

January 30, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

**RE: Renewal of Bearskin Annual Lease and Melaire Ltd. 5 year hangar lease**

---

Please find attached a report prepared by Tom Batiuk, Airport Supervisor, outlining the annual lease agreement Bearskin Lake Air Service LP for counter and storage space within the terminal building. The lease agreement is required to be executed by the Corporation at this time. The rates in the lease agreement reflect a 1.2% increase for counter space.

The hangar lot lease agreement is for a 25-year term with the lease rate to be renegotiated every five (5) years. The original hangar land lot agreement with Melaire Ltd. commenced on June 1<sup>st</sup>, 2002 and May 15, 1987 respectively. The renewal would commence starting November 1, 2016 to October 31, 2021. The existing 2016 rate for land lease for commercial hangar is \$ 2.64 per square metre. Melaire Ltd's lot is 671 square metres in size.

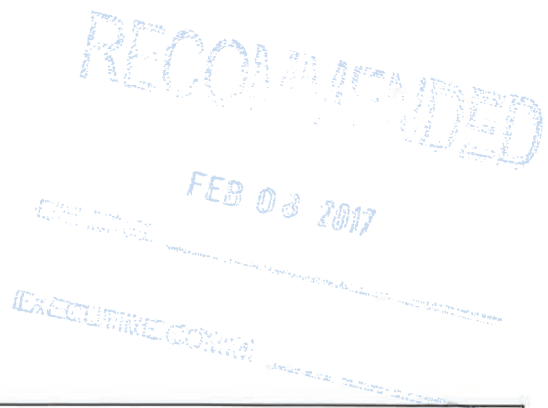
The Operations & Facilities Executive Committee recommends the following:

- 1) That the lease agreements with Bearskin Lake Air Service LP and Melaire Ltd. be executed.
- 2) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.

Respectfully Submitted



Travis Rob, EIT  
Manager of Operations & Facilities



**Council Approval of this report will agree with the recommendations of the Operations & Facilities Executive Committee being:**

- 1) That the lease agreements with Bearskin Lake Air Service LP and Melaire Ltd. be executed.
- 2) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.



2017-01-23

To: Travis Rob

From: Tom Batiuk

Re: lease agreement Renewal for Bearskin Airlines annual lease and Melaire LTD lease renewal.

Please see attached Lease renewal documents for Bearskin Airlines. Set to commence January 1<sup>st</sup>, 2017 to December 31<sup>st</sup> 2017. Also please see attached Renewal for Melaire LTD. Their lease commenced on November 1<sup>st</sup>, 2016 and is due to expire on October 31<sup>st</sup>, 2021. Please forward these documents to Town Council at their next regular meeting for approval and execution with my recommendation.

Kind Regards,

A handwritten signature in black ink, appearing to read "Tom Batiuk".

Tom Batiuk  
Airport Supervisor



1475 West Walsh Street  
Thunder Bay, ON P7E 4X6  
Telephone – 807 577 1141  
Fax – 807 474 2645

January 17<sup>th</sup>, 2017

The Corporation of the  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9

**Attention: Tom Batiuk, Airport Supervisor**

Dear Sir

Attached please find two copies of the Lease between The Corporation of the Town of Fort Frances and Bearskin Lake Air Service LP, which have been executed on behalf of Bearskin.

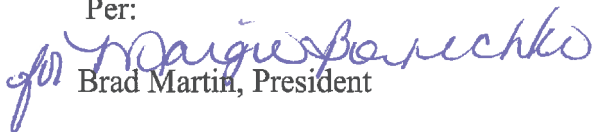
Once the Lease has been executed on behalf of the Town of Fort Frances, we request that you provide our office with one duly executed copy of the Lease.

We trust this is what you require at this time. Should you have any questions, please do not hesitate to contact the undersigned at 807 474 2635.

Yours truly,

**BEARSKIN LAKE AIR SERVICE LP**

Per:

  
Brad Martin, President

/mb

Enclosure