

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Treasurer

DATE: November 20, 2019

SUBJECT: BIA Tree Lighting Request

BACKGROUND

At the November 12, 2019 Council Meeting the email received from Shelley Wepruk, BIA Secretary, was referred to the Administration & Finance Executive Committee for recommendation.

The BIA is requesting Town approval and insurance coverage to light the tree on the corner of Portage and Scott Street on the Post Office Property. Administration has provided an appropriate Certificate of Insurance as proof of coverage. Council is encouraged to attend the tree lighting ceremony on November 30, 2019.

RECOMMENDATION

To approve the Tree Lighting Ceremony on November 30, 2019 at the Canada Post Office, with Administration providing appropriate proof of insurance and further that Council be encouraged to attend.

Council Approval of this Report will approve the Tree Lighting Ceremony on November 30, 2019 at the Canada Post Office, with Administration providing appropriate proof of insurance and further that Council be encouraged to attend.