escalates into a full disaster response requiring your participation in the emergency operations centre. Learn about how important decisions are made, tracked, and how necessary resources are found, and how the Incident Management System is used.

On Sunday afternoon you have the opportunity to visit the OAFc 2017 Trade Show - the largest fire and emergency service show in Canada. You and your fire chief will be able to see a wide variety of



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fire vehicles and equipment, talk directly to suppliers and manufacturers and gain valuable information that can assist in your purchasing decisions.

In the evenings, there are networking functions included in your registration package encouraging you to interact with your colleagues and special guests. The Ladders Up Reception in support of the Canadian Fallen Firefighters Foundation is held on Saturday and the Ontario Association of Fire Chiefs annual Memorial Service and Reception is held on Sunday.

The seminar takes place at the Toronto Congress Centre at 650 Dixon Road, Toronto, Ontario on Saturday, May 6th and Sunday, May 7th, 2017. The main seminar hotel is the Crowne Plaza Toronto Airport Hotel located at 33 Carlson Blvd, which is only a few minutes away from the Toronto Congress Centre. A shuttle will be doing continuous loops from the hotel to the congress centre all throughout the seminar ensuring a convenient experience for all guests.

The early bird rate for the OAF 2017 Municipal Officials Seminar is \$350.00 plus HST. The seminar fee includes,

- Customized educational sessions on Saturday,
- Keynote speakers on Sunday,
- Incident Management System in the Emergency Operations Centre – new for 2017,
- A once in a lifetime, live fire training exercise,
- OAF 2017 Trade Show,
- Breakfast, lunch and coffee breaks on both days,
- Ladders Up Reception on Saturday evening,
- Memorial Service and Reception on Sunday.

The registration rate increases by \$75 after April 14, 2017, so register early and save!

If you have any questions about the program, I encourage you to review the enclosed brochure or contact the OAF board office at 905-426-9865 and speak to our planning team. In addition, please visit our website at www.oafc.on.ca/event/oafc-2017-attendees#municipal_officials_seminar_tab to view seminar details, the agenda, speaker and presentation overviews, trade show information, location and to register.

The Ontario Association of Fire Chiefs looks forward to welcoming you to the 2017 Municipal Officials Seminar. We hope that you will consider attending and participating in this educational and unique event.

Yours truly,

A handwritten signature in black ink, appearing to read "Stephen Hernen", written over a horizontal line.

Chief Stephen Hernen
President

Experience what it feels
like to fight a fire.....



Slip into bunker gear and experience the role of a firefighter by participating in a live fire training session that includes a simulated search and rescue, vehicle extrication and extinguishing fires. This program has been specially tailored by the Greater Toronto Airport Authority Fire Department and takes place at their training ground, a short distance from the Toronto Congress Centre.

On Sunday afternoon visit the OAFc 2017 Trade Show, the largest fire and emergency service show in Canada. Get direct access to the latest in fire vehicles and equipment and speak directly with suppliers and manufacturers.

"This was an amazing experience. All mayors and councillors should attend this session. Not only was the live fire experience invaluable, the seminar topics were relevant, informative and interactive. I really enjoyed the candid discussion. I have a greater understanding of the resources required to keep our communities safe. Great seminar and I hope you continue to offer this invaluable program"

2016 Municipal Officials Attendee



Space is limited to only
24 participants!

Don't miss your chance, register online

TODAY & SAVE \$75

*The early bird rate is \$350.00 plus HST.
After April 14, 2017 the rate goes up \$75*

The Municipal Officials Seminar includes customized presentations on Saturday and keynote speakers on Sunday morning, a disaster response exercise, live fire training exercise, access to Canada's largest fire and emergency trade show and meals & refreshments over the course of two-days.

Past attendees have included government officials, mayors and councillors, CAO's, directors and other senior municipal staff.

An invitation to the Ladders Up Reception on Saturday evening and the Memorial Service and Reception on Sunday evening is also included with your registration package.



REGISTER TODAY!

www.oafc.on.ca/register/event/6287

For more information, contact us at
905-426-9865 or email info@oafc.on.ca

Ontario Association of Fire Chiefs 2017 Municipal Officials Seminar

**Saturday, May 6th
&**

Sunday, May 7th
Toronto Congress Centre

Sponsored by:



The Municipal Officials Seminar



The Municipal Officials Seminar: The Essentials of Firefighting and Firefighting 101 offers municipal officials the opportunity to understand the challenges of the fire service and its importance in their communities. The Seminar takes place on May 6 & 7, 2017 at the Toronto Congress Centre.

The 2017 seminar includes:

- On Saturday, customized programming with presentations tailored to topics relating to municipal councils and fire departments. In the afternoon attendees get to participate in a live fire training exercise - extinguish a real fire!
- Learn about the Incident Management System in the emergency operations centre as you participate in a mock disaster and response.
- Sunday morning you will join our main conference session to hear from two informative keynote speakers.
- Visit the largest fire and emergency services trade show in Canada.

Registration details are located on reverse.

Municipal Officials Seminar Sponsored by:



Presentation Highlights

How the Fire Service Impacts Your Community

Presented by Deputy Chief Jim Jessop, Toronto Fire Services, Former Ontario Fire Marshal

This presentation will provide an overview of recent legislative and regulatory amendments related to municipal duties and responsibilities for the delivery of fire protection services. In addition, Deputy Chief Jessop will highlight recommendations and findings from recent litigation decisions as they relate to the delivery of municipal fire protection services.

Fire Service Governance Policy versus Operations

Presented by Rob Browning, Past President, OAFS (03-05), Consultant

Participate in a lively discussion about the role of Council in fire service governance. The conversation will be as far-reaching as the group wants to take it. What policies must your municipality have in place? What might Council like to consider? Should Councilors meet directly with firefighters? You will leave this session with a clear understanding of your role in fire service governance.

Legal Responsibility & Liability of the Municipality and the Fire Service

Presented by Julia Nanos, Hicks Morley

Municipal officials are increasingly called upon to make difficult decisions regarding their municipality's fire services, including how to provide effective services in a cost-effective and sustainable manner. The decisions that council members make with respect to the municipality's fire services will be scrutinized publicly by labour unions, the media, lawyers and the judiciary (at an inquest), among others. This session is a "crash course" on the law of municipal liability for fire services.

The ABC's of the Incident Management System in the Emergency Operations Centre

This session will detail how an emergency response can escalate into a full disaster response that requires your involvement! You will be given hands-on experience in handling a 9-1-1 call, sending fire trucks to the scene, escalating the initial incident into a major incident, and then escalating the major incident into a disaster response that requires the involvement of the municipal control group. You'll see how important decisions are made, tracked, how necessary resources are found, ordered and used (including how costs are tracked and managed) and how the Incident Management System (IMS) is implemented in the emergency operations centre.

2017 Municipal Officials Agenda Sponsored by



Saturday, May 6, 2017

6:30 to 5:00	Registration		Foyer
7:00	Hot Breakfast		Ballroom B
8:00	How the Fire Service Impacts your Community	Jim Jessop, Deputy Chief, Toronto Fire Services, Former Ontario Fire Marshal	
8:45	Fire Service Governance, Policy versus Operations	Rob Browning, Past President, OAFS (03-05), Consultant	
10:00	Coffee Break		McKinnit 5/6
10:15	Legal Responsibility & Liability of the Municipality and the Fire Service	Julia Nanos, Hicks Morley	
11:15	The ABC's of the Incident Management System in the Emergency Operations Centre	Hosted by CFSys Limited	
12:30 to 5:00	Lunch & Hands-On Fire Training	Sponsored by CFSys Limited	FESTI
7:00pm to 11pm	Ladders Up Auction Reception with Entertainment on Behalf of the Canadian Fallen Firefighters Foundation Sponsored by M&L Supply, VFS, A.J. Stone Co Ltd, Canadian Safety Equipment, Bullard and Fire Fighting in Canada		Crowne Plaza

Sunday, May 7, 2017

6:30 to 5:00	Registration		Foyer
7:00	Hot Breakfast		Ballroom B
8:00	Defending our Delivery Model Sponsored by CASA & UA Local 853 Sprinkler Fitters Union	Chief Thomas Jenkins, City of Rogers, Arkansas and 1st Vice President, International Association of Fire Chiefs	Ballroom A
9:00	Pulse Nightclub Shooting Sponsored by CASA & UA Local 853 Sprinkler Fitters Union	Chief Roderick Williams, City of Orlando Fire Department	Ballroom A
10:00 to 5:00	OAFS Trade Show and Lunch		Halls I&J
7:00 to 10:00	Memorial Service & Reception		Ballroom C

Visit our website at www.oafc.on.ca/event/oafc-2017-attendees for more information and to register