

September 9, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of RFP 19-OF-09 – HVAC Design Works at the Museum and Memorial Sports Centre


Through the 2019 Capital budget, the Town of Fort Frances allocated \$40,000.00 for the redesign of three key HVAC systems in two town facilities being the Fort Frances Museum and Memorial Sports Centre.

At the museum, when the renovations were complete in 2007, 4 complete HVAC systems were included to cover the building and hold to stringent temperature and humidity standards. Now 12 years later these systems are starting to become problematic and with new technologies and better control systems, seem overkill for the space they are trying to condition.

At the Memorial Sports Centre in the Auditorium there is a large exhaust fan in the wall that has to be operated when the Air Conditioning is running, and the AC unit is extremely dated. This space needs to have a better system of control and proper air balancing, with this there is an opportunity to include better space heating to make this a more enjoyable space for patrons. Further in the 52 Canadians Arena there was an HRV installed when the IFK was built to provide fresh air and exhaust to the dressing rooms. A number of years ago this HRV was robbed of certain parts to fix a similar aged HRV in the Pool and was never repaired and subsequently removed from the ductwork leaving the dressing rooms with no means of getting fresh air.

Attached to this report you will find a report from Adam Mitchell, EIT, Asset Management Coordinator outlining the bids received. It is the recommendation of Administration to award RFP 19-OF-09 to KGS Group of Thunder Bay for a total tender price of \$35,809 plus applicable taxes.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of Administration that RFP 19-OF-09 be awarded to KGS Group of Thunder Bay for a total tender price of \$35,809 plus applicable taxes