

Date: October 25, 2017

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Designate a Loading Zone in front of H&R Block.

The By-Law Enforcement Department received a letter requesting a loading zone in front H&R Block for use by their clients.

This office fully supports this type of request, as similar requests have been approved in past years at other locations on Scott Street and the side streets within the downtown core. There is a parking stall currently located directly in front of H&R Block that can easily be designated and not interfere with any other business. I have attached a map to show location of the stall.

We are asking that The Planning & Development Executive Committee recommend that Council approve a Loading Zone for H&R Block commencing from a point 8m North of Scott Street, continuing Northerly on Portage Avenue for a distance of 6.75m with the appropriate fee being paid in accordance with the Fee Schedule By-Law #55/16 as amended and that the Traffic Control By-Law be amended to as well. The prorated fee for 2017 will be \$37.45 and then the full fee will be applied in 2018 when regular billing is mailed.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer