

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #013

July 6, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on July 6, 2016 from 8:30 a.m. to 9:15 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

#### **1. Call to Order**

The meeting was called to order at 8:35 a.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

Roy Avis declared a conflict on item 6.1 - Tender 16-OF-12 - Supply of 3/4 Ton Truck c/w 8 Foot Snowplow

#### **3. Approval of Previous Committee Minutes**

3.1 Minutes from the meeting of this committee on June 22, 2016 - the minutes were approved as circulated.

#### **4. Non-agenda Items**

None.

#### **5. Items Referred from Council**

5.1 Laneway Grading and Draining Issues - 1234 First Street East - the administration report was reviewed and will be forwarded to Council for approval.

#### **6. New Business**

6.1 Tender 16-OF-12 - Supply of 3/4 Ton Truck c/w 8 Foot Snowplow - Mayor Avis declared a conflict of interest. The administration report was reviewed and will be forwarded to Council for approval.

6.2 Operations and Facilities Division Update Report January 1st to May 31st, 2016 - the semi-annual report was reviewed where Councillor Ryan will be presenting the report at

the next Council meeting on July 11, 2016.

- 6.3 Management Review (DWQMS) - Endorsement by Owners - the administration report was reviewed and will be forwarded to Council for approval.

**7. Information**

- 7.1 Operations and Facilities Division - Environmental Area - Operations Statistics - May 2016 - the operations statistics for May 2016 were reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting adjourned at 9:15 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities