



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: March 16, 2018

RE: 2018 Provincial General Election - Polling Location - Letter of Intent

Background

An email received on Tuesday, March 06, 2018 from Lori Sutinen, Regional Liaison Officer Northern Ontario – 07 outlines Elections Ontario's intention to use two Town facilities (Memorial Sports Centre & Sister Kennedy Centre) as polling locations on June 7, 2018 for the Provincial general election.

The purpose of this email is to confirm Elections Ontario's intent to use your location for the upcoming 2018 Provincial General Election. Attached is a Letter of Intent and a Voting Location Details document for your review. We will be contacting you in May to complete a formal lease agreement. However if you need us to fill out a permit to lease the space, please advise.

The Clerk, Lisa Slomke, and myself have made contact with Ms. Sutinen to confirm receipt of the Letter of Intent and also confirm that the facilities may be used pending the formal lease agreement that they will forward in May.

Recommendation

The Community Services Executive Committee recommends to Mayor & Council to authorize the Mayor & Clerk to execute the formal lease agreement forthcoming from Elections Ontario in May 2018 for the Memorial Sports Centre and Fort Frances Senior Centre to be used as polling locations on June 7, 2018.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel