

ADMINISTRATIVE REPORT

Subject: Award of Tender 2022-OF-06
Date: 2022-05-09
To: Committee of the Whole
From: Travis Rob, Manager of Operations and Facilities
File Number: N/A



ISSUE

- (1) As part of the ICIP Memorial Sports Centre Revitalization project, the Town is looking to replace all sport flooring within the facility.
- (2) Council must approve the entering into an agreement with the successful tenderer.

ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

THAT Tender 2022-OF-06 Supply and Installation of new Sport Flooring at the Fort Frances Memorial Sports Centre and Emo-Lavallee Arena be awarded to Caliber Sport Systems Inc.

FURTHER THAT a by-law be prepared authorizing Mayor and Clerk to sign the agreement on behalf of the corporation.

STRATEGIC IMPACT

- *Objective 8a – Undertake Asset Management Planning/Address Budgetary gap for infrastructure*
- *Objective 8b – Develop a preventative approach to maintenance*

OPTIONS & ALTERNATIVES

- (1) Award the tender to the lowest complaint tender submitted.
- (2) Deny the request.

HISTORY

The Town has been working through the tendering of 2022 capital improvement projects under the ICIP Revitalization project. The latest is the replacement of the skate flooring in the IFK and 52 Canadians Arenas as well as the flooring in the weight room and cardio room of the gym. The Township of Emo is undertaking similar work for their arena and the Town's took the opportunity to work together to save costs for both agencies.

AWARD OF TENDER 2022-OF-06

The Tender was advertised the week of March 31, 2022, in the Fort Frances Times Bulletin as well as on the Winnipeg and Thunder Bay Construction Associations and the Town of Fort Frances website. Tenders were opened publicly at the Town of Fort Frances Civic Centre Committee Room Tuesday May 4, 2022, where one bid was received, a second bid package was received, however there was no accompanying costing information within their package and therefore was subsequently disqualified per the procurement policy.

ANALYSIS

Caliber Sport Systems Inc. out of Kitchener Ontario submitted a bid of \$371,969.00 including a \$15,000.00 contingency allowance and applicable taxes for the replacement of the 17,062 square feet of flooring utilizing quality products in line with the tender specifications. There were no bid irregularities noted in their submission. Their anticipated schedule aligns with that of the use of the facility, being primarily the tentatively scheduled ice in/ice out schedule. There will need to be coordinated short term shutdowns of the Weight Room and Cardio Room to facilitate the work in those rooms that will be organized post tender award.

The Township of Emo will be responsible to award the work separately and will be required to sign the respective documents for their portion of the works. The Township has designated a representative to oversee the work in their community.

CONSULTATION

- Finance & Operations and Facilities divisions for the financial feasibility and installation, respectively
- Township of Emo

SUPPORTING DOCUMENTS

None