



TOWN OF FORT FRANCES

MINUTES

February 22, 2022

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually and in the Civic Centre on February 22, 2022 from 12:01 p.m. to 12:27 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, J. Hughes, IT Manager, G. Lecuyer, Municipal Clerk, K. Haney, Deputy Clerk

REGRETS:

1. Session # 20 - Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councilor Brunetta disclosed an interest in item 5.1 below at this is her per diem claim for her attendance at the virtual ROMA Conference held on January 24th and 25th.

3. Approval of Previous Committee Minutes

- 3.1 Session no 19 - 08 February 2022 - Accepted as presented

4. Items Referred from Council

5. New Business

- 5.1 2209 W Brunetta - Councilor Brunetta disclosed an interest in item 5.4 below at this is her per diem claim for her attendance at the virtual ROMA Conference held on January 24th and 25th. Councilor Hallikas assumed position as chair for this item. Item to move ahead to Council meeting of 28 February 2022.
- 5.2 2208 M Behan RRDMA per diem - Accepted as presented.
- 5.3 Collaborative Sourcing - IT Manager provided an overview of this item. Committee accepted recommendation and item will move forward to Council meeting of 28 February 2022.
- 5.4 MNRF Forest Management Agreement Report 2022 - The Fire Chief provided an overview of this report. Committee accepts recommendation. Item will move forward to Council meeting of 29 February 2022
- 5.5 Council meeting changes re elections - Committee agrees to move forward with the recommendation. Looking to have embedded in the procedural by-law moving forward. Item to move forward to Council meeting of 28 February 2022.

6. Outstanding Items

- 6.1 Delegation by Council to CAO of certain authorities due to Lane Duck - The Clerk provided discussion further to that of last meeting and presented a draft by-law. Committee recommends item move forward to Council meeting of 28 February 2022.

- 6.2 Use of Corporate Resource Policy - The Clerk provided a summary of updates made. Clerk to provide further feedback re notations made by Committee and bring back policy to next meeting for Committee final approval.

7. **Information - none**

8. **In-Camera - none**

9. **Adjourn @ 1227 hrs / Next Meeting Date 08 March 2022**

Executive Committee Chair

F. Anwar, CAO