

FORT FRANCES FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement

2017 ANNUAL REPORT
FROM: TYLER MOFFITT – FIRE CHIEF/CEMC



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Message from Tyler Moffitt, Fire Chief/CEMC

2017 was a productive year for the Fort Frances Fire & Rescue Service; our team members responded to **350 Emergency Incident Responses** and completed **172 Fire Safety Inspections and Re-Inspections**.

Throughout 2017, our Fire & Rescue Service prepared and worked towards our annual objectives. Managing physical and human resources is a **major part** of our operational plan to meet the needs of our community. As a team, we need to ensure we have the resources to meet the ongoing **public fire safety education needs, fire safety inspection needs**, as well as **emergency preparations and response needs of our community**. We must ensure we are **never caught unprepared**.

Meanwhile, 2017 saw our team complete a **Fire Underwriters Survey**, which was the first of its kind since **1987**. As well, our team also completed a full review by the **Ontario Fire Marshal and Emergency Management**. With regards to a long-term training plan ... a proposed **20-Year Training Plan** to prepare for future years has been developed; this Training Plan will be updated to reflect the **level of service** we will be providing, as directed by our mayor and council. The Training Plan includes human resources, and what key training is required.

On April 1, 2017 Brad Townson joined the ranks as our 5th Class fulltime firefighter, which enabled me to put Wayne Riches, our Captain of Fire Prevention and Education back on straight day shifts as of June 8, 2017. Wayne's new schedule, which is a 4-On / 4-Off schedule, enables our team to develop and adhere to our **Public Fire Safety Education and Fire Safety Prevention Program**.

As well, Acting Captain Rob Dokuchie was promoted to Captain of Training, and Acting Captain Dave Crichton was promoted to Captain of Apparatus and Equipment. Captain Rob Dokuchie was put on straight day shifts as of June 12, 2017 and adheres to a 4-On / 4-Off schedule, which is opposite the Captain of Fire Prevention and Education. This new schedule enables our team to develop and adhere to our **Training Program**.

Training is always a priority, and in 2017 we conducted additional training sessions in addition to our regular training. These sessions are outlined in this Report.

Meanwhile, we welcomed our new 11-6 replacement Rescue/Utility vehicle, which is a 2017 Chevy Silverado 4x4 Extended Cab; this new vehicle will serve our team very well for many years to come.

Our team takes pride in the services we provide and how we provide them. I truly believe to be a strong team ... we must **leverage our collective skills**. As well, our team has continued onward to show their dedication to our service and community in 2017, and I am confident that the following **Annual Report** highlights their hard work and dedication.

“Team Work is the cornerstone of everything we do as a community member, as well as being the foundation of our communities Fire & Rescue Service ... everyone has a voice.”

Tyler Moffitt, Fire Chief/CEMC
Fort Frances Fire & Rescue Service

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Our Communities Vision

“A community with boundless opportunities.”

Our Communities Mission Statement

“Together we will create a safe, sustainable and attractive community that improves our quality of life and promotes economic growth and prosperity.”

Our Communities Values

Vision & Innovation:

There are countless and boundless opportunities ... together we can all lead with innovation and creativity ... so we can achieve these opportunities, which will benefit all people.

Integrity:

Do what's right and in the best interest of our people and community.

Fiscal Responsibility:

Be fiscally responsible to the people of our community, as well as understand the needs for our community and prioritizing them with due diligence in mind.

Sustainability & Stewardship:

Lead and maintain sustainable development that meets our needs without compromising our future. As well, commit to deliver on our obligations and responsibilities, which has been entrusted to our care.

Quality of Life:

Commit to maintaining and continuously look at things to improve and develop our standard of health & safety and well-being in our community.

Transparency:

Being honest and open with our people will help with improving trust, attitude, behaviour, and loyalty, as well as building relationships.

Community Engagement:

Actively optimizing our community engagement will be a Win-Win for all stakeholders in building relationships, which will help people see our vision for the benefits of our community.

Responsible Leadership:

Make decisions that take in account the citizens of Fort Frances, but also include all stakeholders and future generations. We need to embrace and commit to the development of our team ... no one gets left behind.

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Partnerships:

Embracing and building potential partnerships will unveil great opportunities for all stakeholders; we can look at opportunities with First Nations, the opportunity to provide a service provision within our district, as well as encourage public-private partnerships.

Inclusivity:

Leveraging our collective skills and teamwork, which includes everyone; this will ensure we respect and serve all people with respect, sensitivity, and fairness ... so we all can succeed together.

Our Fire & Rescue Service Core Values

PROFESSIONALISM

The fire and rescue service demands the highest standards of excellence, integrity, commitment, and dedication from all its employees. As professionals, we must treat all others with respect and dignity. The public and taxpayers deserve nothing less.

INTEGRITY

The fire and rescue service is entrusted with protecting the public and enforcing fire and other related codes. Each member has a personal responsibility to demonstrate the highest ethical standards to inspire confidence and trust in each other and in the public, we serve.

RESPECT

Each member of our fire and rescue service should be treated with consideration and respect. Personnel must be free to contribute fully to this fire and rescue service without any fear or disrespect. All employees must respect the dignity and rights of co-workers and the public they serve.

ACCOUNTABILITY

In carrying out our mission, and objectives ... all employees must hold themselves accountable to the public, taxpayers and personally for their actions.

PARTNERSHIP

The Fort Frances Fire & Rescue Service recognizes that its success requires a diverse, coordinated team committed to the highest standards of trust, hard work, co-operation, and communication working together with external stakeholders to achieve common goals.

INNOVATION

The fire and rescue service team strive to work creatively, proactively, and effectively in providing services to the public. We are committed to finding flexible, efficient, and innovative approaches to providing fire safety.

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Mission

The Fort Frances Fire and Rescue Service is committed to the protection of lives, property, and the environment in the Town of Fort Frances through Fire Prevention, Public Education, and Emergency Response, utilizing available resources in an efficient and effective manner.

Objectives

- Aim for the highest professional standards in service delivery and internal management.
- Develop a comprehensive life and property protection service with continuous review to identify the municipality's changing fire service requirements.
- Promote the coordinated effort of all staff and resources in the fires service to ensure the effectiveness of our fire and public safety mission.
- Maintain a comprehensive training program to adequately educate personnel in the latest knowledge and techniques in performing their duties.
- Develop and maintain good working relations with all federal, provincial, district, and municipal departments, utilities and agencies.
- Prepare maintenance programs to ensure the preparedness of all equipment required in the delivery of fire and public safety.
- Maintain a comprehensive fire prevention and public education program to ensure community needs are met.

The Fort Frances Fire & Rescue Service is a composite department consisting of a fulltime Fire Chief/CEMC, six fulltime firefighters and sixteen-part time firefighters.

Career Staff (years of service includes all part time and full-time fire service)

Name	Rank	Service
Tyler Moffitt	Fire Chief/CEMC	31 years
Dave Crichton	Captain of Apparatus and Equipment	28 years
Wayne Riches	Captain of Fire Prevention and Education	19 years
Rob Dokuchie	Captain of Training	17 years
Doug Wright	3rd Class Firefighter	14 years
Gavin Payne	4 th Class Firefighter	6 years
Brad Townson	5 th Class Firefighter	4 years

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Part Time Staff

Name	Rank
Daryl Eyolfson	Part Time Firefighter
Leo Arrigo	Part Time Firefighter
Greg Wiendenhoeft	Part Time Firefighter
Real DeGagne	Part Time Firefighter
Rob Smith	Part Time Firefighter
Dean Tibbs	Part Time Firefighter
Mike Barlow	Part Time Firefighter
Tim Beaulne	Part Time Firefighter
Bruce Roth	Part Time Probationary Firefighter
Tyler Yatchuk	Part Time Probationary Firefighter
Katelynne Stearns	Part Time Probationary Firefighter
Jarid Sandelovich	Part Time Probationary Firefighter
Kyle Pace	Part Time Probationary Firefighter
Jeff Rousseau	Part Time Probationary Firefighter
Kevin Douse	Part Time Probationary Firefighter
Shawna McDonald	Part Time Probationary Firefighter

Retirements

Captain Kirk Armstrong retired on September 30th, 2017 completing 31 years of service with the Town of Fort Frances. Kirk joined the Fort Frances Fire & Rescue Service as a fulltime firefighter on November 3, 1986. We all thank Kirk for his dedicated years of service to our community, and wish him an enjoyable retirement.

Part Time Firefighter Resignation's & Hiring's

Part Time Firefighter's Shawn Morrison and Jeremy Nussbaumer resigned and moved out of town to the Township of La Vallee. As well, Jesse Adair and Scott Hamilton resigned and still live in our community.

Three of these gentlemen had there **NFPA Firefighter Level 2**, which represented four years' worth of training and certifying to the well-known National Standard. We all thank these fine gentlemen for their years of service to our community, as well as wish them all the best.

New recruits Kyle Pace, Katelynne Stearns, Jarid Sandelovich, Bruce Roth, Tyler Yatchuk, and Jeffery Rousseau where officially hired on June 1st and have all completed their 40-Hour New-Recruit Training.

As well, new recruits Kevin Douse and Shawna McDonald joined our team in the fall.

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Medal Presentations: The Fire Services Long Service Medals (Provincial) were presented to: Dave Crichton, Captain of Apparatus and Equipment (25 years) and Tyler Moffitt, Fire Chief/CEMC (25 years). As well, The Fire Services Long Service Bars (Provincial) was presented to: Tyler Moffitt (30 years).

Fort Frances Times Photo: Left to right: Tyler Moffitt, Fire Chief/CEMC and Dave Crichton, Captain of Apparatus and Equipment



Emergency Incident Responses (within the town) for 2017

The Miscellaneous Fire category includes cooking or pot on stove fires, chimney or flue fires, grass and rubbish fires. The Miscellaneous Calls category includes power lines down, and/or arcing, flood in buildings etc. The following graph demonstrates Incidents by event type.



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2017 Breakdown of 350 Emergency Response Incidents	
EMS Calls	208
False Alarms	60
Vehicle Crashes	26
Miscellaneous Fires	25
Carbon Monoxide Calls	11
Miscellaneous Calls	10
Natural Gas Leaks	3
Structure Fires	3
Vehicle Fires	3
Mutual Aid Calls	1

2017 Percentage Breakdown of 350 Emergency Response Incidents

In **2016**, our team responded to **511** Emergency Response Incidents. For **2017**, we responded to **350** (161 less) Emergency Response Incidents, which is a **31.5%** reduction in calls as compared to **2016**.

EMS Calls: Accounted for **59.4%** of our calls. In **2016**, our team responded to **244** EMS calls. For **2017**, we responded to **208** (36 less) EMS calls, which is a **15%** reduction in calls as compared to **2016**. This is due in part of the new agreement with the Rainy River District Social Services Board, which took effect mid-way through **2017**.

False Alarms: Accounted for **17.1%** of our calls.

Vehicle Crashes: Accounted for **7.4%** of our calls. Of the **26** Vehicle Crashes our team responded to ... two of the calls were actual Vehicle Extractions.

Miscellaneous Fires: Accounted for **7.1%** of our calls.

Carbon Monoxide Calls: Accounted for **3.1%** of our calls.

Miscellaneous Calls: Accounted for **2.9%** of our calls.

Natural Gas Leaks: Accounted for **0.9%** of our calls.

Structure Fires: Accounted for **0.9%** of our calls. As results, the estimated loss due to structure fires was \$1,124,500. **Note:** One structure fire accounted for most of this estimated loss figure.

Vehicle Fires: Accounted for **0.9%** of our calls.

Mutual Aid Calls: Accounted for **0.3%** of our calls.

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Significant Emergency Incident: On Saturday, November 11, 2017 at approximately 05:26 AM, 18 members of the Fort Frances Fire Rescue Service responded to a major structure fire at the former Acklands-Grainger building on Sixth Street West.

The 18 members consisted of the Fire Chief/CEMC, all 6 Fulltime members, as well as 11 Part Time members.

Damage to the building was extensive, and our fire officer who was assigned to the investigation of the fire scene classified the cause of the fire as being undetermined.



Significant Emergency Incident: On Monday, December 18, 2017 at approximately 07:23 PM, the International Falls Fire Department requested Mutual Aid from the Fort Frances Fire & Rescue Service for a major fire at Rainy Lake Oil in International Falls, Minnesota. Assistance was also provided by the Littlefork Fire Department, and a Foam Suppression Fire Truck from the Falls International Airport. A total of 35 firefighters and seven pieces of fire apparatus responded.



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Fire Safety Inspections

A total of **172 Inspections / Re-inspections** were completed in 2017. During these inspections, many violations had been found, and subsequently had been repaired or corrected.

Emergency Preparedness Week: Spring Open House – Saturday, May 27th

Our Spring Open House to promote Emergency Preparedness Week was held at our Fire Hall. Our team had displays, emergency preparedness and fire safety information, as well as all our apparatus and equipment were on display for the public.



Photo courtesy of Fort Frances Times

Public Fire Safety Education

Business and Community Expo – Fort Frances Curling Club: Our Team attended the Business and Community Expo on April 21st and 22nd; approximately **1000 people** attended our Fire and Life Safety Booth.

The results of our team engaging in conversations with people to provide Fire and Life Safety Education unveiled the fact ... we still have many people in our community who are not truly educated on Working Smoke Alarms, Home Escape Plans, CO (Carbon Monoxide) Alarms, Kitchen Fire Safety, Safety with Smoking Materials, Safety with Heating Equipment, and Emergency Preparedness. *This is a prime example of **WHY** our team needs to continue onward with our continuous Fire and Life Safety Education Initiatives throughout our community.*

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The theme for this year's **Fire Prevention Week (Oct 8-14)** was: ***EVERY SECOND COUNTS PLAN 2 WAYS OUT!*** A **Fall Fire Safety Day** was held on at **Canadian Tire** to promote Fire Prevention Week. Our team had displays, information booths, and apparatus and equipment on scene; **300-plus people** attended.



Photo courtesy of Fort Frances Times

As well, our team participated in school's visits for **JK to grade 3**, with fire safety presentations geared to grade level. **660-PLUS** students and teachers/classroom aids attended these fire safety presentations.



Fort Frances Times Photo: Wayne Riches had the attention of the Grade 2 class at J.W. Walker School as he explained some **fire safety** tips in conjunction with Fire Prevention Week (Oct. 8-14). Our Team made similar visits to St. Michael's School, and Robert Moore School to spread the message of **fire safety**.

Our Team canvassed the town with a **Home Fire Safety Mailbox Drop Initiative**, as well as handed out Home Fire Safety information uptown, as well as at the Memorial Sports Centre. Even after Fire Prevention Week was over, our team continued onward with the **Home Fire Safety Mailbox Drop Initiative** throughout the month of October.

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During the week of Oct 8-14, the **Fort Frances Times** ran multiple **Fire Safety awareness news in their paper**, as well as we had community booster's sponsor a **full-page ad** in the Wednesday Times on October 11th.

Our day shift crew, myself, and one-part time firefighter participated in the ***Trunk or Treat Halloween*** event; it was a huge success, which saw hundreds and hundreds of children attend along with their parents/caregivers.



Public Fire Safety Education ... an ongoing program

Wayne Riches, our Captain of Fire Prevention and Education delivered a fire safety presentation at the **2017 Senior's Fair** to approximately **100 seniors at the Sister Kennedy Centre**. His fire safety presentation included kitchen and cooking fire safety. Many of the seniors had numerous questions for Wayne.



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November saw us starting a **Public Fire Safety Campaign** in the *Fort Frances Times - Thursday Bulletin*, which all households in our town will receive on a weekly basis. As well, we have some local community businesses (community booster's) who will be funding this campaign. A Big Thank You goes out to **Gillons, Sunset Protection Systems, Norlund Oil, and Causeway General Insurance Brokers Ltd.**



Other Public Relation Events

Public Fire Safety Education goes hand in hand with Fire Prevention and we strive to continually improve and increase our public education programs to reach all age groups. Tours of our Fire Hall have been conducted for various groups including students; many have met our team members, as well as listened to their fire safety talks. Tours have also been provided many local and out of town visitors.



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Giving Back to Our Community (Annual Christmas Tree Pick-up: January 14, 2017)

Every year, town residents put their real Christmas Trees out for our team members to collect. As in the past, the Christmas Tree pick-up is held on the first Saturday following Ukrainian Christmas. As well, our team members collect a monetary donation to donate to a local charity.

Fort Frances Christmas Parade – December 2, 2017

Once again, our Team Members decorated our fire apparatus and participated in the annual Christmas Parade.



Giving Back to Our Community (Salvation Army Christmas Hampers: Dec 17, 2017)

Our Team continued onward with our annual tradition of giving back to our community. We put together over **150-plus Christmas Hampers** for the local Salvation Army.



Front row, left to right: Kyle Pace, Doug Wright, and Real DeGagne. **Back row, left to right:** Tyler Moffitt, Wayne Riches, Brad Townson, Dean Tibbs, Elizabeth DeGagne (Real's Daughter), and Gavin Payne.

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Vulnerable Occupancy Inspections and Drills

The Fort Frances Fire & Rescue Service continued to follow the Ontario Fire Marshall directive to conduct fire drill scenarios, observations, and fire safety inspections at all Vulnerable Occupancies within the Town of Fort Frances.

This included all care occupancies, care and treatment occupancies. A total of three vulnerable occupancy drills and inspections were conducted; this included Riverside Health Care Facilities, Rainy Crest Long Term Care Facilities, and Sybel Russell Hall.

As well, our team supervised all the fire drills conducted at every Manor (Public Housing Facility) in the Town of Fort Frances.

Training: Part Time Firefighter's

The new recruits hired in 2017 completed 40-Hours of orientation training prior to their entry as a responding part time probationary firefighter.

All Part time Firefighters train bi-weekly on topics ranging from: Firefighters Health & Safety, Personal Protective Equipment, Self-Contained Breathing Apparatus, Fire Behaviour, Fire Service Communications, Incident Management System, Building Construction, Tools & Equipment, Response & Size-Up, Ladders, Search & Rescue, Water Supply, Fire Hose, Fire Attack Lines & Foam, Portable Fire Extinguishers, Ropes & Knots, Scene Lighting, Forcible Entry, Ventilation, Fire Streams, Fire Control, Loss Control, Firefighter Rehabilitation, Firefighter Decontamination, Wildland & Ground Fires, Fire Suppression, Vehicle Rescue & Extrications, Rescues Tools, Fire Protection Systems, Fire & Life Safety Initiatives, and Note Taking.

Training: Fire Inspector 1

The Fire Chief/CEMC and two other fulltime firefighters attended a 40-hour Five Day Fire Inspector 1 Course from June 14th to June 18th, which was hosted by our Fire & Rescue Service, and delivered by members of the OFMEM (Ontario Fire Marshal and Emergency Management). This is one of the 6 (Six) courses needed to obtain NFPA 1031 FIRE INSPECTOR 1. Once we complete NFPA 1031 FIRE INSPECTOR 1 ... there is NFPA 1031 FIRE INSPECTOR 2, which consists of 3 (Three) courses, and then NFPA 1031 FIRE INSPECTOR 3, which consists of 1 (One) course.

Training: Fire Con - Thunder Bay (Fire Training and Education Conference)

The Fire Chief/CEMC and two other fulltime firefighters attended a **Fire Scene Assessment** course in Thunder Bay for two full days of great training, which was put on by Tim Irish of the OFMEM (Ontario Fire Marshal Emergency Management).

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HURST JAWS OF LIFE – WORLD-RENOWNED GREEN CROSS AWARD

On **January 31, 2017**, Team Members responded to a Motor Vehicle Crash where two trucks were involved. **Gavin Payne** and **Wayne Riches** utilized a Hurst eDRAULIC Combination Tool to remove the driver side door of a truck where a patient was trapped. They then assisted our local **Rainy River District EMS** members with the removal of the patient.

Both Gavin Payne and Wayne Riches are Full Time members of the Fort Frances Fire & Rescue Service, and were recognized by **HURST JAWS OF LIFE**, and awarded the **World-Renowned Green Cross Award**, which acknowledges these two professionals for the successful rescue with a **HURST JAWS OF LIFE RESCUE TOOL**.

Left to right: Gavin Payne and Wayne Riches



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On **October 8, 2017**, Team Members responded to a Motor Vehicle Crash near Turtle River Road on Hwy 11, with one occupant trapped in a vehicle, which was on its roof. Fort Frances Fire & Rescue Team Members Dave Crichton, Doug Wright, Gavin Payne, and Real DeGagne utilized a **Hurst eDRAULIC Combination Tool**, **Hurst Heavy Hydraulic Cutters**, and **Hurst Hydraulic Rams** for a successful rescue of one patient.

Our local Police Service ... the **OPP (Ontario Provincial Police)**, as well as the **Rainy River District EMS** played a huge part in this rescue. As well, after the rescue ... our **Rainy River District EMS** members ensured the patient was cared for, and safely transported to the hospital.

Dave Crichton, Doug Wright, and Gavin Payne are Full Time Firefighters, while **Real DeGagne** is a Part Time Firefighter. All four of these team members have been recognized by **HURST JAWS OF LIFE**, and awarded the **World-Renowned Green Cross Award**, which acknowledges these fine gentlemen for the successful rescue with **HURST JAWS OF LIFE RESCUE TOOL'S**.

Fort Frances Times photo: Left to right: Gavin Payne, Dave Crichton, Tyler Moffitt, Real DeGagne, and Doug Wright.



*A big thank you needs to go out to all our local **Emergency Responders** ... such as members of the **OPP (Ontario Provincial Police)**, and our **Rainy River District EMS**. These **Emergency Responders** are on the front lines every single day; they are there when they are called upon ... they have always continued to provide our citizens a professional and vital service. All of us in the Town of Fort Frances, and throughout the Rainy River District need to acknowledge these **professionals** more often.*

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Union Gas - \$1,000 Grant

Equipping our firefighters with public fire safety education materials is important to ensure they can effectively deliver fire safety education to the public.

The generous donation of \$1,000 from Union Gas helps to strengthen our collaborative partnership. Public Fire Safety Education Materials, related to our fire safety initiatives, is important for our Fire & Rescue Service. Working together, we will be better equipped to keep our community educated and safe. Fire safety and our people is what we all hold dear to our hearts, no one gets left behind.

Fort Frances Times Photo: Left to right: Captain Rob Dokuchie, Fire Chief/CEMC Tyler Moffitt, and Duane Harris of Union Gas.



Annual Table Top Emergency Exercise for the Town of Fort Frances

Our Alternate CEMC (Community Emergency Management Coordinator) Patrick Briere designed and organized our 2017 Emergency Management Program Table Top exercise in accordance with Emergency Measures Ontario requirements. On October 30th our Municipal Emergency Control Group completed our table Top exercise. Thanks goes out to Patrick Briere, and to all the people that took part in the emergency exercise; this table top exercised proved to be a learning experience for all of us.

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Apparatus and Equipment

Two Rescue Vehicles	Rescue 11-6 – 2017 Chevy Silverado - Rescue/Utility. Rescue 11-7 – 2013 Dodge - Heavy Rescue Truck equipped with the "jaws of life" servicing the Town of Fort Frances and the Central Zone of the Rainy River District.
Two Pumpers	Pumper 11-1 – 1995 Volvo equipped with 1050 GPM pump, ground ladders and firefighting equipment. Pumper 11-2 – 2008 Spartan equipped with 1250 GPM, 30' water tower and light boom, ground ladders and firefighting equipment.
One Aerial Ladder	Aerial Ladder 11-3 – 1988 Ford equipped with a 1050 GPM pump, 75-foot hydraulic ladder, and firefighting equipment.
One Command Trailer	Command 11-8 – 2010 - 28-foot trailer equipped with a Fleetnet communication system for Provincial interoperability. Deployed as a mobile command post, rehab point or Emergency Operation Centre.
One Spill Response Trailer	11-4 - 2011 – 14-foot trailer equipped with basic equipment and tools for spill response.
One Marine Response Boat	Marine 11-9 – 14-foot Aluminum boat with 25 hp motor that is used for rescue support, and access to municipal islands for fire suppression and prevention duties.
Two Water Rescue Craft	Oceanid Rapid Deployment Craft that is designed for quick deployment after arrival on scene. Very effective for shore based, and open water rescue.

In 2017, all three of our fire apparatuses had their annual commercial vehicle safety inspections, and pump tests completed, as well as all the ground ladders tested.

As well, in addition to these annual tests, our 11-3 1988 Ford Aerial Ladder Truck successfully had NDT (Non-Destructive Testing) completed; it will need to have a NDT completed again in 2022 as per Ontario Regulations.

In 2018, 11-3 1988 Ford Aerial Ladder Truck will have new tires and rims installed.

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Town of Fort Frances Fire & Rescue Service Steering Committee

A Steering Committee was formed for the Fort Frances Fire & Rescue Service. The Steering Committee consists of: Mayor: Roy Avis; Councillor June Caul, Councillor Ken Perry, Doug Brown, CAO and Tyler Moffitt, Fire Chief/CEMC

The purpose of the Steering Committee is to review matters associated with the operations and level of service, which the Fort Frances Fire & Rescue Service currently provides to the citizens of Fort Frances.

The main objectives of the Operational Review of Fire & Rescue Services Committee are as follows:

To review existing operational elements such as staff scheduling and training to better understand the current level of operational services provided by the Fire & Rescue Service, with the goal of ensuring that an adequate staffing level is retained, while employing the most cost effective and efficient approach for the delivery of enhanced inspections services and reduced liabilities.

Review existing Bylaw No. 31/10 with consideration for amending some of the existing prescribed services to reduce liabilities, and/or updating of the reporting procedures by the Fire Chief/CEMC.

Upon receipt of the completed Fire Protection Services operational audit report by the Ontario Fire Marshal and Emergency Management, a thorough review of the report will be conducted with the expectation of amending the existing fire services by-law to meet the needs of the community in the most cost-effective manner while ensuring compliance with all applicable regulations & legislation.

Review the voluntary tiered response activation agreement with RRDSSAB along with existing response statistics to ensure that the Fire & Rescue Service is responding adequately and identifying the tiered response is being properly utilized in accordance with the terms of the current agreement.

Review the Fire Underwriters Survey Report to identify any amendments, which may be necessary to ensure that a revised by-law is in place which meets the needs of the community in the most cost-effective manner, while ensuring compliance with all applicable regulations & legislation.

FORT FRANCES FIRE & RESCUE SERVICE

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement

2017 ANNUAL REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Ontario Fire Marshal and Emergency Management Review

During the last week of June, the Ontario Fire Marshal and Emergency Management conducted a review of our Fire & Rescue Service, which was had been initiated by myself and our CAO.

The scope of the review covered the following items:

- fire risk assessments
- fire inspection practices and protocols
- public education programs
- fire investigations
- pre-incident planning
- interaction between municipal services and the fire service
- records management, and
- fire service training

It was an audit to looked at our strengths, weaknesses, as well as opportunities for improvement with respect to our fire and rescue service.

Fire Underwriters Survey

During the first week of August, Fire Underwriters Survey finalized an assessment of the Town of Fort Frances' fire defenses for the primary purpose of fire insurance grading and classification.

As well, Fire Underwriters Survey measured the ability of the Fire Department, Water Supply, Emergency Communications, and Fire Safety Control (Fire Prevention and Public Education) against the level of built risk within the community.

Rainy River District Mutual Aid System

The Fort Frances Fire and Rescue Service is a member of the Rainy River District Mutual Aid System.

This system is intended to provide fire protection services efficiently, effectively, and safely through a co-operative and flexible approach.

Going forward, the **“Three Key Pillars”** for our district Fire and Rescue Services to continuously embrace are: **Public Fire Safety Education, Fire Safety Inspections, and Training our Team Members.**

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Summary and 2018

As we look towards 2018 as being a very exciting year, we must look back at 2017 as being a successful year. Ever changing, adapting and preparing for the future is what we need to do as a team on a continual basis.

We do this with the aid and assistance of all our community partners and Town Divisions, and we could not provide our level of service without their services. I would like to thank everyone who was part of helping us serve our Town residents, businesses, and visitors in 2017.

Our Fire and Rescue Team Members are committed to safely protecting life, property, and the environment through Public Fire Safety Education, Fire Safety Inspections and Initiatives, and when all else fails ... Emergency Response.

To be able to **respond effectively** during an **emergency incident** ... we need to **train** ... we need to **train** to a **standard**, as well as **set the bar high**. We need to **train** as a **team** ... so we can **respond** and **work** as a **team**.

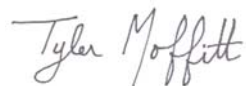
As Fire Chief/CEMC, I am committed to ensuring our team does everything we can ... to ensure we are always working towards and embracing our core values, mission, and objectives, as well as **always being prepared**.

The years ahead for our Fire & Rescue Service will continue to be full of many challenges. I view our teams' future as a clean slate waiting to be filled in, as well as developed and completed to resemble a great team people truly want to be a member of, but positioned to evolve for the demands of the changing times and future.

Meanwhile, as a long-time resident of Fort Frances, my roots and background run deep within our Fort Frances Fire & Rescue Service; I have truly enjoyed serving my community for over 30-plus-years.

In closing, I look forward to the future and working with all stakeholders ... to ensure the protection of lives, property, and the environment in the Town of Fort Frances.

Yours in Fire and Life Safety,



Tyler Moffitt, Fire Chief/CEMC
Fort Frances Fire & Rescue Service