

August 26, 2016

Report To: Planning and Development Executive Committee

From: Travis Rob, Manager of Operations and Facilities

**RE: Request for amendment to Land Use Agreement – 353 Scott Street – Salvation Army**

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In January 2016 a report was brought through the Planning and Development Executive Committee to enter into a land use agreement with the Salvation Army for 353 Scott Street for the purposes of being able to construct an accessibility ramp on the Town road right of way. At the time of application, the Architecture firm had submitted drawings of the proposed ramp to be constructed, which showed the ramp to be of a similar style to those other ramps already existing on Scott Street. These plans became part of the agreement and as such dictated the ramp construction. Upon receiving drawings for a building permit on August 27, 2016 it was noted that the design had changed from having an open tubular railing to a cast in place concrete wall. Upon review of these drawings, I informed the contractor and designer that the design does not meet the requirements of the land use agreement and that the design would have to be changed, or the agreement would have to be amended. Please find the original agreement and plans attached to this report.

On August 26, 2016 I received an application From Agar Little Architects requesting an amendment to the land use agreement to allow for the construction of a concrete wall as an alternative to the tubular railing elsewhere on Scott Street. It is the recommendation of administration that the request for amendment be denied and the construction of the ramp be in accordance with the original design submittals and the other similar ramps currently installed on Scott Street.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Travis Rob", with a stylized flourish at the end.

Travis Rob, EIT

Manager of Operations and Facilities