



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/49**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: May 19, 2015
Subject: Mark McCaig, CAO – Forestry Consultation Travel Expenses

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$61.00 to attend a Forestry Consultation meeting held in Thunder Bay on April 23, 2015 as submitted by Mark McCaig, CAO.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for Mark McCaig, CAO in the amount of \$61.00 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for Mark McCaig, CAO in the amount of \$61.00 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.