

September 3, 2020

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Extension of Recycling Agreement with Emterra To December 31, 2020

The existing agreement between the Town of Fort Frances and Emterra Recycling is set to expire on September 13, 2020.

We are in the process of re-tendering this contract. However, a new agreement will not be in place by September 14, 2020. Accordingly, we have asked Emterra for a quotation to extend our agreement with them to December 31, 2020.

Attached is their quotation for this extension. The costs are:

Hauling: \$1725.90 per haul

Processing: \$130.00 per metric tonne (MT) w/ the terms per the current agreement.

Comparing to the existing rates:

Hauling: \$1675.63 per haul

Processing: \$71.09 per MT

This represents a per unit increase of \$50.27 per haul and \$58.91 per MT. Based on October 2019, November 2019 and December 2019 recycling totals of 11 hauls and 121.35 MT, this results in an estimated increase in costs of \$552.97 for hauling and \$7,148.73 for processing for an overall total increase of \$7,701.70.

It is my recommendation that we extend the agreement with Emterra to December 31, 2020 to allow the tendering of recycling processing services for the Town of Fort Frances.

Respectfully submitted,



Craig Miller, P.Eng.
Environmental Superintendent

Craig Miller

From: Chris Yanisiw <chris.yanisiw@emterra.ca>
Sent: Thursday, September 3, 2020 9:55 AM
To: Craig Miller
Subject: RE: [External] RE: Extension

Good Morning Craig,

Sorry for the delay on this:

To extend agreements until December 31, 2020 the rates will be as follows:

Hauling: \$1725.90 per haul
Processing: \$130.00 per MT with all the same terms in the current agreement.

As you may be aware since our initial agreement the recycling market has drastically changed. Materials that once held a respectable value no longer hold a value. As a result, our processing costs have more than doubled since this time period. As a sign of good faith and wanting to continue doing business I have quoted the lowest possible processing fee at this juncture.

Please let me know if you require this in a more official document, or have any questions.

Chris

Chris Yanisiw | Senior Regional Operations Supervisor Prairies Division

"Make it a Safe Day"

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www.emterra.ca | www.emterrausa.com | [@EmterraGroup](https://twitter.com/EmterraGroup)

From: Craig Miller <cmiller@fortfrances.ca>
Sent: September 3, 2020 8:44 AM
To: Chris Yanisiw <chris.yanisiw@emterra.ca>
Subject: Re: [External] RE: Extension

I need something ASAP. I have to have to council agenda by tomorrow.

Craig Miller, P.Eng.
Environmental Superintendent
Town of Fort Frances

On Aug 25, 2020, at 2:58 PM, Chris Yanisiw <chris.yanisiw@emterra.ca> wrote:

[EXTERNAL] Don't click links or attachments unless you recognize the sender and know the content is safe. You can forward suspicious messages to support@fortfrances.ca.

Hi Craig,

I should be able to get you something before the end of the week.

Thanks

Chris

Chris Yanisiw | Senior Regional Operations Supervisor Prairies Division

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From: Craig Miller <cmiller@fortfrances.ca>

Sent: August 25, 2020 2:54 PM

To: Chris Yanisiw <chris.yanisiw@emterra.ca>

Subject: Extension

Chris –

Can you give me the a quote for an extension to the end of 2020? I still need to tender your services for the next 4 or 5 years per this morning, but I need to buy some time to get there.

I can get it to council if you give me a quote fairly soon ... (this week).

Craig Miller, P.Eng.
Environmental Superintendent
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