



Administration & Finance Division

To: Mayor and Council

From: Jordan Forbes, Human Resources Coordinator

Date: April 18, 2018

Subject: Health and Safety Policy – Annual Review

Attached, please find the Health and Safety Policy, as recommended by the Administration and Finance Executive Committee. An annual review of the policy is a legal requirement.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jordan Forbes", is positioned above a horizontal line.

Jordan Forbes
Human Resources Coordinator

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Health and Safety Policy.
