

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	June Caul							
2. Conference/Seminar Attended	AMO							
Location (Facility and City)	Ottawa							
Dates	Aug. 18, 19, 20, 21, 2019							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast								
Lunch	17.00		15.00	25.00 17.00				34.00 42.00
Dinner	35.00		35.00	35.00 45.00				105.00 125.00
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Reason					Total
Mileage Claimed	KM x CRA rate =							
6. Approved	Total Expenses							139.00 167.00
	Advance Received							
	Balance Claimed							
	Balance Refunded							

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Aug. 18-21 2018
Date

June Caul
Employee Signature

Date


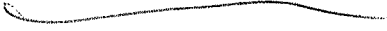


Supervisor Signature

Date

Division Manager Signature

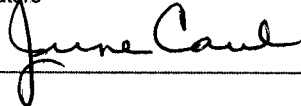
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee <i>June Caul</i>	
Conference / Seminar Attended <i>AMO</i>	
Location <i>Ottawa</i>	
Dates <i>Aug. 18-21, 2019</i>	

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	<i>Aug. 19</i>	<i>Aug. 20</i>	<i>Aug. 21</i>				<i>Aug. 18</i>	
Amount	<i>160.00</i>	<i>160.00</i>	<i>160.00</i>				<i>160.00</i>	<i>\$ 640.00</i>

Name (Please Print) <i>June Caul</i>	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

Kathy Lawson

From: AMO Events <Events@amo.on.ca>
Sent: Tuesday, June 11, 2019 6:08 AM
To: June Caul
Cc: AMO Events
Subject: Your registration details for 2019 AMO AGM & Annual Conference



Association of Municipalities of Ontario
200 University Ave., Suite 801, Toronto, Ontario M5H 3C6
Meeting Confirmation

June Caul
Mayor
Town of Fort Frances
320 Portage Avenue Fort Frances, ON P9A 3P9

You have been registered for **2019 AMO AGM & Annual Conference**
8/18/2019 through 8/21/2019
Hosted By the City of Ottawa
Ottawa

Coordinators:

Registration inquiries: Anita Surujdeo - asurujdeo@amo.on.ca | 416-971-9856 x344
All other conference inquiries: Poonam Ruparelia - PRuparelia@amo.on.ca | 416-971-9856 x330

You are registered for the following:

Function	Quantity	Unit Price
Tuesday Lunch	1.00	\$0.00
Regular - Package B	1.00	\$805.00
Northern Caucus Lunch	1.00	\$0.00

Subtotal	\$805.00
Tax	<u>\$104.65</u>
Total	\$909.65
Payments	<u>\$909.65</u>
Balance	\$0.00

Total HST: \$104.65
HST Remittance Number: 106732944RT0001

All cancellations must be submitted in writing to the Association of Municipalities of Ontario via e-mail at



NOVOTEL

OTTAWA

Novotel Ottawa
33 Nicholas Street
Ottawa, ON K1N 9M7

Telephone: (613) 230-3033
Fax: (613) 760-4766
novotelottawa@novotelottawa.com

HST/TVH # R139252514

June Caul

Canada

Room No. : 232
Arrival : 08-18-19
Departure : 08-21-19
Page No. : 1 of 1
Folio No. : 298883
Conf. No. : 491101
Cashier No. : 82

INFORMATION INVOICE

Membership No. :
A/R Number :
Group Code : AMOANNUALGENER_002
Company Name : Ass'n of Municipalities of Ontario
Voucher No. : 32LL2GPS
Reference No. :

08-21-19

Date	Description	Charges	Payments
08-18-19	Deposit Transfer at C/I		616.98
08-18-19	Accommodation	175.00	
08-18-19	Municipal Accomodation Tax	7.00	
08-18-19	HST	23.66	
08-19-19	Accommodation	175.00	
08-19-19	Municipal Accomodation Tax	7.00	
08-19-19	HST	23.66	
08-20-19	Accommodation	175.00	
08-20-19	Municipal Accomodation Tax	7.00	
08-20-19	HST	23.66	
Total		616.98	616.98
Balance			0.00

Thank you for staying at the Novotel Ottawa, we hope to welcome you again. Best price guaranteed by booking at www.novotelottawa.com

Kathy Lawson

From: INTERNATIONAL TRAVEL <PHERR@SHAW.CA>
Sent: Tuesday, August 6, 2019 2:38 PM
To: Kathy Lawson
Subject: eInvoice, August 18 for MR DOUGLAS BROWN

INTERNATIONAL TRAVEL
807-274-9895
PHERR@SHAW.CA

eInvoice

[Add to Calendar](#)

[Itinerary & Documents](#)

Sales Person: PH Invoice Issue Date: 06 Aug 2019
Invoice Number: 0054016 Record Locator: BOOZKE



WESTJET WS 574

Sunday, 18 August

From: WINNIPEG MB, CANADA
2:45pm

To: OTTAWA ON, CANADA
6:11pm

Class: Y
Meal: Food for Purchase
Type: BOEING 737-700 JET

Duration: 2hr(s) 26min(s)
Stop(s): Non Stop

BROWN/DOUGLAS MR
Seat(s): 10C
HALLIKAS/ANDREW MR
Seat(s): 11D

CAUL/JUNE MS
Seat(s): 10D



WESTJET WS 575

Wednesday, 21 August

From: OTTAWA ON, CANADA
4:00pm

To: WINNIPEG MB, CANADA
5:44pm

Class: Y
Meal: Food for Purchase
Type: BOEING 737-700 JET

Duration: 2hr(s) 44min(s)
Stop(s): Non Stop

BROWN/DOUGLAS MR
Seat(s): 13C

CAUL/JUNE MS
Seat(s): 11D

HALLIKAS/ANDREW MR
Seat(s): 11C



OTHERS

Wednesday, 21 August 2019

WINNIPEG MB

WEST JET REFERENCE ZIHKGN/SI-NON REFUNDABLE/SI-CHANGE FEES APPLY/SI-
ONE PIECE OF LUGGAGE INCLUDED IN FARE

Serv Chgs 012

CAD 50.00

V.A.T./G.S.T./H.S.T.

CAD 6.50

Ticket Information

Ticket	WS 5078957866	Passenger:	BROWN DOUGLAS MR		
Number:				CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
Ticket	WS 5078957867	Passenger:	CAUL JUNE MS		
Number:				CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
Ticket	WS 5078957868	Passenger:	HALLIKAS ANDREW		
Number:			MR	CAD	745.25
				V.A.T./G.S.T./H.S.T. CAD	39.10
SubTotal:				CAD	2285.75
Total V.A.T./G.S.T./H.S.T.:				CAD	123.80
TOTAL AMOUNT DUE:				CAD	2409.55

If you no longer wish to receive these emails please contact: PHERR@SHAW.CA