

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
April 2015

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	3.00	21.00
SICK DAYS	13.13	12.38
COMPASSIONATE LEAVE	0.00	1.00
FLOATERS	4.00	1.00
VACATION	29.06	40.75
BANKED TIME USED	14.25	6.53
OFF	0.00	0.50
STATUTORY HOLIDAYS	25.00	0.00
TOTAL	88.44	83.16

OVERTIME HOURS

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	April	April	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	0.00	0.00	2.50
ENGINEERING	0.00	0.00	0.00	4.00
INTERDEPARTMENTAL	6.00	0.00	7.50	9.00
PRIVATE WORK	0.00	0.00	0.00	8.00
RECYCLE/GARBAGE	0.00	4.00	2.25	21.50
ROADS	0.00	8.00	202.50	166.75
SEWER COLLECTION	98.25	16.00	167.75	124.25
SIDEWALKS	0.00	0.00	18.75	3.00
STORES	0.00	0.00	24.00	30.00
VEHICLE & EQUIPMENT	12.00	4.00	27.00	4.00
WATER TREATMENT PLANT	34.25	9.25	186.50	161.75
WATER DISTRIBUTION	8.00	4.00	141.75	233.75
WATER TOWER	4.00	0.00	4.00	0.00
TOTAL	162.50	45.25	782.00	768.50

TRANSPORTATION REPORT

APRIL 2016

ROADS:

Storm Water Management – Urban:

- Steamed catch basins and laterals to get water moving.
- Cleaned debris from catch basins
- Flushed storm sewer laterals and cleaned catch basin sumps

Storm Water Management - Rural:

- Steamed and flushed frozen culverts to get water moving.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Initial sweep of the Town streets started on Monday April 18th – two (2) ten (10) hour shifts four days a week (Monday to Thursday)

Loose Top Maintenance:

- Graded loose top roads twice
- Started first round of grading lanes

Roadside Maintenance:

- Cleaned up areas where snow was piled at lane entrances.

Winter Control:

- no events that required plowing, some light snow.
- Sanded/salted roads as required.

Traffic Operations:

- Repaired and replaced signs as required.
- Repaired signs at dead ends and cleaned up debris in those areas.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Removed shrubs and flower beds at the Public Works Office Building on April 13th.

Private Work:

- Landscaped at 446 Third Street East on April 14th.

Sidewalks – Winter:

- Cleaned up sod from snow plowing – landscaped and seeded areas damaged.
- Applied ice melt to Civic Centre sidewalks as required
- Applied ice melt at Downtown corners and underpass as required.

Sidewalks – Summer:

- Trimmed trees along sidewalks
- Swept sidewalk and bike path along water front with sidewalk sweeper.

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of

Drinking Water Advisories” when required

- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Cleaned up snow and ice on 400 block of Nelson Street at water break on March 1st.
- Flushed and cleaned sanitary sewer mains
- Supplied labour and equipment to vacuum excavate a curb stop repair at 1628 Colonization Road West.

Interdepartmental:

- Delivered 3 stop signs to Scott Street and Central Avenue for FFPC to do some maintenance on the traffic control lights at that intersection on April 15th.
- Cleaned up extension cords etc. for Christmas Lights at Civic Centre on April 6th.
- Cleaned out septic tank at the Airport on April 14th.
- Hauled ice that was removed from the 52 Canadians Rink to the snow dump on April 29th.
- Cathy Westover supplied coverage for vacation, etc. at the Airport from April 5th to April 11th and again on April 18th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Emptied bins from “drop off” centre as required
- Cleaned up recycling yard.

Training:

- Darren McCormick, Jacques Fiset, Paul LaFreniere, Darwin Woods, Randy McArthur and Bryan Henttonen were provided with training on the new street sweeper on April 12th and 13th.

Health & Safety:

Milt Strachan,
Superintendent of Transportation