

November 3, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: 2022 Operations and Facilities Division User Fees & Charges**

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Please find attached spreadsheets outlining the proposed 2022 user fees and charges for the Operations & Facilities Division. The 2021 rates were increased by 4% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “orange” on the spreadsheets;

1. No change to the environmental fee from \$5.00 set in 2017 or the price of bag tags for 2022
2. Landfill minimum charge for the landfill remains the same as 2021 at \$18.00
3. No change in the landing fees for Medivac flights to \$275.00 plus HST in accordance with other area airports.
4. The minimum charge for providing services to unplug a blockage in a sanitary sewer service line were rounded to the fifty cents.
5. The camping fees at the Point Park were rounded up to the nearest 25 cents including all applicable taxes;
6. All fees are rounded to the nearest \$0.05

The Cemetery Price list will be reviewed and approved at the same time as reviewing all of the other user fees and charges for the Operations & Facilities Division. The 2022 Cemetery Price List doesn't have to be approved by the Ministry of Consumer Services.

The forecasted increase in revenue is as follows for the Operations & Facilities Division;

Rate Increase	4% & adjustments
Public Works	\$ 3,044.95
Waste Management System	\$ 17,964.00
Parks	\$ 1,188.01
Cemetery Charges	\$ 666.99
Airport	\$ 6513.23
Total	<b>\$ 35,377.18</b>

Water and Sewer fees will be reviewed before the end of 2021 and will be set prior to the first billing cycle in 2022.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the 2022 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 4% with a few exceptions where the rate increase is other than 4% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1<sup>st</sup>, 2022.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 4% and that it will go into effect on January 1st, 2022.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that**

- 1) That Council endorses the 2022 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 4% with a few exceptions where the rate increase is other than 4% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1<sup>st</sup>, 2022.**
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 4% and that it will go into effect on January 1st, 2022.**