

TO: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 5, 2020
SUBJECT: Councillor Michael Behan– RRDMA Annual General Meeting Per Diem

BACKGROUND

Attached is a copy of Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$160.00 to attend the RRDMA Annual General Meeting in Devlin on January 25, 2020 as submitted by Councillor Michael Behan.

The registration fee of \$40.00 was paid by the Town resulting in the total cost of \$200.00 to attend the RRDMA Annual General Meeting as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-E Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Schedule “F” Travel Statement – Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Michael Behan for his attendance at the RRDMA Annual General Meeting on January 25, 2020 held in Devlin.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve Schedule “F” Travel Statement – Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Mike Behan for his attendance at the RRDMA Annual General Meeting on January 25, 2020 held in Devlin.