

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Doug Brown							
2.	Conference/Seminar Attended	2018 Amo Conference							
	Location (Facility and City)	Ottawa - Westin Center							
	Dates	Sunday Aug 19 to Aug 23, 2018							
		19	20	21	22				
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation	294.98	294.98	294.98	/	/			884.94
	Transportation	40.00 TAXI			40.00	TAXI			80.00
	Breakfast	0	20.00	0	0				20.00
	Lunch	17.00	25.00	25.00	25.00				92.00
	Dinner	45.00	45.00	0	35.00				125.00
	Per Diem	10.00	10.00	10.00	10.00				40.00
	Other		PARKING → 55.00						55.00
		AIRPORT TUNNEL 9.44							
4.	Prepaid Expenses	Registration		Air Travel		Other			Total
		884.40		1785.05					2669.45
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved								Total Expenses
									3963.39
									Advance Received
									0
									Balance Claimed
									277.00
									Balance Refunded
									277.00

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date Aug 24/18

Employee Signature Doug Brown

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

Date	Treasurer	A / P	Cashier



AIRPORT FEE RECEIPT
TICKET NO:0142199292091

PNR RECLOC:
ISSUED BY :

RP75M
YAMCM

NAME: BROWN/DOUGER
DATE OF ISSUE: 19AUG2018

FIRST BAGGAGE FEE	AMOUNT	TAX	TOTAL
	25.00	03.25RC	28.25

GRAND TOTAL	25.00	03.25	28.25
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FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

*** ELECTRONIC TICKET ***
2164629919
PASSENGER RECEIPT 1 OF 1
19AUG18 63219092 CA

AVIS/ROY MR
VOT EEW /THUNDER BAY ON
6

NOT VALID FORRETAİN THIS RECEIPT***
TRANSPORTATIONTHROUGHOUT YOUR JOURNEY*

VOT JV YAM Q15.00Q14.50 605 70GADG38.20END

AVLJGG/JV

CAD 638.20
CA 7.12
RC 83.89

*****V1XXXXXXXXXXXX4124 XXXX 060E10*****

CAD 729.21
632 2164629919 5

AVIS/ROY MR

THUNDER BAY ON
JV 384 V 19AUG V/GD10
SAULSTEMARIE ON

*****NOT VALID FOR TRAVEL*****
632 2164629919 5



AIRPORT FEE RECEIPT
TICKET NO:0142199292091
NAME: BROWN/DOUGHR
DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

RPJ7SM
YAMCM

	AMOUNT	TAX	TOTAL
SECOND BAGGAGE FEE	35.00	04.55RC	39.55

GRAND TOTAL 35.00 04.55 39.55

FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE
VT*****4124



AIRPORT FEE RECEIPT
TICKET NO:0142199178824
NAME: ROY/JOEYHR
DATE OF ISSUE: 19AUG2018

PNR RECLOC:
ISSUED BY :

Q7XJPR
YAMCM

	AMOUNT	TAX	TOTAL
FIRST BAGGAGE FEE	25.00	03.25RC	28.25

GRAND TOTAL 25.00 03.25 28.25

FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE
VT*****4124

*** ELECTRONIC TICKET ***

2164629918 3
PASSENGER RECEIPT 1 OF 1
19AUG18 63210092 CA

BROWN/DOUG MR

/THUNDER BAY ON

BROWN/DOUG MR

NOT VALID FOR**RETAIN THIS RECEIPT***
TRANSPORTATIONTHROUGHOUT YOUR JOURNEY**

THUNDER BAY ON

JV 384 V 19AUG V/CD10

SAULTSTEMARIE ON

AVLCCG/JV

VQT JV VAM Q15.00Q3.00Q14.50 505.70CAD638.20END

CAD 638.20

CA 7.12

PC 83.89

CAD 729.21

YIXXXXXXXXXXXXX4124 XXXX 060510

632 2164629918 4

NOT VALID FOR TRAVEL

632 2164629918 4

AIRPORT INTERNATIONAL
THUNDER BAY
INTERNATIONAL AIRPORT
www.tbairport.on.ca

**** TICKET ****
LANE/VOIE: West 1 Pay Station
Entered/Arrivee:
2018/08/19 09:40

Ticket/Billet#: 53461277
Dur/Duree: 84:13:54
Paid On/Paye Le:
2018/08/22 21:56

Paid/Paye: \$ 55.00
Original Fee: \$ 55.00
HST: \$ 6.33

Change: \$ 0.00
VISA
SC: \$ 0.00

Merchant ID: 00351395
*****4124

Visa Credit
VISA
Seq# 0013230490 66263254 C
Purchase/Sale 18/08/22 21:56:16
Auth# 009137

00000000031010
TUR: 0080000000 TSI: F800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

--IMPORTANT--
Retain this copy for your records

CUSTOMER COPY



CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXI.TAB.COM
TAXI.TAB

PASSENGER COPY

APPROVAL NUMBER: 097746

VISA SALE: 4124

TOTAL: 40.00

FARE AMOUNT: 40.00

START: 13:15

END: 13:16

TRIP NUMBER: 00055183

PASSENGERS: 1

VEHICLE ID: 1531

DRIVER ID: 43257904

MERCHANT ID: 00055183

TERMINAL ID: 019-651-930

BLUE LINE TAXI (613) 238-1111



CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXI.TAB.COM
TAXI.TAB

PASSENGER COPY

APPROVAL NUMBER: 093854

VISA SALE: 4124

TOTAL: 40.00

FARE AMOUNT: 40.00

START: 23:21

END: 23:21

TRIP NUMBER: 00055183

PASSENGERS: 1

VEHICLE ID: 1531

DRIVER ID: 43257904

MERCHANT ID: 00055183

TERMINAL ID: 019-651-930

BLUE LINE TAXI (613) 238-1111

The Westin Ottawa
 11 Colonel By Drive
 Ottawa, ON K1N 9H4
 Canada
 Tel: 613-560-7000 Fax: 613-234-5396

WESTIN®

HOTELS & RESORTS

Mr. Doug Brown
 320 Portage Avenue
 Fort Frances, ON, P9A 3P9
 Canada
 2H12AA - AMO 2018 Annual General Meetin

Page Number	:	1	Invoice Nbr	:	419852
Guest Number	:	1371209			
Folio ID	:	E			
Arrive Date	:	19-AUG-18	23:26		
Depart Date	:	22-AUG-18	07:36		
No. Of Guest	:	1			
Room Number	:	1128			
Club Account	:				

Tax Invoice

Tax ID : 811719848RT0001
 The Westin Ottawa AUG-22-2018 07:36 SKASE170

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-AUG-18	DEPOSIT	Deposit-VI-4697		-884.93
19-AUG-18	RT1128	Room	251.00	
19-AUG-18	RT1128	Tax-HST Rooms	32.63	
19-AUG-18	RT1128	Municipal Accomodation Tax	10.04	
19-AUG-18	RT1128	Municipal Accomodation Tax HST	1.31	
20-AUG-18	RT1128	Room	251.00	
20-AUG-18	RT1128	Tax-HST Rooms	32.63	
20-AUG-18	RT1128	Municipal Accomodation Tax	10.04	
20-AUG-18	RT1128	Municipal Accomodation Tax HST	1.31	
21-AUG-18	RT1128	Room	251.00	
21-AUG-18	RT1128	Tax-HST Rooms	32.63	
21-AUG-18	RT1128	Municipal Accomodation Tax	10.04	
21-AUG-18	RT1128	Municipal Accomodation Tax HST	1.31	
22-AUG-18	VI	Visa-4124		-0.01
** Total			884.94	-884.94
*** Balance			-0.00	

Continued on the next page

Kathy Lawson

From: INTERNATIONAL TRAVEL <PHERR@SHAW.CA>
Sent: Wednesday, July 25, 2018 3:24 PM
To: Kathy Lawson
Subject: Electronic ticket receipt, August 19 for MR ROY AVIS

INTERNATIONAL TRAVEL
807-274-9895
PHERR@SHAW.CA

eTicket

[Add to Calendar](#) [Itinerary & Documents](#)

Reservation code:	ZLXENK	Issuing agent:	INTERNATIONAL TRAVEL/A66
Ticket Number:	4512840805468	Issuing agent location:	FORT FRANCES ON
Issuing airline:	PORTER AIRLINES	IATA number:	67708686
Date issued:	25 Jul 2018		
Customer number:	000171		
Passenger:	AVIS/ROY MR		



PORTER AIRLINES PD 233
Airline Confirmation: F7KCUJ

Sunday, 19 August
Not valid before: 19 Aug
Not valid after: 19 Aug

Departure: THUNDER BAY ON, CANADA
11:35AM

Class: Economy
Status: Confirmed
Fare basis: N14FIR
Seat: Check-in Required
Bags: NIL

Arrival: OTTAWA ON, CANADA
3:04PM



PORTER AIRLINES PD 238
Airline Confirmation: F7KCUJ

Wednesday, 22 August
Not valid before: 22 Aug
Not valid after: 22 Aug

Departure: OTTAWA ON, CANADA
4:45PM

Class: Economy
Status: Confirmed
Fare basis: A14FIR
Seat: Check-in Required
Bags: NIL

Arrival: THUNDER BAY ON, CANADA
8:29PM

Allowances:

KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THERE OF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER. CHECK WITH YOUR CARRIER FOR MORE INFORMATION.

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Important legal notices

Reservation code:	ZLXENK	Issuing agent:	INTERNATIONAL TRAVEL/A66
Ticket Number:	4512840805469	Issuing agent location:	FORT FRANCES ON
Issuing airline:	PORTER AIRLINES	IATA number:	67708686
Date issued:	25 Jul 2018		
Customer number:	000171		
Passenger:	BROWN/DOUGLAS MR		



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Wednesday, 22 August

Not valid before: 22 Aug

Not valid after: 22 Aug

Departure: OTTAWA ON, CANADA
4:45PM

Class: Economy
Status: Confirmed

Positive identification required for airport check in

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