

TOWN OF FORT FRANCES  
TOWN OF FORT FRANCES POLICE SERVICES BOARD

MINUTES

SESSION NO. # 1

February 22, 2019

The meeting of Police Services Board of the Town of Fort Frances was held in the Committee Room, Civic Centre from 9:30 a.m. to 11:57 a.m.

PRESENT: Chairperson Councillor John McTaggart, Mayor June Caul and Linda Hamilton

ALSO PRESENT: K. Lawson, Deputy Clerk/Board Secretary; Inspector Nathan Schmidt, Detachment Commander O.P.P.

REGRETS:

**1. Call to Order - 9:30 a.m.**

The meeting was called to order by K. Lawson, Board Secretary at 9:30 a.m.

1.1 Nomination for Police Services Board Chairperson.

The Board Secretary asked for nominations for Board Chair. There was unanimous approval to nominate Councillor John McTaggart as the Chairperson for the term ending November 30th, 2019.

01/19 Caul-Hamilton: THAT the following be appointed as Town of Fort Frances Police Services Board Chairperson for the term ending November 30th, 2019: John McTaggart.  
CARRIED

1.2 Nomination for Police Services Board Vice-Chairperson.

The Board Chairperson, John McTaggart asked for nominations for Vice-Chairperson. There was unanimous approval to appoint Mayor June Caul to this position with term of office ending November 30th, 2019.

02/19 Hamilton-Caul THAT the following be appointed as Town of Fort Frances Police Services Board Vice-Chairperson for the term ending November 30th, 2019: June Caul.  
CARRIED

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- 2.1
- 1) January 2019 Commander's Report;
  - 2) Updated Integrated Court Offence Network (ICON) Report - November/December.
  - 3) Risk Driven Database Agreement with MCSCS;
  - 4) Questions from Councillor D. Judson - Court Costs/Court Security

**3. Disclosure of pecuniary interest and the general nature thereof - none identified**

**4. Approval of Agenda**

4.1 The Board approved the agenda as prepared with the addition of 4 Non-Agenda Items.

03/19 Caul-Hamilton: THAT the Police Services Board approve the Agenda as prepared with the addition of the Non-Agenda Items:  

- 1) January 2019 Detachment Commander's Report;
- 2) Updated I.C.O.N. report for November/December 2018;
- 3) Risk Driven Tracking Database Agreement;
- 4) Questions from Councillor Douglas Judson re: Court Costs/Security.

CARRIED

## 5. Approval of Previous Board Minutes

5.1 Session No. 11 dated November 22nd, 2018.

The Board approved the previous meeting minutes based on the verification of factual information by the Board Chair, as he was the only returning member of the Board.

04/19 Hamilton-Caul THAT the Minutes of the Board Meeting being Sessions No. 11 dated November 22nd, 2018 having been typed and distributed to the members be approved.

CARRIED

## 6. New Business

6.1 Councillor Orientation Materials - please refer to attached binder.

Materials included:

- 1) Introduction - Orientation
- 2) MCSCS - Members Information
- 3) Ontario Regulation 421/97 - Members Code of Conduct
- 4) Ontario Police Services Board Education and Training
- 5) Police Services Act R.S.O. 1990, Chapter P. 15
- 6) Current Agreement between Town of Fort Frances and the Ontario Provincial Police for provision of policing services
- 7) Rules and Protocols Between Town of Fort Frances and the Ontario Provincial Police
- 8) 2017-2019 O.P.P. Rainy River Detachment Action Plan

Board members received these materials as information.

6.2 2019 OAPSB Zone 1 Membership Invoice.

- approval of this request will direct the Board Secretary to forward the Zone 1 membership invoice payment in the amount of \$125.00 for payment.

05/19 Caul-Hamilton THAT the invoice for the 2019 OAPSB Zone 1 Membership in the amount of \$125.00 be approved for payment.

CARRIED

6.3 Request from the Office of the Information and Privacy Commissioner of Ontario - 2018 Reporting.

- approval of this request will direct the Board Secretary to complete and forward the 2018 Reporting for the Town of Fort Frances Police Services Board.

06/19 Hamilton-Caul THAT the request from the Information and Privacy Commissioner of Ontario (IPC) re: Online Statistical Year End Reporting be received and further that K. Lawson, Board Secretary be authorized to prepare and submit the 2018 Year End Report for the Town of Fort Frances Police Services Board.

CARRIED

6.4 2019 OAPSB Spring Conference and Annual General Meeting - May 22 - 25, 2019 - Caesars Hotel, Windsor, Ontario.

- Board will receive the registration request and approve up to 2 members to attend the 2019 Spring Conference and Annual General Meeting.

07/19 Caul-Hamilton THAT the following be authorized to attend the 2019 OAPSB Conference and Annual General Meeting to be held May 22nd - 25th, 2019 at the Caesar's Hotel, Windsor, Ontario: John McTaggart and June Caul

CARRIED

6.5 Notice of the 2018 Annual General Meeting - May 24, 2019 - Caesars Windsor - Windsor Ontario.

- Board received this Notice as information.

- 6.6 OAPSB Education and Training Summary for Members - January 2019.  
- Board members will undertake to complete the on-line training as part of a future meeting to be further decided.
- 6.7 Fort Frances Police Services Board - Detachment Commanders Report - November - December 2018.  
approval of this report will receive the Detachment Commanders November - December 2018 report as presented by Inspector N. Schmidt, Rainy River Detachment O.P.P.  
- (please refer to materials attached separately).
- 08/19 Hamilton-Caul THAT the Town of Fort Frances Police Services Board receive the November-December 2018 Detachment Commander's report as presented by Inspector N. Schmidt, Detachment Commander, Rainy River District O.P.P.

CARRIED

## 7. Non-Agenda

- 7.1 The following non-agenda items were dealt with:
- 1) Inspector Nathan Schmidt presented the January 2019 Detachment Commander's Report.
  - 2) Inspector Nathan Schmidt presented the updated ICON report for the period November/December 2018.
  - 3) Inspector Nathan Schmidt presented the Risk Driven Tracking Database Agreement with the Ministry of Community Safety and Correctional Services and Rainy River District Social Services Administration Board. The Board approved authorizing Inspector Schmidt to execute the agreement schedules as outlined in the agreement.
  - 4) Chair J. McTaggart spoke briefly about questions he had been provided by Councillor Douglas Judson respecting Court Costs/Security. He has arranged to have a meeting with Inspector Schmidt and will report back to the Board at the next regular meeting.
- 09/19 Caul-Hamilton: THAT the Town of Fort Frances Police Services Board receive the January 2019 Detachment Commander's report and updated Integrated Court Offence Network (ICON) report for November/December 2018 as presented by Inspector N. Schmidt, Detachment Commander, Rainy River District O.P.P.

CARRIED

- 010/19 Caul-Hamilton: THAT the Risk Driven Tracking Database Agreement from the Ministry of Community Safety and Correctional Services for use of the Ministry's Risk Driven Tracking Database as presented by Inspector N. Schmidt, Detachment Commander be received and further that the Town of Fort Frances Police Services Board authorize Inspector Nathan Schmidt, Detachment Commander O.P.P. to execute the appropriate schedule found therein.

CARRIED

## 8. Adjournment / Date of Next Meeting

The meeting adjourned at 11:57 a.m. The next scheduled meeting is April 5th, 2019 - 8:30 a.m.

- 8.1 *Prior to the adjournment, Inspector Nathan Schmidt requested that the Board have a discussion at the next meeting respecting the need for better collaboration with issues surrounding the mental health system. He indicated that Sioux Lookout has applied for and received a grant to allow for a full time mental health councillor/nurse to work at the detachment for a 3 year period. Not only would this kind of resource provide aid to those persons brought to the detachment who are being investigated, but also to those persons who may have had an offence committed on them. Additionally this would provide a resource to officers with stress and other related health issues. He expressed concerns that the Town's health care providers were working within individual silos, which was affecting better mental health care management.*

- 011/19 Caul-Hamilton THAT this meeting of the Town of Fort Frances Police Services Board

be now closed.

CARRIED

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J. McTaggart, Board Chair

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K. Lawson, Board Secretary