

**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**  
Minutes of Meeting – 16 September 2013 (Session 42)



The Planning and Development Executive Committee held its regular meeting in the Civic Centre Committee Room on Monday the 16<sup>th</sup> day of September 2013 at 8:00 am, with the following persons present:

J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, R. Avis, M. McCaig, F. Flatt, P. Briere, T. Rob.

1. **CALL TO ORDER** – 8:00 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS**
  - 2.1 Fort Frances Municipal Non-Profit Housing - Bill 65 changes for Not for Profit Corporations
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** – The minutes of September 3, 2013 were approved with minor amendment to correct typographical error.

Member Kitowski questioned the importance of recording the time the meeting was called to order as he had noted it at 8:17. The Chair referred the question to Faye stating that the committee relied her to accurately record this type of information. Faye advised that the clock on the wall is consistently used to record times during the meeting that are recording in notes such as when the meeting is called to order or closed; when the committee moves in-camera or someone joins the meeting after it has started. She also noted that at the meeting in question the in-camera portion started at 8:04, which would not have been possible if the meeting had started as suggested.

Member Weidenhoeft noted the time the committee moved in-camera was noted and questioned whether the time the committee moved to an open session should be noted. The CAO advised that the time a meeting goes to closed session must be recorded but that because no decisions are made while the meeting is closed, it was not necessary to show the time the meeting moved back to open session.

**5. IN CAMERA**

Res. No. 2013-07 – (Wiedenhoeft/Kitowski ) That the meeting of the Planning and Development Executive Committee now meet in-camera (8:08 am) in order to address a matter pertaining to a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

CARRIED

- 5.1 235 Scott St. – a recommendation will be made to Council based on the committee's evaluation of the proposal.

**6. ITEMS REFERRED FROM COUNCIL**

- 6.1 539989 Ontario Ltd. (North-Air Services) request dated August 19<sup>th</sup> – Re: Amendments to current taxi by-law – a recommendation will be made to deny the request.
- 6.2 Subdivision Development – a recommendation will be made to name the new cul-de-sac "Huffman Court".


**7. NON-AGENDA ITEMS**


7.1 Bill 65 – The Committee was advised about new legislation that may affect the Fort Frances Municipal Non-Profit Housing Corporation and that to satisfy the requirement that corporate by-laws and Letters Patent be coordinated with the new legislation the Board has referred the matter to the solicitor.

**8. ITEMS AWAITING DISPOSITION (non-action items carried forward)**

8.1 BIA Chairperson Doug Anderson request (March 20<sup>th</sup> 2013) Re: Consideration of a Public Nuisance By-Law– Staff conducting additional research.

**9. NEXT REGULAR MEETING DATE - October 7, 2013 at 8:00 am****10. MEETING CLOSE - 9:04 a.m.**

  
Chairperson

  
Committee Administrator