

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
740 Scott Street, P9A 1H8
Phone: 807-274-4561



Planning & Development Division
Civic Centre

Civic Centre
320 Portage Avenue
Fort Frances, ON
Phone: 807-274-5323
Fax 807-274-8479
www.fort-frances.com

December 30, 2013

LETTER OF UNDERSTANDING

Between:

539989 ON LTD - Kevin and Elisa Pocock (doing business as NORTH AIR SERVICES)
(Herein referred to as the Operator)

And

The Corporation of the Town of Fort Frances
(Herein referred to as the Town)

WHEREAS the Town desires to renew an agreement to provide a specialized transportation service to accommodate qualified residents, being those that are seniors and/or physically or developmentally challenged;

AND WHEREAS the Operator desires to continue to provide the specialized transportation service to the Town for certain considerations.

NOW THEREFORE, in consideration of the mutual benefits to be realized by the Parties under the covenants of this agreement, the Parties hereto agree as follows:

The Operator, shall

- Provide a door to door transportation service know as dial-a-ride (the services), Monday to Friday 8:00 am to 5:00 pm and Saturday and Sunday 9:00 am to 1:00 pm except statutory holidays and except July and August.
- In **July and August** provide a door to door transportation service know as dial-a-ride (the services), Monday and Tuesday 12:00 pm to 5:00 pm, Wednesday to Friday 8:00 am to 5:00 pm, and Saturday and Sunday 9:00 am to 1:00 pm except statutory holidays.
- Provide the service only within the geographic boundaries of the Town of Fort Frances.
- Make the service available on the basis of reservations only. Reservations to be made by phoning North Air Services operator (275-9741) prior to 15 minutes before the hour. Return trip reservations are to be arranged directly with the driver or by phone to the operator.
- The driver shall collect the approved fare in effect from the passenger/user of the services.

- The operator shall provide to the Town monthly statistical reports on the number of passengers/users itemized into categories of Seniors, Low income, Mobility Impaired and Other.

The Town of Fort Frances shall:

- Provide to the operator a subsidy as provided in Schedule 'A' as approved under this agreement. Where the passenger/user requires a wheelchair the Town shall provide to the Operator a subsidy according to Schedule "A" of this agreement.
- Pay the subsidies to the operator monthly upon receipt of the proper invoices and supporting statistical information.
- Consider recommendations from the operator with regards to accommodation of the needs of the users.

Fares:

- The fare to be collected from the passenger/user of the service shall be in accordance with Schedule "A". The implementation of such fares is subject to the discretion of the operator.
- It is agreed that the operator will provide thirty days advance notice to the Town and the users, on the implementation of the increases in the fares.
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This agreement shall be in effect from January 1, 2014 until December 31, 2016 inclusive.

For the Operator

Signature

Witness

Date:

For the Town of Fort Frances

Mayor

Clerk

Date:

Schedule "A"
Dial A Ride Fares
(Effective January 1, 2014)

General Fare

Town Subsidy per user per ride	\$3.00
User charge per ride	\$2.50

Wheelchair Rates

Taxi Meter Equivalent	Dial a Ride Customer	Town Subsidy
0-\$9.00	\$2.25	\$5.00
\$9.05-\$10.00	\$2.25	\$6.00
\$10.05-\$11.00	\$2.25	\$7.00
\$11.05-\$12.00	\$2.25	\$8.00
\$12.05-\$13.00	\$2.25	\$9.00
\$13.05 and higher	\$2.25	\$10.00