

December 24, 2020

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, AOMC
Municipal Clerk

SUBJECT: Marriage Solemnization Services

In 2015, Council approved a report from me which authorized amendment to the marriage solemnization by-law (copy attached). Now that Kathryn Lawson has retired, the by-law needs to once again be amended so that Karyn Haney can deliver this service.

I am hoping that Karyn can take the training in 2021 and we will begin to deliver the service primarily in Council Chambers. There are other people in the Town and District that now are willing to deliver marriage solemnization services, thus not imperative that Karyn and I run all over the district.

We will prepare a schedule suitable to both of us, ensuring that there is coverage for the Clerk's responsibilities as our priority.

TOWN OF FORT FRANCES

BY-LAW NO. 59/15

(Being a by-law to authorize the delivery of marriage solemnization services through the office of the Clerk for the Corporation of the Town of Fort Frances).

WHEREAS the *Marriage Act* and Regulation thereunder, provides that a Clerk of a local municipality is authorized to solemnize marriages within the Province of Ontario under the authority of a license;

AND WHEREAS the *Municipal Act, 2001* provides that a Clerk may delegate in writing to any person, other than a member of council, any of the clerk's powers under this or any other Act and that the clerk may continue to exercise the delegated power and duties despite the delegation;

AND WHEREAS on November 9, 2015, Council, on the recommendation of the Administration and Finance Executive Committee, approved a report from the Town Clerk to continue to authorize the delivery of civil marriage solemnization services through the office of the Clerk for the Corporation of the Town of Fort Frances;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Council does hereby direct that civil marriage solemnization services be implemented through the Office of the Town Clerk.
2. That Council recognizes that the Town Clerk be authorized to solemnize marriages on behalf of the Corporation of the Town of Fort Frances.
3. That Council does hereby support the Town Clerk delegating the authority to provide civil marriage solemnization services to Kathryn M. Lawson, Deputy Clerk as long as she is an employee of the Town of Fort Frances.
4. That the fee payable for marriage services be set out in the User Fees By-Law for the Town of Fort Frances as may be amended from time to time.
5. That By-law 47/07 is hereby repealed.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of November 2015.

Original signed by R. Avis

R. Avis, MAYOR

Original signed by E. Slomke

E. Slomke, CLERK