

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
July 2013

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	5.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	4.97	6.75
COMPASSIONATE LEAVE	2.00	0.00
FLOATERS	0.00	3.00
VACATION	89.50	111.69
BANKED TIME USED	6.22	9.50
OFF	8.47	2.50
STATUTORY HOLIDAYS	33.00	29.00
TOTAL	149.16	162.44



OVERTIME HOURS

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	1.50	0.00	9.75	0.00
INTERDEPARTMENTAL	19.00	14.50	45.00	35.75
PRIVATE WORK	69.75	16.50	84.75	40.50
RECYCLE/GARBAGE	0.00	0.00	33.50	0.75
ROADS	52.75	3.00	537.75	639.50
SEWER COLLECTION	9.50	55.25	175.00	308.75
SIDEWALKS	78.00	10.50	120.25	49.50
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	47.00	0.00	202.50	180.75
WATER TREATMENT PLANT	59.50	39.00	173.00	94.25
WATER DISTRIBUTION	94.50	4.50	274.25	253.75
WATER TOWER	0.00	0.00	6.00	0.00
TOTAL	431.50	143.25	1694.75	1612.50

TRANSPORTATION REPORT

July 2013

ROADS:

Storm Water Management – Water:

- Continued flushing storm sewer laterals and cleaning catchbasin sumps
- Removed beaver dam from behind Caul's field and on Balsam Street on July 9th
- Repaired storm sewer lateral at Armit Avenue and Fourth Street East

Storm Water Management - Rural:

- cleaned out the ends of culverts in the North End area

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly

Loose Top Maintenance:

- Graded all loose top roads twice
- Graded lanes as required

Roadside Maintenance:

- Levelled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, stopbars and no parking areas
- Installed 3 new stop signs for "Kiss N Ride Program"

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works yards
- Cleaned up inside storage buildings in Public Works yards
- Trimmed cedar hedges in front of Public Works building

Private Work:

- Vacuum excavate gas main (EFG) on Mowat Avenue to inspect joints on July 9th
- Flushed sewer main at Fifth Street East and Williams Avenue for Wagner Construction on July 22nd.

Sidewalks – Winter:

Sidewalks – Summer:

- Swept sidewalk and bike path along waterfront twice
- Installed handi-cap access sidewalk at southeast, northeast and northwest corners at Armit Avenue and Fourth Street East
- Replaced sidewalk in areas identified for repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Picked up barricades from July 1st parade, activities at Marina and from July 1st fireworks area
- Put up signs to detour traffic from Front Street down Scott Street for Bass Tournament
- Installed tent pegs for Bass Tournament on July 19th

- Supplied labour to help take down tent at Bass Tournament on July 29th
- Removed signs for detour during Bass Tournament

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains

Interdepartmental:

- Vacuum excavated for pole installation (FFPC) on July 3rd
- Installed larger jersey barrier and put up 4 signs to keep public off of Point Park Dock
- Hauled a load of granular "A" material to Riverview Cemetery on July 23rd
- Painted the bases of the light posts yellow in the library parking lot area
- Dale Gill supplied coverage for vacation at the Airport from July 1st to 5th and from July 12th to 31st.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off center" as required
- Cleaned inside of recycling building

Training:

Health & Safety:

- A workplace inspection was done at Water Treatment Plant and the Water Tower on July 18th
- A joint Health and Safety Committee Meeting was held on July 31st in the Public Works meeting room.



Milt Strachan,
Superintendent of Transportation