



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/99**

To: Mayor Avis & Members of Council

FROM: Dawn Galusha, Deputy Treasurer

DATE: September 28, 2017

Subject: Councillor Wendy Brunetta NOMA Conference Per Diem & Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$640.00 and Travel Expense Claim in the amount of \$87.00 to attend the Northern Ontario Municipal Association (NOMA) Conference held in Thunder Bay on September 19-22, 2017 as submitted by Councillor Wendy Brunetta.

Travel Expense Summary

1.	Meals	\$ 87.00
3.	Per Diem (4 Days)	<u>640.00</u>
	Total	<u>\$727.00</u>

The registration fee of \$270.00 and hotel accommodations of \$400.02 were paid by the Town resulting in the total cost of \$1,397.02 to attend the NOMA Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule 'A'.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$640.00 and Travel Expense Claim in the amount of \$87.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association (NOMA) Conference held in Thunder Bay on September 19-22, 2017.

Council Approval of this Report Will Agree to the Administration recommendation to approve the per diem and Travel Expense claims in the total amount of \$727.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 19-22, 2017.