



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2016/88**

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: September 8, 2016
SUBJECT: Councillor June Caul – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$600.00 and Schedule “B” Travel Expenses of \$245.00 to attend the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016 as submitted by Councillor June Caul.

Conference Expenses

1. Meals	\$245.00
2. Per Diem (4 days)	<u>600.00</u>
Total Per Diem & Travel Claims	<u>\$845.00</u>

The registration fee of \$791.00, air flight of \$682.83 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$2,929.03 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.