


Tom Batiuk/Frances
03/31/2015 05:02 PM

To Melissa Swain <melissa@explorersolutions.ca>
cc Doug Brown/Frances
bcc
Subject RE: Training Opportunity - Airport Familiarization 

Hello Melissa

I have forwarded this onto my manager for him to take a look at. We will get back to you shortly if there is any interest in taking this. Thanks,

Tom Batiuk
Airport Supervisor
Fort Frances, Ontario
CYAG
(807) 274-3930
(807) 274-9392 fax
tbatiuk@fort-frances.com

Melissa Swain <melissa@explorersolutions.ca>

27/03/2015 05:03 PM GMT

To "tbatiuk@fort-frances.com"
<tbatiuk@fort-frances.com>

cc

bcc

Subject RE: Training Opportunity - Airport Familiarization

Hello Tom,

Thanks for the quick response. We are looking at June 3 if we can secure enough to hold the course. We aim to have 8 attendees per seminar. We were considering Kenora as the host location, unless your region had enough interest in which case we could host at your airport. How many people are you thinking Fort Frances might consider sending? Do you have any further questions about the seminar itself?

Thanks

Melissa
519-371-4964

From: tbatiuk@fort-frances.com [tbatiuk@fort-frances.com]
Sent: Thursday, March 26, 2015 10:04 AM
To: Melissa Swain
Subject: Re: Training Opportunity - Airport Familiarization

Hello Melissa,

We are always interested in these kinds of opportunities. Can you please tell me where this will be hosted and the dates associated? I may be able to attend myself or have a few municipal members attend with some more solid plans and a location. Thanks,

Tom Batiuk
Airport Supervisor
Fort Frances, Ontario
CYAG
(807) 274-3930
(807) 274-9392 fax
tbatiuk@fort-frances.com

[IMAGE]

Melissa Swain
<melissa@explorersolutions.ca>

25/03/2015 06:36 PM GMT

[IMAGE] [IMAGE]

] "tbatyuk@fort-frances.com"
To <tbatyuk@fort-frances.com>

[IMAGE] [IMAGE]

]

cc

[IMAGE] [IMAGE]

]

bcc

[IMAGE] [IMAGE]

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Training Opportunity - Airport Familiarization
Subjec

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[IMAGE] [IMAGE]

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Hi Tom

My name is Melissa Swain - I work for Explorer Solutions, an airport planning company out of Montreal. I wanted to touch base with you regarding to a seminar that we are putting on up your way in the next few months.

The seminar is called Airport Familiarization and is geared towards individuals that have to make decisions on airport development, operations and sustainability, but may not be familiar enough with the ins and outs of airport management. It was designed to review all of the key aspects of airport operations and management which leads to the seminar covering multiple topics. These topics will range from Transport Canada Rules and Regulations to innovative marketing and revenue generating strategies for the airports.

Anyone is welcome, but other regions have found it most beneficial to send council members, airport board members and County/Township/City staff, such as departments with a focus on

public works, communication, economic development, senior management etc.

We would like to see how many people from your airport/council would be interested if we held our Airport Familiarization Seminar in your area. If you have eight people or more from your airport/region, we can host a "private" seminar at your airport. If you don't, that's ok too. We can draw on your neighbouring airports and communities to help fill the seminar up. The course has been developed for local and regional airports (registered and/or certified) and we can adapt the content and presentation to match the people in attendance.

Please see the attached syllabus and information sheet and send it out to any council member or mayor that may be interested. A certificate will also be issued after the course has been completed.

I will follow up with you either at the end of this week or sometime during next week to see if I can answer any questions you may have.

Sincerely,

Melissa Swain