

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - May 21, 2019 - NOON

MEETING - Committee Room, Civic Centre

Session No. 11

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 10 dated May 7, 2019. 2 - 4
5. **In-Camera**
6. **New Business**
 - 6.1 Councillor Wendy Brunetta - NOMA Annual Meeting and Conference Travel Expense and Per Diem. 5 - 14
 - 6.2 Councillor Andrew Hallikas - NOMA Annual Meeting and Conference Travel Expense and Per Diem. 15 - 23
 - 6.3 Councillor Douglas Judson - NOMA Annual Meeting and Conference Travel Expense and Per Diem. 24 - 31
 - 6.4 Radio Graduation Greetings Request. 32
 - 6.5 Ontario Regulation 284/09 - Budget Matters. 33 - 38
7. **Adjourn / Next Meeting Date - June 4, 2019**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 10

May 7, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on May 7, 2019 from 12:01 p.m. to 12:20 p.m.

PRESENT: Chairperson W. Brunetta, Mayor J. Caul and Councillor A. Hallikas.

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, K. Lawson, Deputy Clerk

REGRETS: Councillor D. Judson

1. Call to Order 12:01 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified.

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Mayor June Caul disclosed an interest in agenda item 7.5 stating that the NOMA Meeting and Conference Travel Expense and Per Diem were hers. She did not participate in any discussion of the matter.

4. Approval of Previous Committee Minutes

- 4.1 Session No. 9 dated April 16, 2019.

Hallikas-Caul: Approved as presented.

CARRIED

5. In-Camera - no matters identified.

6. Items Referred from Council

- 6.1 Fort Frances Canadian Bass Championship Requests.
- Committee recommended approving the requests from the Fort Frances Canadian Bass Championship Committee as laid out in the report.

7. New Business

- 7.1 Amendment to the Emergency Management Program By-Law.
- T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the amendments. Committee recommended approving the amendments to the Emergency Management Program as laid out in the report and further that Mayor and Clerk be authorized to execute an amending by-law.
- 7.2 Amendment to the Emergency Management Plan By-Law.
(please refer to the Town of Fort Frances Emergency Plan attached from item 7.1.)
- T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the amendments. Committee recommended approving the amendments to the Emergency Management Plan as laid out in the report and further that Mayor and Clerk be authorized to execute an amending by-law.
- 7.3 Waiving of Procurement Policy - T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the report. Committee recommended waiving the Town's Procurement Policy with regards to purchasing the Air Monitors and Testing/Charging Stations as there are not 3 suppliers available to provide written quotations for this specialized equipment.
- 7.4 Doug Brown - NOMA Annual Meeting and Conference Travel Expense and Per Diem.
- Committee recommended approving the Travel Expense and Per Diem Claims in the amount of \$138.92 as submitted by Doug Brown, CAO for his attendance at the NOMA Annual General Meeting and Conference in Thunder Bay on April 23rd to 26th, 2019.
- 7.5 Mayor June Caul - NOMA Annual Meeting and Conference Travel Expense and Per Diem.
- Committee recommended approving the Travel Expense and Per Diem Claims in the amount of \$660.00 as submitted by Mayor June Caul for her attendance at the NOMA Annual General Meeting and Conference in Thunder Bay on April 23rd to 26th, 2019.
- 7.6 Councillor Michael Behan - NOMA Annual Meeting and Conference Travel Expense and Per Diem.
- Committee recommended approving the Travel Expense and Per Diem Claims in the amount of \$660.00 as submitted by Councillor Michael Behan for his attendance at the NOMA Annual General Meeting and Conference in Thunder Bay on April 23rd to 26th, 2019.
- 7.7 Councillor Rick Wiedenhoef - NOMA Annual Meeting and Conference Travel Expense and Per Diem.
- Committee recommended approving the Travel Expense and Per Diem Claims in the amount of \$660.00 as submitted by Councillor Rick Wiedenhoef for his attendance at the NOMA Annual General Meeting and Conference in Thunder Bay on April 23rd to 26th, 2019.

8. Outstanding Items

- 8.1 2019 Schedule of Fees Amendment (Emergency Response Cost Recovery).
T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the report. Committee recommended approval of an amendment to the 2019 Schedule of Fees to include Emergency Response Cost Recovery as laid out in the report and further that Mayor and Clerk be authorized to execute an amending by-law.

9. Adjourn / Next Meeting Date - May 21st, 2019

Executive Committee Chair

D. Brown, CAO

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: May 15, 2019
SUBJECT: Councillor Wendy Brunetta–NOMA Annual Meeting and Conference Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$131.80 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$560.00 for attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 23-26, 2019 as submitted by Councillor Wendy Brunetta.

Expenses

1. Meals	\$100.00
2. Gasoline	31.80
3. Per Diem	<u>560.00</u>
Total travel and Per Diem Claims	<u>\$691.80</u>

The registration fee of \$500.00 and \$451.29 hotel accommodations was paid by the Town resulting in the total cost of \$1,643.09 to attend the conference as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	Wendy Brunetta							
2. Conference/Seminar Attended	NOLA Conference							
Location (Facility and City)	Thunder Bay							
Dates	April 23-26/19							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast				13.00				13.00
Lunch						17.00		17.00
Dinner			35.00	35.00				70.00
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	<input checked="" type="radio"/> No	Reason					Total
Mileage Claimed	7200 KM x CRA rate =							31.80
6. Approved	Total Expenses							\$ 131.80
	Advance Received							
	Balance Claimed							
	Balance Refunded							

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date

Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Wendy Brunetta
Conference / Seminar Attended	NOMA Conference
Location	Thunder Bay
Dates	April 23-26/19

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		Apr 23	Apr. 24	Apr 25	Apr 26			3 ¹ / ₂
Amount		80.00	160.00	160.00	160.00			560.00

Name (Please Print) Wendy Brunetta	Signature <i>W Brunetta</i>
Approved	Date May 5/19

To be submitted to Payroll for processing when approved by Council

Safeway
115 West Arthur Street
Thunder Bay, ON
P7E5P7

STORE NO: 4811
GST/HST: 831536503

Inv#: 9170929
Trans: Pre-Auth
Completion
*****2149
/ C
VISA CREDIT
AID: A0000000031010
Seq#: 368001001005
Terminal ID: S4811C03
Auth No: 082631
ACI/ISO: 001/00
Date: 27/04/2019
Time: 12:19:42 PM
TVR 8080008000
TSI 7800
APPROVED
VERIFIED BY PIN

Pump # : 3-Regular
Vol : 23.402 L
Price/L: \$1.359
Total: \$31.80

Fuel Includes:
GST/HST(13%): \$3.66

GROCERY COUPON

Save \$0.82 on your
next grocery purchase
at Safeway!
Offer valid until
06/26/2019.

Coupon cannot be
exchanged for cash.

Some exclusions
apply.

See Customer Service
for full details.

Victoria Inn Thunder Bay
555 W. Arthur St
Thunder Bay, ON
P7E 5R5

Telephone: 807-577-8481 Fax: 807-475-8961

Wendy Brunetta
916 Portage Ave N
Fort Frances

P9A 2A8

Page # 1
Res. # 615248
Checked in Tue Apr 23/19 - 6:23pm
Checked out Sat Apr 27/19 - 9:54am
Nights 4

Promo Code
Room 357

Group: Noma*

Date	Description	Reference	Charges	Credits
Apr23	Room - Government Rate		128.00	
Apr23	Municipal Accommodation Tax By		5.12	
Apr23	HST		17.31	
Apr24	PAID BY VISA - Th auth #026424 *****8250			451.29
Apr24	Room - Government Rate		128.00	
Apr24	Municipal Accommodation Tax By		5.12	
Apr24	HST		17.31	
Apr25	Room - Government Rate		128.00	
Apr25	Municipal Accommodation Tax By		5.12	
Apr25	HST		17.31	
Apr26	Room - Government Rate		128.00	
Apr26	Municipal Accommodation Tax By		5.12	
Apr26	HST		17.31	
Apr27	Room - Government	charged twice	-128.00	
Apr27	Municipal Accommodation Tax By	charged twice	-5.12	
Apr27	HST	charged twice	-17.31	
		0.00	451.29	451.29

N.O.M.A.
Attn: Kristen Oliver
P.O. Box 10308
Thunder Bay, On. (NOMA01)
P7B 6T8

As of September 1, 2018 a new 4% Municipal Accommodation Tax has been implemented by the City of Thunder Bay.
For information on tax by-law 74/2018 visit
www.thunderbay.ca/MAT or call 807.625.2230.

Our H.S.T. # is 835058603

Charge Summary:
HST

51.93

Kathy Lawson

From: service@intl.paypal.com
Sent: Tuesday, March 12, 2019 10:25 AM
To: Kathy Lawson
Subject: Your payment to Northwestern Ontario Municipal Association



You sent a payment of **\$3,500.00 CAD**
to Northwestern Ontario Municipal
Association.

12-Mar-2019 11:25:01 GMT-04:00
Receipt No:0934-3007-7530-1927

Hello Kathryn Lawson,

This charge will appear on your credit card statement as payment to PAYPAL
*NORTHWESTER.

Save time with a PayPal account

Create a PayPal account and save your payment
information. You won't need to enter your payment
information every time you shop online.



Shop with confidence

We keep your financial information
secure.

Transactions monitored 24/7

Our fraud specialists help protect
your account.

You're protected

Zero fraud liability for eligible
unauthorized purchases. [See
eligibility](#)



Merchant information:
Northwestern Ontario Municipal
Association

Instructions to merchant:
None provided



Shipping information:

Shipping method:
Not specified

Description	Unit price	Qty	Amount
NOMA Annual General Meeting 2019 - June Caul	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Michael Behan	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Wendy Brunetta	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Douglas Judson	\$500.00 CAD	1	\$500.00 CAD

2019 NOMA Annual Meeting & Conference Agenda
Wednesday, April 24, 2019 Location: Victoria Inn & Conference Center,
Thunder Bay, Embassy Room

- 10:30 am **Registration Opens**
- 11:00 am **Conference Welcome**
Call to Order & Greetings from
Mayor Wendy Landry, President
Mayor Bill Mauro, City of Thunder Bay
Mayor Allan Thompson, ROMA
Roll Call
Greetings from Michael Gravelle, MPP Thunder Bay – Superior North
Judith Monteith Farrell, MPP Thunder Bay – Atikokan
Peter Collins, Chief, Fort William First Nation
- 11:20 am **Keynote: AMO Update**
Presented by: Jamie McGarvey, President, & Matthew Wilson, Senior Advisor
Association of Ontario Municipalities
- NOON **LUNCH**
- 12:45 pm **Cyber Security**
Presented by: Jessica Jaremchuk, Frank Cowan Company
- 1:30 pm **Hydro One Investing in Northwestern Ontario**
Presented by: Jason Fitzsimmons, Chief Corporate Affairs and Customer Care Officer
- 2:15 pm **The Hon. Monte McNaughton, Minister of Infrastructure**
- 2:30 pm **Schedule One Update – WSIB**
Presented by: Janine Dyck, Vice President, Employer Services
- 3:15 pm **HEALTH BREAK**
- NOMA Annual General Meeting**
- 3:30 pm to
4:30 pm
 1. Call to Order
 2. Approval of minutes of 72nd Annual General meeting
 3. Approval to receive the Presidents Report
 4. Resolutions Committee
 5. Approval of Auditors Report
 6. Appointment of Auditors for 2019
 7. Approval of 2019 Operating Estimates
 8. Approval to receive Committee & District Associations Reports

Adjournment
- 6pm to 8pm **Opening Reception**

Thursday, April 25, 2019, Embassy Ballroom

7:30 am to 5:00 pm Registration & Expo

7:45 am

Buffet Breakfast

8:30 am

LAS Update

Presented by: Jeff Barten, Energy & Asset Services Manager

9:15 am

IESO

Presented by: Terry Young, Vice President, Policy, Engagement & Innovation

10:00 am

Health Break

10:15 am

Starting and Supporting Youth Advisory Committees, Parks & Recreation Ontario

Presented by: Sue Peterson, Project Manager, Youth Engagement Project

10:45 am

Understanding MPAC and our role in the Property Assessment and Taxation System.

Presented by: Carmelo Lipsi, Vice President and COO & Mary Dawson Cole, Regional Manager, Municipal and Stakeholder Relations.

11:30 am

Cardiovascular Surgery is Coming to Thunder Bay & Northwestern Ontario!

Presented by: Mayor Wendy Landry, Dr. Peter Voros, EVP In-Patient Care Programs, Mr. Barry Streib, Board Member - Thunder Bay Regional Health Sciences Foundation and Cindy Levanto-Kawahara, Staff, Thunder Bay Regional Health Sciences Foundation

12:00 pm

Lunch Buffet

1:00 pm

Keynote: Magic Wand: How pro-active government can turn around practically any city, town or village and case studies that prove it
Presented by: Bruce Firestone, Real Estate Investment and Business coach

2:00 pm

Ombudsman Ontario

Presented by: Laura Pettigrew, General Counsel

2:45 pm

Health Break

3:00 pm

Centre for Rural & Northern Health Research Thunder Bay Drug Strategy & Lakehead University

Presented by: Dr. Mushquash, Dr. Mary Ellen Hill and Shevaun Nadin & Cynthia Olsen, Coordinator, Thunder Bay Drug Strategy

3:45 pm

Ontario Northland

Presented by: Corina Moore, President and CEO

6:00 pm

Reception Annual Banquet – Embassy Ballroom, Victoria Inn

6:30 pm

Dinner is served

7:30 pm

Entertainment – The Duelling Pianos

Friday, April 26, 2019 Location: Embassy Ballroom

7:30 am

Buffet Breakfast

7:30 am to 8am **East-West Tie Construction Update, NextBridge**

Presented by: Matthew Jackson, Manager, Community & Indigenous Engagement, Eastern Canada, Enbridge Pipelines Inc.

8:00 am

TEC HUB – Training and Educating for the Future *Presented by: Emilio Rigato*

8:15 am

Marc Serré, MP, Parliamentary Secretary to the Minister of Rural Economic Development

8:30 am

GEMS 2+1 Road Pilot Project
Presented by: Mark Wilson

9:00 am

The Case of the Shrinking Wood Supply: Working Together We Can Reverse the Trend
Presented by: Jamie Lim, President, OFIA

9:45 am

Andrea Horwath, Leader of the Official Opposition, NDP introduced by Judith Monteith Farrell, MPP Thunder Bay - Atikokan

10:00 am

Health Break

10:15 am

Creative Destruction in the Forest Sector--Where Do we Go From Here?
Presented by: Howard Hampton and Peter Love, Pilot Law

10:45 am

Prosperity and Growth Strategy for Northern Ontario
Presented by: Aime DiMatteo, Director General, FEDNOR

11:15 am

Hon. Steve Clark, Minister of Municipal Affairs & Housing
Hon. Greg Rickford, Minister of Energy, Northern Development & Mines & Indigenous Affairs
Hon. Sylvia Jones, Minister of Community Safety & Correctional Services

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>Wendy Brunetta</i>	Signature <i>Wendy Brunetta</i>
Approved	Date <i>May 5, 2019</i>

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: May 15, 2019
SUBJECT: Councillor Andrew Hallikas–NOMA Annual Meeting and Conference Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$100.00 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$560.00 for attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 23-26, 2019 as submitted by Councillor Andrew Hallikas.

Expenses

1. Meals	\$100.00
2. Per Diem	<u>560.00</u>
Total travel and Per Diem Claims	<u>\$660.00</u>

The registration fee of \$500.00 and \$451.29 hotel accommodations was paid by the Town resulting in the total cost of \$1,611.29 to attend the conference as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.


TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1. Attendee	Andrew Hallikas							
2. Conference/Seminar Attended	NOMA							
Location (Facility and City)	Victoria Inn, T. Bay							
Dates	April 23, 24, 25, 26 / 2019							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast				13.00				13.00
Lunch						17.00		17.00
Dinner			35.00	35.00				70.00
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No	Reason					Total
Mileage Claimed	KM x CRA rate =							
6. Approved				Total Expenses				100.00
				Advance Received				
				Balance Claimed				
				Balance Refunded				

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

May 3, 2019
Date


Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

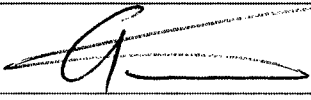
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Andrew Hallikas
Conference / Seminar Attended	NOMA
Location	Victoria Inn, T. Bay
Dates	April 23, 24, 25, 26 / 2019

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		April 23	April 24	April 25	April 26			3.5 days
Amount		80. ⁰⁰	160. ⁰⁰	160. ⁰⁰	160. ⁰⁰			560. ⁰⁰

Name (Please Print) Andrew Hallikas	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council



VICTORIA INN

Victoria Inn Thunder Bay
555 W. Arthur St
Thunder Bay, ON
P7E 5R5

Telephone: 807-577-8481 Fax: 807-475-8961

Andrew Hallikas

Page # 1
Res. # 615252
Checked in Tue Apr 23/19 - 6:48pm
Departing Fri Apr 26/19
Nights 3

Promo Code
Room 239

Group: Noma*

Date	Description	Reference	Charges	Credits
Apr23	Room - Government Rate		128.00	
Apr23	Municipal Accommodation Tax By		5.12	
Apr23	HST		17.31	
Apr24	Room - Government Rate		128.00	
Apr24	Municipal Accommodation Tax By		5.12	
Apr24	HST		17.31	
Apr25	Room - Government Rate		128.00	
Apr25	Municipal Accommodation Tax By		5.12	
Apr25	HST		17.31	
		451.29	451.29	0.00

N.O.M.A.
Attn: Kristen Oliver
P.O. Box 10308
Thunder Bay, On. (NOMA01)
P7B 6T8

As of September 1, 2018 a new 4% Municipal Accommodation
Tax has been implemented by the City of Thunder Bay.
For information on tax by-law 74/2018 visit
www.thunderbay.ca/MAT or call 807.625.2230.

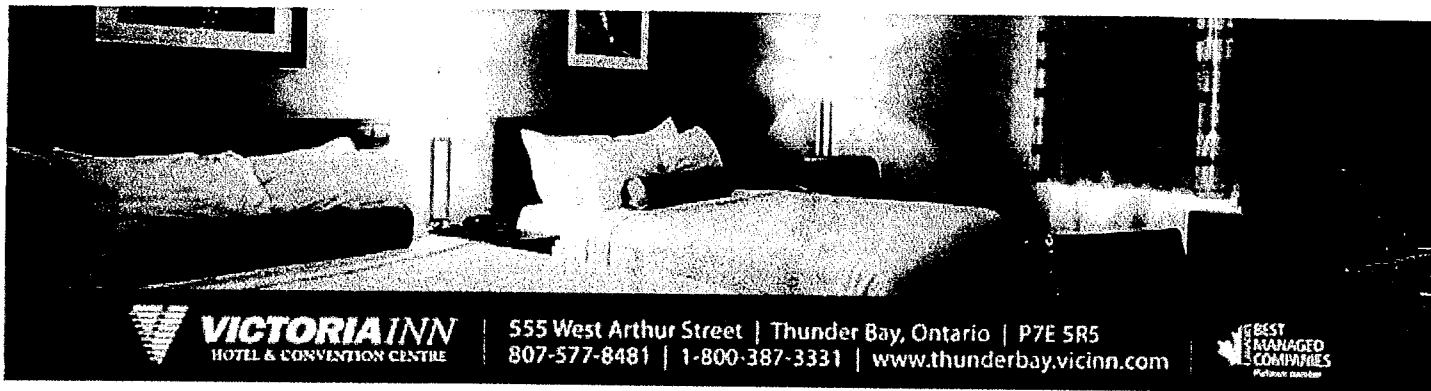
Our H.S.T. # is 835058603

Charge Summary:
HST

51.93

Kathy Lawson

From: Front Desk Thunder Bay <frontdeskthunderbay@vicinn.com>
Sent: Tuesday, March 12, 2019 6:16 PM
To: Kathy Lawson
Subject: Registration Letter - Victoria Inn Thunder Bay



Confirmation Number: 615252

Hello Andrew Hallikas,

We are delighted that you will be staying with us!

Your Reservation Details are as Follows:

Check-in: Apr 23, 2019 anytime after 3:00 pm

Check-out: Apr 26, 2019 by 11:00am

Room Type: Standard Two Queens 2nd Floor

Guests: 1 Adults, 0 Children

Rate Information: GOVT > Room - Government Rate

Average Rate: \$128.00

Cancellation Policy: We will accept cancellation up to 4:00pm on the day of arrival. Any cancellations after this time will result in a charge of one night room and tax.

MODIFY RESERVATION

CANCEL RESERVATION

NOMA Annual General Meeting 2019

APR 24 WED 2019 @ 1:00 PM - APR 26 FRI 2019 @ 2:00 PM

Andrew Hallikas

Guest of June Caul

**Victoria Inn Hotel and
Conference Centre**

555 West Arthur Street
Thunder Bay, ON P7E 5R5

Event Host

Kristen Oliver

807 683 6662

koconsulting@shaw.ca

We'll scan this when you check in!



EMASXSXXZ

EMASXSXXZ

2019 NOMA Annual Meeting & Conference Agenda

**Wednesday, April 24, 2019 Location: Victoria Inn & Conference Center,
Thunder Bay, Embassy Room**

- 10:30 am **Registration Opens**
- 11:00 am **Conference Welcome**
Call to Order & Greetings from NOMA – Mayor Wendy Landry, President
Roll Call
Greetings from Invited Dignitaries
- 11:20 am **Keynote: AMO Update**
Presented by: Jamie McGarvey, President, Association of Ontario Municipalities
- NOON **LUNCH**
- 12:45 pm **Cyber Security**
Presented by: Jessica Jaremchuk, Frank Cowan Company
- 1:30 pm **Hydro One**
Presented by: TBD
- 2:15 pm **The Hon. Monte McNaughton, Minister of Infrastructure**
- 2:30 pm **Schedule One Update – WSIB**
Presented by: TBD
- 3:15 pm **HEALTH BREAK**
- 3:30 pm
to 4:30 pm **NOMA Annual General Meeting**
 1. Call to Order
 2. Approval of minutes of 72nd Annual General meeting
 3. Approval to receive the Presidents Report
 4. Resolutions Committee
 5. Approval of Auditors Report
 6. Appointment of Auditors for 2019
 7. Approval of 2019 Operating Estimates
 8. Approval to receive Committee & District Associations Reports

Adjournment
- 6:00 pm to
8:00 pm **Opening Reception**
Join your colleagues for networking, appetizers and a cash bar. Be sure and visit the exhibitors who have registered for the 2019 conference

Thursday, April 25, 2019, Embassy Ballroom

7:30 am to 5:00 pm Registration & Expo

7:45 am

Buffet Breakfast

8:30 am

LAS Update

Presented by: Jeff Barten, Energy & Asset Services Manager

9:15 am

IESO

Presented by: Terry Young, Vice President, Policy, Engagement & Innovation

10:00 am

Health Break

10:15 am

Starting and Supporting Youth Advisory Committees, Parks & Recreation Ontario

Presented by: Sue Peterson, Project Manager, Youth Engagement Project

10:45 am

MPAC

Presented by: Carmelo Lipsi, Vice President and COO & Mary Dawson-Cole, Regional Manager, Municipal Stakeholder Relations

11:30 am

Thunder Bay Regional Health Sciences Foundation

Presented by: Barry Streib Foundation Board of Director

12:00 pm

Lunch Buffet

1:00 pm

Keynote: Magic Wand: How pro-active government can turn around practically any city, town or village and case studies that prove it

Presented by: Bruce Firestone, Real Estate Investment and Business coach

2:00 pm

Ombudsman Ontario

Presented by: Laura Pettigrew

2:45 pm

Health Break

3:00 pm

Centre for Rural & Northern Health Research Thunder Bay Drug Strategy & Lakehead University

Presented by: Dr. Mushquash

3:45 pm

HOLD: FOR ONTARIO NORTHLAND

4:30 pm to 4:45 pm

HOLD: Marc Serre, MP, Parliamentary Secretary to the Minister of Rural Economic Development

6:00 pm

Reception Annual Banquet – Embassy Ballroom, Victoria Inn

6:30 pm

Dinner is served – Entertainment The Duelling Pianos

Friday, April 26, 2019 Location: Embassy Ballroom

7:45 am

Buffet Breakfast

8:30 am

GEMS 2+1 Road Pilot Project

Presented by: Mark Wilson

9:00 am

The Case of the Shrinking Wood Supply: Working Together We Can Reverse the Trend

Presented by: Jamie Lim, President, OFIA

9:45 am

Prosperity and Growth Strategy for Northern Ontario

Presented by: Aime DiMatteo, Director General, FEDNOR

10:15 am

Health Break

10:30 am

HOLD – NOHFC Update

On hold for Elected Officials and the Bearpit

Confirmed to date:

11:00 am or

Minister Steve Clark, Minister of Municipal Affairs & Housing

12:45 pm

Minister Greg Rickford, Minister of Energy, Northern Development & Mines and Indigenous Affairs

Minister Sylvia Jones, Minister of Community Safety & Correctional Services

The agenda is still in the planning stages as we await confirmations from the government and regional elected officials. The latest it will go is 2:00 pm but could conclude sooner. The agenda will be updated as confirmations are received.

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: May 15, 2019
SUBJECT: Councillor Douglas Judson–NOMA Annual Meeting and Conference Travel Expense and Per Diem

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$52.00 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 for attendance at the NOMA Annual Meeting and Conference in Thunder Bay, on April 24-26, 2019 as submitted by Councillor Douglas Judson.

Expenses

1. Meals	\$ 52.00
2. Per Diem	<u>320.00</u>
Total travel and Per Diem Claims	<u>\$372.00</u>

The registration fee of \$500.00 and \$300.86 hotel accommodations was paid by the Town resulting in the total cost of \$1,172.86 to attend the conference as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-D Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	Douglas Judson							
2.	Conference/Seminar Attended	NOMA Conference							
	Location (Facility and City)	Victoria Inn, Thunder Bay, ON							
	Dates	April 24-26, 2019							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch						17.00		17.00
	Dinner				35.00				35.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x CRA rate =							
6.	Approved								Total Expenses
									52.00
									Advance Received
									Balance Claimed
									Balance Refunded

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date May 13/2019

[Signature]
Employee Signature

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

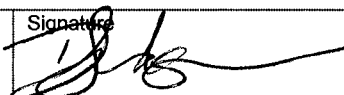
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Douglas Judson
Conference / Seminar Attended	NOMA Conference
Location	Victoria Inn Thunder Bay, ON
Dates	April 24-26, 2019

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Apr 22	Apr 23	Apr 24	Apr 25	Apr 26	Apr 27	Apr 28	2
Amount				160 ⁻	160 ⁻			320 ⁻

Name (Please Print)	Signature
DOUGLAS JUDSON	
Approved	Date

To be submitted to Payroll for processing when approved by Council

Victoria Inn Thunder Bay
555 W. Arthur St
Thunder Bay, ON
P7E 5R5

Telephone: 807-577-8481 Fax: 807-475-8961

Douglas Judson
1202 Second st E
Fort francis
On
P9A 1P4

Page # 1
Res. # 615253
Checked in Wed Apr 24/19 - 7:56pm
Checked out Fri Apr 26/19 - 10:21am
Nights 2

Promo Code
Room 311

Group: Noma*

Date	Description	Reference	Charges	Credits
Apr24	Room - Government Rate		128.00	
Apr24	Municipal Accommodation Tax By		5.12	
Apr24	HST		17.31	
Apr25	Room - Government Rate		128.00	
Apr25	Municipal Accommodation Tax By		5.12	
Apr25	HST		17.31	
Apr26	PAID BY VISA - Th auth #049682 *****8250			300.86
		0.00	300.86	300.86

N.O.M.A.
Attn: Kristen Oliver
P.O. Box 10308
Thunder Bay, On. (NOMA01)
P7B 6T8

As of September 1, 2018 a new 4% Municipal Accommodation Tax has been implemented by the City of Thunder Bay. For information on tax by-law 74/2018 visit www.thunderbay.ca/MAT or call 807.625.2230.

Our H.S.T. # is 835058603

Charge Summary:

HST 34.62

Kathy Lawson

From: service@intl.paypal.com
Sent: Tuesday, March 12, 2019 10:25 AM
To: Kathy Lawson
Subject: Your payment to Northwestern Ontario Municipal Association



You sent a payment of **\$3,500.00 CAD**
to Northwestern Ontario Municipal
Association.

12-Mar-2019 11:25:01 GMT-04:00
Receipt No:0934-3007-7530-1927

Hello Kathryn Lawson,

This charge will appear on your credit card statement as payment to PAYPAL
*NORTHWESTER.

Save time with a PayPal account

Create a PayPal account and save your payment
information. You won't need to enter your payment
information every time you shop online.



Shop with confidence

We keep your financial information
secure.

Transactions monitored 24/7

Our fraud specialists help protect
your account.

You're protected

Zero fraud liability for eligible
unauthorized purchases. [See
eligibility](#)



Merchant information:
Northwestern Ontario Municipal
Association

Instructions to merchant:
None provided



Shipping information:

Shipping method:
Not specified

Description	Unit price	Qty	Amount
NOMA Annual General Meeting 2019 - June Caul	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Michael Behan	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Wendy Brunetta	\$500.00 CAD	1	\$500.00 CAD
NOMA Annual General Meeting 2019 - Douglas Judson	\$500.00 CAD	1	\$500.00 CAD

2019 NOMA Annual Meeting & Conference Agenda
Wednesday, April 24, 2019 Location: Victoria Inn & Conference Center,
Thunder Bay, Embassy Room

- 10:30 am **Registration Opens**
- 11:00 am **Conference Welcome**
Call to Order & Greetings from
Mayor Wendy Landry, President
Mayor Bill Mauro, City of Thunder Bay
Mayor Allan Thompson, ROMA
Roll Call
Greetings from Michael Gravelle, MPP Thunder Bay – Superior North
Judith Monteith Farrell, MPP Thunder Bay – Atikokan
Peter Collins, Chief, Fort William First Nation
- 11:20 am **Keynote: AMO Update**
Presented by: Jamie McGarvey, President, & Matthew Wilson, Senior Advisor
Association of Ontario Municipalities
- NOON **LUNCH**
- 12:45 pm **Cyber Security**
Presented by: Jessica Jaremchuk, Frank Cowan Company
- 1:30 pm **Hydro One Investing in Northwestern Ontario**
Presented by: Jason Fitzsimmons, Chief Corporate Affairs and Customer Care Officer
- 2:15 pm **The Hon. Monte McNaughton, Minister of Infrastructure**
- 2:30 pm **Schedule One Update – WSIB**
Presented by: Janine Dyck, Vice President, Employer Services
- 3:15 pm **HEALTH BREAK**
- NOMA Annual General Meeting**
- 3:30 pm to 1. Call to Order
4:30 pm 2. Approval of minutes of 72nd Annual General meeting
 3. Approval to receive the Presidents Report
 4. Resolutions Committee
 5. Approval of Auditors Report
 6. Appointment of Auditors for 2019
 7. Approval of 2019 Operating Estimates
 8. Approval to receive Committee & District Associations Reports
 Adjournment
- 6pm to 8pm **Opening Reception**

Thursday, April 25, 2019, Embassy Ballroom

7:30 am to 5:00 pm Registration & Expo

7:45 am

Buffet Breakfast

8:30 am

LAS Update

Presented by: Jeff Barten, Energy & Asset Services Manager

9:15 am

IESO

Presented by: Terry Young, Vice President, Policy, Engagement & Innovation

10:00 am

Health Break

10:15 am

Starting and Supporting Youth Advisory Committees, Parks & Recreation Ontario

Presented by: Sue Peterson, Project Manager, Youth Engagement Project

10:45 am

Understanding MPAC and our role in the Property Assessment and Taxation System.

Presented by: Carmelo Lipsi, Vice President and COO & Mary Dawson Cole, Regional Manager, Municipal and Stakeholder Relations.

11:30 am

Cardiovascular Surgery is Coming to Thunder Bay & Northwestern Ontario!

Presented by: Mayor Wendy Landry, Dr. Peter Voros, EVP In-Patient Care Programs, Mr. Barry Streib, Board Member - Thunder Bay Regional Health Sciences Foundation and Cindy Levanto-Kawahara, Staff, Thunder Bay Regional Health Sciences Foundation

12:00 pm

Lunch Buffet

1:00 pm

Keynote: Magic Wand: How pro-active government can turn around practically any city, town or village and case studies that prove it

Presented by: Bruce Firestone, Real Estate Investment and Business coach

2:00 pm

Ombudsman Ontario

Presented by: Laura Pettigrew, General Counsel

2:45 pm

Health Break

3:00 pm

Centre for Rural & Northern Health Research Thunder Bay Drug Strategy & Lakehead University

Presented by: Dr. Mushquash, Dr. Mary Ellen Hill and Shevaun Nadin & Cynthia Olsen, Coordinator, Thunder Bay Drug Strategy

3:45 pm

Ontario Northland

Presented by: Corina Moore, President and CEO

6:00 pm

Reception Annual Banquet – Embassy Ballroom, Victoria Inn

6:30 pm

Dinner is served

7:30 pm

Entertainment – The Duelling Pianos

Friday, April 26, 2019 Location: Embassy Ballroom

7:30 am

Buffet Breakfast

7:30 am to 8am **East-West Tie Construction Update, NextBridge**

Presented by: Matthew Jackson, Manager, Community & Indigenous Engagement, Eastern Canada, Enbridge Pipelines Inc.

8:00 am

TEC HUB – Training and Educating for the Future *Presented*

by: Emilio Rigato

8:15 am

Marc Serré, MP, Parliamentary Secretary to the Minister of Rural Economic Development

8:30 am

GEMS 2+1 Road Pilot Project

Presented by: Mark Wilson

9:00 am

The Case of the Shrinking Wood Supply: Working Together We Can Reverse the Trend

Presented by: Jamie Lim, President, OFIA

9:45 am

Andrea Horwath, Leader of the Official Opposition, NDP introduced by Judith Monteith Farrell, MPP Thunder Bay - Atikokan

10:00 am

Health Break

10:15 am

Creative Destruction in the Forest Sector--Where Do we Go From Here?

Presented by: Howard Hampton and Peter Love, Pilot Law

10:45 am

Prosperity and Growth Strategy for Northern Ontario

Presented by: Aime DiMatteo, Director General, FEDNOR

11:15 am

Hon. Steve Clark, Minister of Municipal Affairs & Housing

Hon. Greg Rickford, Minister of Energy, Northern Development & Mines & Indigenous Affairs

Hon. Sylvia Jones, Minister of Community Safety & Correctional Services

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: May 16, 2019

SUBJECT: Radio Graduation Greetings Request

BACKGROUND

The attached request for “Congratulate the Graduates!” radio greetings from 93.1 the Border (CFOB Fort Frances) was received for consideration.

93.1 the Border (CFOB Fort Frances) request for consideration of either 35 - 15 second spots aired June 15-28 at a cost of \$299 + HST or 25 – 15 second spots at a cost of \$225 + HST. We did not participate in 2018, but no report was found on this request. There is a similar Holiday greeting which Council typically participates in at the lowest package price.

If the will of Council is to participate in the greetings, I suggest we consider expenses of this nature within the Council Advertising Budget with both the Graduation and Holiday Greetings being approved by Mayor Caul without the need of a special report.

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: May 17, 2019
SUBJECT: Ontario Regulation 284/09 – Budget Matters

BACKGROUND

The Town of Fort Frances is required under the Ontario Regulation 284/09 (O. Reg. 284/09) to report on whether amortization expenses, post employment benefits and solid waste landfill closure and post-closure expenses are included in the budget. The purpose of this report is to explain Ontario Regulation 284/09 and illustrate the impact on the 2019 budget if all these expenses had been included.

Accounting standards and reporting requirements changed dramatically in 2009, the most significant change being the introduction of tangible capital asset accounting. The accounting standards, however, do not require that budgets be prepared on the same basis. The Town of Fort Frances, like most municipalities, continues to prepare budgets based on the traditional cash basis.

For 2011 and subsequent years, the municipality or local board shall prepare a report about the excluded expenses and adopt the report by resolution before adopting a budget for that year that excludes from their estimated budget expense costs related to amortization expenses, post employment benefit expenses and solid waste landfill closure and post-closure expenses.

The regulation requires that the report contain information regarding:

- 1) An estimate of the change in the accumulated surplus of the municipality to the end of the year resulting from the exclusion of any of those expenses; and
- 2) An analysis of the estimated impact of the exclusion of any of those expenses on the future tangible capital asset funding requirements of the municipality.

Financial Impact

The Town of Fort Frances developed its 2019 Operating Budget excluding only amortization. The budget this year includes annual post-employment benefits for fire fighters and solid waste landfill closure and post-closure expenses.

- 1) The 2019 Operating Budget does not include expense for the amortization of its tangible capital assets estimated in the sum of \$4,614,600 as shown in **Schedule 3** attached to this report. However, the Capital budget includes Contributions from Reserve Funds in the amount of \$2,672,857 (\$3,512,660 less FGT \$839,803) for capital asset replacement as shown in **Schedule 2** attached to this report.

- 2) The 2019 Operating Budget includes the estimated cost of the post employment benefit expenses incurred in the current year for any retirees resulting from the 2011 firefighter arbitration award. The Town engages Morneau Shepell to provide a post-retirement non-pension benefits actuary report providing an accounting valuation. The post-retirement liability continues to be an unfunded liability.
- 3) The 2019 Operating budget includes the current year expense for landfill closure and post-closure expense, which is estimated at \$23,360. In 2012 EBA Engineering Consultants Ltd. completed a review of the landfill to determine the remaining life of the permitted landfill footprint and provided an update of the closure and post closure liabilities for the site. The Post Landfill Closure Reserve Fund as at December 31, 2018 was \$746,146.84 and estimated to have a closing balance of \$797,521.24 at December 31, 2019.

Schedule 1 to this report provides an analysis of the impact on the 2019 Budget with the inclusion of the above noted expenses.

Schedule 1
2019 BUDGET
PSAB 3150 RECONCILIATION

Revenues	
General Operating	\$23,152,976
Water Operating	2,837,009
Sewer Operating	2,603,945
Capital	6,871,001
	<hr/>
	35,464,931
Less	
Transfers to Capital from other Funds ¹	(3,506,410)
Transfers to Capital from other Funds ¹	(6,250)
Transfers to Operating from other Funds ¹	-
Federal Gas Tax Recognized from Deferred Revenue	839,803
MTO Gas Tax Recognized from Deferred Revenue	-
Prior Year's Surplus	-
Proceeds from Long-Term Debt ²	-
	<hr/>
Total Revenues	<hr/> \$32,792,074
 Expenses	
General Operating	\$23,152,976
Water Operating	2,837,009
Sewer Operating	2,603,945
Capital	6,871,001
	<hr/>
	35,464,931
Less	
Transfers from Operating to other (Reserve) Funds ³	1,769,089
Transfer from Water & Sewer to other Funds ³	17,982
Prior Year's Deficit	-
Capital Expenses	(6,871,001)
Debt Principal Repayments ⁴	345,838
	<hr/>
Total Expenses	<hr/> \$30,726,839
 Annual Surplus, before exclusion	 \$2,065,235
 Excluded Expenses	
Amortization of Tangible Capital Assets	4,614,600
Post Employment Benefits	-
Solid Waste Landfill Closure & Post-closure Expenses	-
	<hr/>
Total Excluded exclusions	<hr/> \$4,614,600
 Annual Surplus (Deficit), after excluded Expenses	 -\$2,549,365

NOTES

¹ Transfers from other funds represents transfers from Reserve Funds for Expenditures and is not considered a revenue source under accrual accounting

² Proceeds from debenture issued is a debt financing decision and is considered a liability and not a revenue source under accrual accounting

³ Transfers to other funds represents contributions to reserves and is not considered an expense under accrual accounting

⁴ Debt principal repayments are considered repayments of long-term liabilities and are not an expense under accrual accounting

Schedule 2

2019 Projected Reserve Funds

Account Name	G/L Account #	Reserve Fund Balance December 31, 2018	Estimated 2019 Interest Earned	Estimated Contributions to Reserve Funds Based on 2019 Draft Budget	Estimated Reserve Cont'n to Capital/General Fund Based on 2019 Draft Budget	Estimated Reserve Fund Balance December 31, 2019
Museum Projects	30-002-0000-0810-20805	34,767.20	708.36		(26,500.00)	8,975.56
Handi-Transit MTO Gas Tax	30-002-0000-0810-20809	45,008.59	917.03			45,925.62
Children's Complex Projects	30-002-0000-0810-20811	66,154.15	1,347.86			67,502.01
Daycare/Toy Library Donations	30-002-0000-0810-20812	2,752.11	56.07			2,808.18
Parks & Cemeteries Projects	30-002-0000-0810-20823	47,327.39	964.28		(6,250.00)	42,041.67
Public Library & Technology Centre	30-002-0000-0810-20827	203,400.59	4,144.19			207,544.78
Sister Kennedy Centre Projects	30-002-0000-0810-20832	21,895.36	446.11			22,341.47
Post Landfill Closure	30-002-0000-0810-20851	746,146.84	15,202.40	111,172.00	(75,000.00)	797,521.24
Waterworks & Sanitary Sewer	30-002-0000-0810-20860	5,554,164.26	113,163.52		(416,277.00)	5,251,050.78
Watermeter Replacement	30-002-0000-0810-20870	113,259.54	2,307.61	17,982.00		133,549.15
Townshend Theatre	30-002-0000-0810-20871	115,134.94	2,345.82	7,000.00		124,480.76
Corporate Vehicles/Equipment	30-002-0000-0810-20874	1,207,735.25	24,607.05	150,000.00	(467,657.00)	914,685.30
Corporate Building	30-002-0000-0810-20875	1,804,881.06	36,773.61	450,000.00	(536,506.00)	1,755,148.67
Corp. Projects Reserve	30-002-0000-0810-20876	1,802,023.14	36,715.38	950,917.00	(1,101,917.00)	1,687,738.52
Corporate Contingency	30-002-0000-0810-20877	1,288,461.44	26,251.81			1,314,713.25
Federal Gas Tax Reserve	30-002-0000-0810-20878	0.00	0.00	976,102.00	(839,803.00)	136,299.00
Modernization Reserve	30-002-0000-0810-20879	-	9,187.07	689,030.00		698,217.07
Municipal Accommodation Tax	30-002-0000-0810-20872	-	-	100,000.00		100,000.00
		13,053,111.86	275,138.16	3,452,203.00	(3,469,910.00)	13,310,543.02
						-
Library Building	30-002-0000-0811-20828	402,289.70	8,045.79		(42,750.00)	367,585.49
		13,455,401.56	283,183.96	3,452,203.00	(3,512,660.00)	13,678,128.52

Clinic Financing Loan	244,443.84	177,777.12
Solar Panel Project Loan	90,535.29	60,107.29
Federal Gas Tax	-	136,299.00
Corporate Reserve Funds	7,163,968.47	7,685,308.84
Library/Technology Reserve Funds	402,289.70	367,585.49
Waterworks/Sanitary Sewer Reserves	5,554,164.26	5,251,050.78
	13,455,401.56	13,678,128.52

Reserve Funds Allocation

2019	Museum Projects	Parks & Cemeteries	Post Landfill Closure	Corporate Vehicles/ Equip	Corporate Buildings	Corporate Projects	Library & Tech Centre	Federal Gas Tax	Water & Sewer	Cemetery Reserve Funds	Total
Gen Government						62,000		125,000			187,000
Fire						61,763					61,763
Police Services Board											-
PW Building/General											-
PW Lg Equipment				284,928							284,928
Roads				138,622		757,312		714,803			1,610,737
Connecting Link											-
Sidewalks											-
Streetlight Poles						135,000					135,000
Airport					10,000	35,000					45,000
Parks/Cemetery		6,250								100,000	106,250
Waste Management			75,000								75,000
Children's Complex											-
Handi-van											-
Senior's Centre					2,000						2,000
Memorial Sports Centre				44,107	498,000	15,000					557,107
Recreation					7,961						7,961
Townshend Theatre											-
Sunny Cove					8,000						8,000
Library & Technology							42,750				42,750
Museum	26,500				7,545						34,045
Sorting Gap Marina					3,000	19,079					22,079
Planning & Development						763					763
Animal Shelter											-
Civic Centre											-
Wood Yard Study						16,000					16,000
Sanitary Sewer Projects									322,428		322,428
Waterworks Projects									93,849		93,849
Totals	26,500	6,250	75,000	467,657	536,506	1,101,917	42,750	839,803	416,277	100,000	3,612,660

Schedule 3
Amortization Budget

Department	Budget Distribution 2017 Amortization	Audited Actual 2017 Amoritization	Budget Distribution 2018 Amortization	Audited Actual 2018 Amoritization	Budget Distribution 2019 Amortization
General Government	125,000	148,213.58	164,300	146,907.33	154,000
Fire	40,000	71,848.05	86,100	44,797.72	51,300
Protective Inspection/Control	8,000	7,970.95	7,900	7,121.97	5,300
PW Admin/Buildings & Yards	15,000	19,512.02	20,500	19,654.05	18,900
Roads - Paved	1,300,000	1,326,858.19	1,341,000	1,347,522.03	1,380,300
Roads - Unpaved	47,000	42,636.08	42,700	42,030.60	42,000
Roads Structures	25,000	22,022.12	22,100	26,545.51	31,000
Roads - Winter Control	40,500	45,388.27	56,400	42,291.38	42,300
Sidewalks	235,000	245,708.79	256,500	261,318.24	265,500
Handi Transit	15,000	19,163.38	20,500	23,296.42	23,300
StreetLighting	107,500	108,191.75	114,200	83,448.35	85,100
Air Transportation	76,000	77,264.81	79,400	78,068.90	80,200
Urban Storm Sewer	167,000	170,362.03	180,400	179,903.00	182,400
Rural Storm Sewer	2,500	2,601.57	2,600	2,575.20	2,600
Waste Diversion (Recycling)	15,000	15,670.17	15,700	15,670.17	16,400
Cemeteries	9,800	8,445.74	8,500	12,801.51	18,200
Social & Family Serv	71,000	88,067.32	92,000	95,702.25	95,700
Parks	48,000	55,562.42	69,200	102,712.84	102,700
Recreation	300,000	310,060.12	322,900	332,796.37	359,700
Library	162,500	165,552.80	168,700	168,438.98	172,700
Cultural Services	85,000	81,706.76	85,300	80,783.89	80,800
Planning & Development	-				
Building Inspection Services	200	315.63	1,200	575.41	600
Sanitary Sewer Collection	190,000	177,159.57	184,800	183,297.01	219,500
Sanitary Sewer Treatment Plant	400,000	487,550.19	490,400	497,670.63	508,800
Water Treatment Distribution	325,000	333,233.72	344,300	350,768.22	383,700
Water Treatment Plant	290,000	294,809.26	296,300	294,096.37	291,600
	4,100,000	4,325,875.29	4,473,900	4,440,794.35	4,614,600