

## FORT FRANCES MUSEUM ADVISORY COMMITTEE

**Meeting:** Mon Nov 17, 2014, 4:15 p.m.

**Present:** Debbie Ballard ✓ Bruce Caldwell ✓ Robert Schulz ✓ Judy Kielczewski ✓ Mary Hickling ✓  
Committee Secretary: Sherry George ✓ Guests:

**Minutes from last meeting, Oct 20:** adopted as sent.

**Governance:** It was suggested that we accompany the motions carried last meeting with a letter to council, so that matters proceed smoothly. Attached. Advisory Committee applications distributed. Current committee will re-apply with the exception of Bruce Caldwell, who is stepping down after dedicating 8 years to the committee. Thank you, Bruce!

**Finance:** Museum will be receiving a donation of money. Estate settlement will not be finalized until spring; need to be thinking about the best way to spend that money. Sherry will speak with executor to ensure we respect any wishes of our benefactor.

**Collections:** As discussed, accessioning seriously backlogged.

### **Exhibitions:**

- Anniversaries of world wars. Exhibit continues to draw visitors and family stories are still coming in. Will hold the exhibit over the winter. Time that is not invested in putting together a new exhibit, can be spent on the collection.

**Interpretation & Education:** Adults visiting the exhibit are not slowing down, but few children. Sherry will send an invitation to schools in hopes of attracting more children. Committee feels strongly that we need focus more on children... run workshops once per month, etc., with volunteers if necessary.

**Research:** Maxine Hayes still busy with local stories. We are also setting aside information on Noden causeway.

**Conservation:** Looking at purchasing an environmentally-controlled exhibit case for Noden's regalia.

**Physical Plant:** Hallett clean-up scheduled for spring. T.Rob had contractors here to look at the HVAC system. The main floor humidifier is still not working; proper maintenance appears to be the issue as it was the last time.

**Community:** Friends Fundraising Gala on Thurs Nov 6: 'An Evening at the Officers' Club' a great success. Well attended. The evening ran smoothly and was well received. Kudos to our Friends group!

### **Human Resources:**

1. As in Governance above, a letter from committee requesting help for the museum should be outlined in a letter.
2. Museum will have a placement from Seven Gens Dec 1-12. Need to determine what she will be working on.

### **New Business:**

1. Numbers: Oct 2014 visitors: 442; (263 in 2013).
2. Snowbirds will visit this summer; looking at an event to tie-in to museum. Snowbirds trivia? With prize as VIP status to visit the crew?

**Old Business:** Report to management - tabled.

**Ontario Arts Council:** Reminder sent to Arts Community about upcoming deadline for exhibition assistance. No applications thus far.

**Follow-up:** *Recommendations to be made to Executive Committee of Community Services... A letter will accompany the Motions passed during last meeting: request to hire an assistant, plus need for council member to sit on Committee.*

Meeting adjourned at 5:45 p.m.

Next meeting: Mon Dec 15 at 4:15 p.m.