

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #061

May 22, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on May 22, 2018 from 10:30 a.m. to 10:50 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Roy Avis - Mayor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

#### **1 CALL TO ORDER (Session # 061)**

The meeting was called to order at 10:31 a.m by chairperson, Wendy Brunetta.

#### **2 APPROVAL OF AGENDA (Call for non-agenda items)**

- NIL

#### **3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

- NIL

#### **4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee - April 16, 2018 -**Approved as circulated.**

#### **5 ITEMS REFERRED FROM COUNCIL**

- NIL

#### **6 NEW BUSINESS**

6.1 East End Hall Fire Safety Plan - The Committee recommends to Mayor and Council to endorse the attached fire safety plan for the East End Hall.

6.2 Concussion Policy - The Committee recommends to Mayor and Council to endorse the attached concussion policy for the Memorial Sports Centre effective immediately.

6.3 Ontario Sport & Recreation Community Fund - The Committee recommends Mayor & Council to endorse the agreement with the Ministry of Tourism, Culture, and Sport, by authorizing the Mayor & Clerk to execute the agreement.

#### **7 NON-AGENDA ITEMS**

- NIL

**8 INFORMATION**

8.1 Next Meeting - June 4, 2018 - Memorial Sports Centre

**9 CLOSING**

There being no further matters before the committee at this time, the meeting was closed by W. Brunetta at 10:50 a.m.

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W. Brunetta, Executive Committee Chair

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J. Kabel, Community Services Division Manager