

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #002

January 20, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on January 20, 2016 from 8:30 a.m. to 10:15 a.m.

PRESENT: Doug Kitowski, June Caul, Mark McCaig, CAO and Doug Brown

ALSO PRESENT: Ken Perry, Deputy Mayor

**1. Call to Order**

**2. Disclosure of pecuniary interest and the general nature thereof**

**3. Approval of Previous Committee Minutes**

- 3.1 Minutes from the meeting of this Committee on January 6, 2016 - The minutes were approved as circulated.

**4. Non-agenda Items**

None.

**5. New Business**

- 5.1 Report No. 2 - Establishing the 2016 Water and Sewer Rates - after a lengthy discussion, the O & F Executive committee recommends that Scenario No.3 be forwarded to the Committee of the Whole Budget meeting scheduled for Monday January 25, 2016.
- 5.2 December 2015 Drinking Water Systems Monthly Summary Report - the December 2015 Water Systems Summary report was reviewed and will be forwarded to Council for approval.
- 5.3 Extension of License Agreement with the Minister of Economic Development, Employment and Infrastructure (Provincial Government - MNR) for the Rental of One Bay in the Airport Maintenance Garage - the administration report was reviewed and will be forwarded to Council for approval.

**6. Outstanding Items**

- 6.1 Sanitary Sewer By-Law - the final draft by-law for the Sewer System was reviewed where the administration report will be forwarded to Council for approval.

**7. Information**

- 7.1 Operations & Facilities Division - Public Works Area Operations Statistics - December 2015 - the December 2015 statistics for the Public Works Area were reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations & Facilities Division - Environmental Area - Operations Statistics - December 2015 - the December statistics for the Environmental Area were reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Fort Frances Wastewater Treatment Facility December 2015 Monthly Report - the OCWA Wastewater Treatment Facility Monthly Report for December 2015 was

reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting adjourned at 10:15 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities