



2018-07-26

To: Travis Rob, O&F Division Manager

From: Tom Batiuk

Re: Lease for Garage Bay for MNR

Please find attached the rental lease agreement for the MNR to use the garage bay located at the airport. This lease will result in a revenue stream to the airport in the amount of \$6818.50 based on the 3 days per week. This lease will be paid in equal monthly installments to the airport in the amount of \$1363.70 for the term of November 1st, 2018 to March 31st, 2019. This will not affect the airport operation in any capacity. It is my recommendation that we execute this agreement and commence business with the MNR to utilize this space as laid out in the attached agreement.

Kind Regards,

A handwritten signature in black ink, appearing to read "Tom Batiuk", with a long horizontal line extending to the left.

Tom Batiuk
Airport Supervisor