

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 70

May 22, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on May 22, 2018 from 12:02 p.m. to 12:36 p.m.

PRESENT: Councillor K. Perry, Mayor R. Avis, Councillor W. Brunetta and Councillor G.P. Ryan

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, T. Moffitt, Fire Chief/CEMC (12:02 p.m. to 12:07 p.m.) and K. Lawson, Secretary

REGRETS:

1. **Call to Order 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 2.1 D. Galusha, Deputy Treasurer - Revise By-Law 23/18.
3. **Disclosure of pecuniary interest and the general nature thereof**
 - 3.1 Councillor K. Perry disclosed an interest in agenda item 7.5 as the NOMA Conference Travel & Per Diem Claims were his. He turned the chair over to Councillor G.P. Ryan and did not participate in any discussion when the matter was considered.
 - 3.2 Councillor Paul Ryan disclosed an interest in agenda item 7.7 as the NOMA Conference Travel & Per Diem Claims were his. He did not participate in any discussion when the matter was considered.
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 69 dated May 8, 2018.

Brunetta-Ryan: Approved as presented.

CARRIED

5. **In-Camera - none identified**

6. Items Referred from Council

- 6.1 Rainy River Vet Services Committee.
- committee recommended approval of a financial contribution in the amount of \$650.00 to support the Rainy River Vet Services Committee Vet Assistance Trust Fund. The Treasurer will append additional information on the cost sharing contributions for the Rainy River District municipalities to her report for Councillor's information.

7. New Business

- 7.1 Amendment to By-Law 06/14.
- committee recommended amending By-Law 06/14 to prohibit certain fireworks from use in the Town of Fort Frances.
- 7.2 357/358 Applications for Tax Adjustment re: 605 McIrvine Road (2017).
- committee recommended approval of the adjustment of taxes under Section 357/358 of the *Municipal Act* for property located at 605 McIrvine Road resulting from change of property use from taxable to exempt in accordance with Section 3(1)3i of the *Assessment Act* from November 12 to December 31, 2017.
- 7.3 357/358 Applications for Tax Adjustment re: 1008 Walker Avenue (2017).
- committee recommended approval of the adjustment of 2017 taxes under Section 357/358 of the *Municipal Act* for property located at 1008 Walker Avenue resulting from change of property use from taxable to exempt in accordance with Section 3(1)11 of the *Assessment Act* from December 1-31, 2017.
- 7.4 Advisory Notice of Adjustment re: 375 Scott Street (2017).
- committee recommended receiving the Advisory Notice of Adjustment for property located at 375 Scott Street in Fort Frances for the 2017 taxation year.
- 7.5 Councillor Ken Perry - NOMA Conference Travel & Per Diem Claims.
- committee recommended approval of the Travel Expense and Per Diem Claims in the total amount of \$644.74 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Kenora, Ontario from May 1-4, 2018.
- 7.6 Councillor Doug Kitowski - NOMA Conference Travel & Per Diem Claims.
- committee recommended approval of the Travel Expense and Per Diem claims in the total amount of \$602.82 as submitted by Councillor Doug Kitowski for his attendance at the NOMA Conference in Kenora, Ontario from May 2-4, 2018.
- 7.7 Councillor Paul Ryan - NOMA Conference Travel & Per Diem Claims.
- committee recommended approval of the Travel Expense and Per Diem Claims in the total amount of \$777.30 as submitted by Councillor Paul Ryan for his attendance at the NOMA Conference in Kenora, Ontario from May - 4, 2018.

- 7.8 Councillor June Caul - NOMA Conference Travel & Per Diem Claims.
- committee recommended approval of the Travel Expenses and Per Diem Claims in the total amount of \$523.01 as submitted by Councillor June Caul for her attendance at the NOMA Conference in Kenora, Ontario from May 204, 2018.
- 7.9 Rainy River District Municipal Association Per Capita Request.
- committee recommended approval of the Rainy River District Municipal Association 2018 per capita levy in the amount of \$6,761.75.

8. Non-agenda Items

- 8.1 Revise By-Law 23/18.
- committee recommended approving a revision to By-Law 23/18 to correct the percentage as laid out in the report from OPTA. The wording will change to “the industrial property class clawback percentage shall be limited to 33.1293% with the retained percentage at 66.8707%”.

9. Information

- 9.1 Fort Frances Fire & Rescue Services - April 2018 Report. - received as information.

10. Adjourn 12:36 p.m./ Next Meeting Date - June 5, 2018

Executive Committee Chair

D. Brown, CAO