

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
April 2013



STAFFING

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	14.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	9.00	11.56
COMPASSIONATE LEAVE	1.00	5.00
FLOATERS	8.00	7.00
VACATION	59.13	32.00
BANKED TIME USED	3.84	11.13
OFF	0.13	0.13
STATUTORY HOLIDAYS	28.00	0.00
TOTAL	123.10	66.82

OVERTIME HOURS

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	April	April	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	2.25	0.00	2.25	0.00
INTERDEPARTMENTAL	2.25	0.00	10.25	10.50
PRIVATE WORK	0.00	0.00	8.00	24.00
RECYCLE/GARBAGE	8.00	0.00	29.50	0.75
ROADS	22.50	18.25	478.00	629.50
SEWER COLLECTION	17.50	36.25	69.00	134.00
SIDEWALKS	0.00	0.00	42.25	39.00
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	6.00	19.00	155.50	166.00
WATER TREATMENT PLANT	11.75	0.00	50.00	25.00
WATER DISTRIBUTION	5.50	0.00	86.00	213.00
WATER TOWER	0.00	0.00	0.00	0.00
TOTAL	75.75	73.50	963.75	1250.75

TRANSPORTATION REPORT

APRIL - 2013

ROADS:

Storm Water Management - Urban:

- Cleaned snow and ice from catch basins
- Steamed catch basins and frozen laterals

Storm Water Management - Rural:

- Steamed frozen culverts

Hard Top Maintenance:

- Leveled utility cuts – twice weekly
- Pothole patching as required
- Started sweeping priority routes on April 29th

Loose Top Maintenance:

- Graded loose top roads that were dry enough

Roadside Maintenance:

Winter Control:

- Two (2) events – April 12th and 14th
- Applied sand/salt to roads as required
- Plowed roads, parking lots and lanes as required
- Continued removing snow piles from intersections and lane entrances
- Removed snow from the 600 block of First Street East
- Removed snow piles in Memorial Sports Centre parking lot
- Removed snow piles from cul-de-sacs
- Removed snow from downtown area one (1) time

Traffic Operations:

- Repaired and replaced signs as required
- Painted bike racks

Regular Maintenance:

- Garbage pick ups – Tuesday and Friday – Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections
- Assisted with tasks at Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned shop as required
- Cleaned vehicles and equipment as required
- Plowed Public Works yard as required
- Cleaned snow and ice from solar panels at Public Works Building, Memorial Sports Centre, Water Treatment Plant and Day Care Centre
- Cleaned drains in Public Works shop area with high pressure vacuum truck

Private Work:**Sidewalks – Winter:**

- Removed snow from Civic Centre sidewalks and applied ice melt as required
- Cleaned snow from underpass sidewalk and downtown corners – applied ice melt or sand/salt as required
- Cut down ice on underpass sidewalk
- Plowed all sidewalks as required

Sidewalks – Summer:

- Swept sidewalk and bike path along waterfront
- Swept sidewalks along priority routes

Vehicles and Equipment:

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 a.m. – Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Recreation Department, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories", and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required
- Flushed dead end sewer mains

Interdepartmental:

- Pushed up zamboni snow from Memorial Sports Centre as required
- Hauled zamboni snow from Memorial Sports Centre to snow dump
- Picked up boxes of documents and loaded on a crate to be shipped to a Law Firm
- Removed ice at 52 Canadians Rink on April 24
- Dale Gill provided coverage for vacation and illness from April 1st to April 30th
- Hauled ice from IFK rink and 52 Canadians rink to snow dump on April 24

Recycling:

- Emptied glass recycling bins as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off center" as required

Training:**Health & Safety:**

- A workplace inspection was done at the Public Works Building on April 24th
- A Health and Safety Tailgate Meeting was held in the Public Works Shop area on April 8th

Milt Strachan,
Superintendent of Transportation