

REPORTCOMMITTEE OF THE
WHOLEApril 22, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on April 22, 2019 from 5:30 p.m. to 6:44 p.m.

PRESENT: Councillor R. Wiedenhoeft, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta and A. Hallikas.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer and T. Rob, Manager of Operations & Facilities

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof - None.

4. In-Camera:

- 4.1 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter (5:31-5:35)
A verbal update was provided by D. Brown, CAO.

035 Behan - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- security of the property of the municipality or local board: Item 4.2 Letter of Interest
- personal matters about an identifiable individual, including municipal or local board employees: Item 4.1 Personnel Matter and 4.5 Moffat Family Fund Grant Allocation Recommendations
- a proposed or pending acquisition or disposition of land by the municipality or local board: Item 4.3 Interest in Laneway
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Item 4.4 Agency One Matters

CARRIED

- 4.2 The Security of the Property of the Municipality or Local Board: Letter of Interest (5:35-5:44)

- A verbal summary was provided by E. Slomke, Clerk. Council provided direction indicating no interest in entertaining this offer at this time. A letter will be sent to the writer with additional details explaining our surplus disposition process.

- 4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Interest in Laneway (5:44-5:50)

- A verbal summary was provided by E. Slomke, Clerk. Council directed staff to further this request along to the next phase.

- 4.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters (5:51-6:20)

- A verbal update was provided by Mayor J. Caul. A discussion took place. A resolution will be considered during tonight's Council meeting.

- 4.5 Personal matters about an identifiable individual, including municipal or local board employees: Moffat Family Fund Grant Allocation Recommendations (6:21-6:24)

- A resolution will be considered during tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 6:29 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor June Caul - A Verbal Update was provided about Agency One Declaration signing event as well as Age Friendly Committee.
Councillor Douglas Judson - Regrets
Councillor John McTaggart - Regrets
Councillor Rick Wiedenhoeft - No Verbal Update

7. Consent Agenda:

- 7.1 Ducks Unlimited Canada Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the request with no further action.

036 Behan - Hallikas: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, ~~7.10~~, 7.11 and 7.12.

CARRIED

- 7.2 FFHS Chem Free Grad Party Donation Request.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve a donation to the FFHS Chem Free Grad Committee in the amount of \$1,015.62 for the 2019 Chem Free Grad event taking place at the Memorial Sports Centre on June 27, 2019.
- 7.3 P.O.A. Audited Financial Statements for the Year Ending December 31, 2018.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize the acceptance of the Provincial Offences - Fort Frances Court Services Area Trust Fund audited financials for the year ended December 31, 2018 as prepared by BDO Canada LLP, and authorize payment for the invoice in the amount of \$4,162.36 for their services.
- 7.4 Health & Safety Policy - Annual Review
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the annual review of the Health & Safety Policy.
- 7.5 Relay for Life Request - Use of East End Hall.
- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize an in-kind sponsorship donation to the Relay for Life Committee for a 2 day rental of the East End Hall as requested. The user fees associated with the request are \$95.75 plus \$12.45 hst = \$108.20.
- 7.6 Fort Frances Museum Special Exhibit Admission Fees.
- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the Fort Frances Museum increase to admission fees for the travelling exhibit - Echoes in the Ice: Finding Franklin's Ship as laid out in the report.
- 7.7 Proposed Draft Smoking By-Law.
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to approve the draft by-law as laid out in the report and further direct that an authorizing by-law be prepared for signing by Mayor and Clerk.
- 7.8 Request Letter from R. Van Drunen re: Noise By-Law.

- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to accept the letter from Mrs. Van Drunen as information with no further action being taken and that administration send a letter to Ms. Van Drunen explaining the decision.

7.9 2019 Update to the Town of Fort Frances Drinking Water Quality Management System Operational Plan.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that the 2019 Revision of the Town's Drinking Quality Management System Operational Plan be endorsed by Mayor, Council and Top Management thereby committing to maintaining a leading edge drinking water system providing the residents of the Town of Fort Frances with the highest quality safe drinking water.

7.10 Capital Replacement of the Town's 2000 Sand Truck.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to tender for a potentially award the purchase of a new tandem axel dump truck with sand spreading box in 2019 with delivery in 2020 as laid out in the report.

This item was pulled by Councillor Brunetta. Further clarification was provided by the Manager of Operations & Facilities.

7.11 2019 Purchase of another Columbarium - Riverview Cemetery

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that Nancy Loutit Calder be the next person of historical significance to be honoured on the columbarium at the Riverview Cemetery as laid out in the report.

7.12 Replacement of Ice for Kid's Condenser Prior to start of the Fall 2019 Ice Season.

- approval of this report will receive the information surrounding the emergency budgeted capital purchase of a replacement condenser at the Memorial Sports Centre for the Ice for Kids ice surface as laid out in the report.

8. Community Services Division:

8.1 Memorial Sports Centre Canteen Agreement.

- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve renewing the agreement with Wasaw Enterprises for the purposes of providing canteen services in the Memorial Sports Centre for a 2 year term (September 1, 2019 to June 30, 2021) as laid out in the report.

The Clerk clarified the amendment to the term of this agreement extension.

9. Information:

The following five items were received.

9.1 2019 Reserve Funds - 1st Quarter.

9.2 Fort Frances Fire & Rescue - March 2019 Report.

9.3 Fort Frances Fire & Rescue - 2018 Annual Report.

9.4 Fort Frances Museum & Cultural Centre - Newsletter April 2019

9.5 Complaint Register - March 2019.

10. Non-agenda items - None.

11. ADJOURNMENT

11.1 The meeting adjourned at 6:44 p.m.

037 Hallikas - Behan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

R. Wiedenhoeft, Chairperson

E. Slomke, Clerk