

Date: April 1<sup>st</sup>, 2022

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: March Activities for By-Law Enforcement Department.

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Please see the below information for the month of March activities for this department.

**Operational Constraints**

- Only 1 Officer.
- Parking Meter in Portage Ave Lot Down.

**March 2022**

Animal Pound Statistics

Impounded Dogs	0
Impounded Cats	0
After Hours Visits	0
Total Shelter Visits for Month	0

Monthly Parking Statistics

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	0

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Health & Safety Monthly Air Purifier Maintenance.
- Rainy River Cross Border Group.
- Sr. Manager's Meetings regarding COVID-19 Updates.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- MCEG Meetings.
- Emergency Management 2022 Program Review.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Preparing for Annual By-Law OPP Memorandum Review.
- Taxi Licensing Renewal Process Ongoing.
- Taxi Tariff Rate Increase Request.
- Business Licensing Process Ongoing.
- JHSC Workplace Investigation.

- JHSC Workplace Concern.
- Smoking Enforcement at Sports Centre during events.
- Assisting in hiring process of second enforcement officer.
- Flint House Food Truck Agreement Renewal.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	1
Traffic By-Law (Includes Inquiries)	5
Animals (Includes Inquiries)	10
Business Licensing (Includes Inquiries)	12
Property Standards (Includes Landlord/Tenant & Grass Cutting)	11
Taxi (Includes Inquiries)	4
Off-Road Vehicles By-Law (Includes Inquiries)	0
Moving Permits (Includes Inquiries)	0
Smoking By-Law & Cannabis (Includes Inquiries)	6
Heavy Trucks (Includes Inquiries)	0
Waste Management (Includes Asselin Forms)	17
Fences (Includes Inquiries & Pools)	6
COVID Legislation/Vaccination	3
OPP Call Outs/Questions	1
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	6
Noise Issues (Includes Inquiries)	4
Fire Issues (Includes Inquiries)	0
Sign By-Law (Includes Inquiries)	3
Single Use Plastics (Includes Inquiries)	0
Snow (Issues & Inquiries)	9
Snowmobile By-Law (Includes Inquiries)	2
Deer Feeding (Includes Inquiries)	4
<b>TOTAL CALLS FOR SERVICE</b>	<b>104</b>

Respectfully submitted,

Original Signed By

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