

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #16

Tuesday, September 8, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room at the Civic Centre on Tuesday, September 8, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Lisa Slomke, Clerk, Dawn Galusha, Deputy Treasurer

REGRETS: Councillor Paul Ryan

1. Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:

Brunetta/Perry: That the minutes of the previous meeting held on Tuesday, August 4, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

4.1 8.1- Request for Treasury attendance at Rainy River District Social Services Board, Finance and Administration Meeting

5. In-Camera

6. Items Referred from Council

Police Services Board re: Permanent Speed Signs Request

6.1 Fort Frances Girls Hockey Association Sponsorship Request- The Committee denied the request for Sponsorship.

6.2 Police Services Board re: Permanent Speed Signs Request- The Committee recommended that the Police Services Board advance this request to the Police Service Board's 2016 Budget for deliberation.

6.3 City of Thunder Bay, Tourism Division Heart of the Continent Financial Request- The Committee directed Administration to forward the information to Geoff Gillon at RRFDC. The request will be further discussed at the at the next meeting.

7. New Business

7.1 Administration Photocopier Replacement (L. Slomke)- The Committee recommended the purchase of a Sharp MX5141N Digital Colour Copier (Network Ready) with heavy duty stapler from Wilson's Business Solutions for \$7,910.00.

7.2 Request for Reconsideration M.O.S.- The Committee recommended that Administration contact the Municipal Tax Advisory Group for direction regarding the Minutes of Settlement for property located at 840 Fifth Street W. in Fort Frances for the 2014 & 2015 taxation years.

7.3 Request for Reconsideration M.O.S.- The Committee recommended that Council receive the Minutes of Settlement for property located at 128 Third Street W. in Fort Frances for the 2015 taxation year.

- 7.4 2016 Budget Timetable- The Committee recommended that Council approve the 2016 Budget Timetable as presented.
- 7.5 Amended Property Assessment Notice - Post Roll Amendment- The Committee recommended that Council receive the Amended Property Assessment Notice (PRAN) for property located at 520 Eighth Street E in Fort Frances for the 2015 taxation year.
- 7.6 Point of Sale Service Provider- The Committee recommended entering into an agreement with TD Merchant Services for point of sale payment systems at various town locations.

8. Non-agenda Items

- 8.1 Request for Treasury attendance at Rainy River District Social Services Board, Finance and Administration Meeting Request- The Committee recommended the Treasurer attend the RRDSSAB Finance and Administration public meeting on Thursday, September 17, 2015 at the request of Councillor Perry.

9. Outstanding Items

- 9.1 Couchiching Sewer & Water Agreement Signage

10. Information

- 10.1 General Operating Financial as at July 31, 2015
- 10.2 General Fund as at August 31, 2015
- 10.3 Water & Sewer Operating Financial as at July 31, 2015
- 10.4 Water & Sewer Fund as at August 31, 2015
- 10.5 Capital Fund Financial as at July 31, 2015
- 10.6 Capital Fund as at August 31, 2015
- 10.7 Administration & Finance Stats as at July 31, 2015

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, September 22, 2015

Executive Committee Chair

M. McCaig, CAO