



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2020/07**

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: January 30, 2020

SUBJECT: Accounts Receivable Bad Debts Write-Off Request

BACKGROUND

There are currently two (2) bad debts in totaling \$5,441.50 in Accounts Receivable that have been sent to collections, but we do not anticipate seeing further payments. Please consider writing off these bad debts for December 31, 2019.