



REPORT

TO: Mayor & Council

FROM: Jason Kabel, Manager of Community Services

DATE: May 2, 2016

RE: **Multiuse Courts Request For Proposals RFP #16-CS-04**

The Community Services Division recently undertook a request for proposals (RFP #16-CS-04) for a reputable tennis court design/construction firm to complete a design/build of an illuminated, fenced, 4 court multiuse tennis facility at the St. Francis Sports Complex. There were two proposals that were received and accepted by the deadline of Tuesday, April 19, 2016 @ 2:00 p.m (CST). Both submissions were opened before the public in the committee room at Town Hall. The following is a summary of the submissions received as per RFP requirements:

	Manshield Construction	Court Surface Specialists
Bid Amount	\$515,400	\$467,010
Related Court Building Experience	Subcontracting to a Wpg firm with experience	Many tennis/court facilities built
Top Playing Surface	2" hot mix asphalt covered with Decoturf	3" Penetrating Ashphalt covered with Laykold
Warranty Period	1 year	7 years
Bid Bond Provided	Yes	Yes
Stamped Drawings to be provided	Yes	Yes
Construction Timeline	June 22 – August 21, 2016	July 1 – August 26, 2016

The six person evaluation committee individually scored both proposals and compiled a set of follow up questions for each organization. Both organizations responded favorably to the posed questions and would be able to undertake the project for the committee. The evaluation committee recommends to award the project to Court Surface Specialists based on their vast experience with similar projects, extensive warranty, ability to produce courts in a cold climate, and price.

Recommendation

The Community Services Division recommends awarding the RFP #16-CS-04 to Court Surface Specialists for the price of \$467,010 or less, as can be negotiated on the ability of the Town to supply granular material from a concurrent road project and/or FFPC to provide labour for lighting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J Kabel".

Jason Kabel

Council approval of this report will sanction the awarding of RFP #16-CS-04 to Court Surface Specialists to complete a design/build of an illuminated, fenced, 4 court multiuse tennis facility at the St. Francis Sports Complex for \$467,010 or less as negotiated.