

ADMINISTRATIVE REPORT

Subject: By-Law Enforcement Monthly Report

Date: October 11, 2022

To: Mayor & Council

From: Patrick Briere, By-law Enforcement Officer



SUPPORTING DOCUMENTS:

[PDEC September Report](#)

Date: September 1st, 2022

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: September Activities for By-Law Enforcement Department.

Please see the below information for the month of September activities for this department.

Operational Constraints

- Only 1 Officer.

September 2022

Animal Pound Statistics

Impounded Dogs	3
Impounded Cats	5
After Hours Visits	24
Total Shelter Visits for Month	34

Monthly Parking Statistics

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	0

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Amethyst Sector (Emergency Management) CEMC Monthly Calls.
- Emergency Management 2022 Program Review.
- Critical Infrastructure & Flooding Emergency Wrap Up.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Flag Raisings & Lowering's.
- Business Licensing Non-Compliance Follow-Up.
- OMAFRA/Animal Health & Welfare Inspection.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	12
Traffic By-Law (Includes Inquiries)	7
Animals (Includes Inquiries)	15
Business Licensing (Includes Inquiries)	13
Property Standards (Includes Landlord/Tenant & Grass Cutting)	36
Taxi (Includes Inquiries)	1
Off-Road Vehicles By-Law (Includes Inquiries)	1
Moving Permits (Includes Inquiries)	3
Smoking By-Law & Cannabis (Includes Inquiries)	3
Heavy Trucks (Includes Inquiries)	9
Waste Management (Includes Asselin Forms)	22
Fences (Includes Inquiries & Pools)	5
Other Agency Call Outs/Questions	9
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	1
Noise Issues (Includes Inquiries)	4
Fireworks (Includes Inquiries)	1
Retail Holidays Act (Includes Inquiries)	6
Sign By-Law (Includes Inquiries)	14
Single Use Plastics (Includes Inquiries)	1
Trees (Includes Inquiries)	5
Snow (Issues & Inquiries)	0
Open Air Burning (Issues & Inquiries)	11
Deer Feeding (Includes Inquiries)	6
TOTAL CALLS FOR SERVICE	185

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Executive & Emergency Management Specialist
MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division
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