

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - June 5, 2019, 8:30 AM

MEETING - Civic Centre

Session #009

	Page
1. <u>Call to Order</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Minutes from the previous meeting on May 22, 2019.	2 - 4
4. <u>Non-agenda Items</u>	
5. <u>New Business</u>	
5.1 Agreement with Heikki Lampi Sand and Gravel to Install a new septic system at the Fort Frances Airport	5 - 15
5.2 2019/2020 Connecting Link Program - Kings Highway 11/71	16
5.3 2019/2020 Connecting Link Program - Scott Street	17
6. <u>Outstanding Items</u>	
6.1 Lions Club - Recycling Request	18 - 21
7. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #008

May 22, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 22, 2019 from 8:30 a.m. to 10:25 a.m.

PRESENT: Chairperson R. Wiedenhoeft, Councillor Mike Behan and Travis Rob

ALSO PRESENT: Mayor June Caul, Audrey Livingstone (8:41 a.m. to 9:15 a.m.)

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on April 17, 2019 - the minutes were approved as circulated.

4 Non-agenda Items

4.1 Succession Planning Water Treatment Plant - R. Wiedenhoeft

5 Items Referred from Council

5.1 Letter Re: Placement of Recycle Container on Town Land - the administration report was approved as presented.

5.2 Butler Avenue Driveway Request - the administration report was approved as presented.

6 New Business

6.1 Letter Dated April 29, 2019 from Audrey Livingstone - Re: Sidewalk Damage - the administration report was approved as presented.

6.2 Entering into an Alternate Locate Agreement with Union Gas - the report was approved

as presented.

- 6.3 Municipal Asset Management Program Agreement - the administration report was approved as presented.
- 6.4 January 2019 Drinking Water Systems Monthly Summary Report - the water summary report for January 2019 was approved as amended.
- 6.5 February 2019 Drinking Water Systems Monthly Summary Report - the water summary report for February 2019 was approved as presented.
- 6.6 March 2019 Drinking Water Systems Monthly Summary Report - the water summary report for March 2019 was approved as presented.

7 Information

- 7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2019 - the statistics report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - February 2019 - the statistics report for February 2019 was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - March 2019 - the statistics for March 2019 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Overtime Summary - the summary was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Operations and Facilities Division - Environmental Area - Operations Statistics January thru April 2019 - the Environmental Statistics for January to April 2019 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 Fort Frances Wastewater Treatment Facility March 2019 Monthly Report - the March 2019 monthly report was reviewed and will be forwarded to Council as information only. No action required.
- 7.7 2018 Performance Report for Fort Frances Sewage Treatment Plant - the Performance Report was reviewed and will be forwarded to Council as information only. No action required.

- 7.8 Airport Statistics 2019 - the airport statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7.9 Tonnage at the Landfill Site updated May 16, 2019 - the Landfill stats were reviewed and will be forwarded to Council as information only. No action required.
- 7.10 Sewer and Water Data for 2019 - updated May 15, 2019 - the Sewer and Water data were reviewed and will be forwarded to Council as information only. No action required.

8 Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

June 5, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Agreement with Heikki Lampi Sand and Gravel to install a new septic system at the Fort Frances Airport

In April of 2019 the Town advertised for quotations to supply and install the materials and equipment to replace the failing septic system at the Fort Frances Airport. The costs were likely to be under the \$35,000.00 tender threshold which is why quotations were used per the procurement policy.

Heikki Lampi was the lowest bidder and has been engaged to complete this work within the budget allocations. For any large works of this nature it is prudent to enter into an agreement with the contractor to ensure both parties are covered, and all documents are in line.

Attached to this report you will find a contract of engagement with Heikki Lampi Sand and Gravel Ltd. The Operations and Facilities Executive Committee recommends that an authorizing by-law be prepared to enter into an agreement with Heikki Lampi Sand and Gravel Ltd. for the supply and installation of all materials and equipment necessary to replace the on-site sewage system at the Fort Frances Airport.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that an authorizing by-law be prepared to enter into an agreement with Heikki Lampi Sand and Gravel Ltd. for the supply and installation of all materials and equipment necessary to replace the on-site sewage system at the Fort Frances Airport.

Manager of Operations and Facilities


Document1

SCHEDULE 2

AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2019.

BETWEEN:


(herein sometimes referred to as the "Tenderer" or the "Contractor")

- and -

The Corporation of the Town of Fort Frances
(the "Town")

Whereas the Contractor has represented to the Town that the Contractor is well able to perform the Work described in the Request for Quotations for the respective Total Prices, quoted by the Contractor in the Quotation.

Now therefore the Contractor and the Town (herein sometimes referred to as the "Parties") undertake and agree as follows:

1. The Contractor shall perform and complete the Work:
 - (a) to, and for, the benefit and satisfaction of the Town, in accordance with the Request for Quotation Documents;
 - (b) for the respective Total Prices quoted by the Contractor in the Quotation received April 26, 2019 except as may be increased or decreased by increase or decrease in taxes (such as HST).
2. The Town agrees to pay to the Contractor in lawful money of Canada for the performance of the Work with the amounts to be paid on account thereof being determined by actual measured quantities in accordance with the Specifications and Other Provisions and subject to adjustments, additions, deductions and deletions as provided in and by the Request for Quotation Documents. The Town shall pay on account thereof upon the approval of the Manager of Operations and Facilities. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Contractor.

3. If the Town fails to make payments to the Contractor as they become due under the terms of the Tender Documents, interest equal to the current bank prime rate + 2% per annum on such unpaid amounts shall become due and payable until payment.
4. If:
 - (a) the Contractor should be adjudged bankrupt, or becomes insolvent, or makes a general assignment for the benefit of creditors, or if a receiver is appointed of the Contractor or the Contractor's business or any part thereof; or
 - (b) a petition in bankruptcy for liquidation, reorganization, or other proceeding, is filed by or against the Contractor;
 - (c) the Contractor fails or neglects to properly perform or complete the Work or otherwise fails to comply with the requirements of the Request for Quotations (including, without limitation, failure to meet gradation specifications, or to meet delivery dates, or otherwise)

the Town may, without prejudice to any other right or remedy it may have, terminate this Agreement by giving the Contractor written notice.

The Contractor's obligation under the Request for Quotation Documents as to quality, correction and warranty of the work performed by him up to the time of termination shall continue in force after such termination.

6. Time shall in all respects be of the essence.
7. Neither this Agreement nor any rights or entitlements under it shall be assignable or transferable by the Contractor without the prior written consent of the Town.
8. Any notice required or permitted to be given hereunder shall be in writing and shall be effectively given if:
 - (a) delivered personally;
 - (b) sent by prepaid courier service or mail; or
 - (c) sent prepaid by telecopier, telex or other similar means of electronic communication (confirmed on the same or following day by prepaid mail) addressed,
 - (i) in case of notice to the Town, as follows:

320 Portage Avenue
FORT FRANCES, Ontario
P9A 3P9
Attention: Administrator

(ii) in case of the Contractor, as follows:

Any notice so given shall be deemed conclusively to have been given and received when so personally delivered or sent by telex, telecopier or other electronic communication or on the second day following the sending thereof by private courier or mail. Any Party hereto or others mentioned above may change any particulars of its address for notice by notice to the others in the manner aforesaid.

IN WITNESSETH WHEREOF the Parties hereto have executed this Agreement.

SIGNATURE OF CONTRACTOR:

Laverne Lampi
Witness to signature of Tenderer

Heikki Lampi
If a corporation, the person signing has the authority to bind such corporation

Print name of Witness:

Laverne Lampi

PRINT NAME AND TITLE OF PERSON
SIGNING:

Heikki Lampi

IF A CORPORATION, PRINT PROPER NAME
OF CORPORATION:

Heikki Lampi Sand & Gravel LTD.
—

Address of Witness:

1244 First St. E.
Fort Frances, ON
P9A 1M3

Address of Contractor:

1244 First St. East
Fort Frances, ON P9A 1M3

Phone Number of Witness:

807-274-9647

Phone Number of Contractor:

807-274-9647

Fax

807-274-3227

Number:

Cell

807-275-9852

Number:

The Corporation of the Town of Fort Frances

per:

per:

I/we have authority to bind the Town



The Dominion of Canada General Insurance Company - the Insurer
 165 University Avenue, Toronto, ON M5H 3B9 travelerscanada.ca
 The Dominion of Canada General Insurance Company, St. Paul Fire and Marine Insurance Company and Travelers Insurance Company of Canada are the Canadian licensed insurers known as Travelers Canada.

CERTIFICATE OF INSURANCE

This is to certify to:

The Corporation of the Town of Fort Frances
320 Portage Ave., Fort Frances ON P9A3P9

that policies of insurance herein described have been issued to the Insured named below and are in force at this date.

Named Insured: Heikki Lampi Sand & Gravel Ltd. and 539233 Ontario Ltd.

Address: 1244 First Street East, Fort Frances, ON P9A 1M3

Location and Operations to which this Certificate applies: Gravel Pit Operations, Sand and Gravel Sales, Delivery, Excavating, Building

Kind of Policy	Policy Number	Expiry Date			Limits of Insurance	
		D	M	Y		
Commercial General Liability <i>Products - Completed Operations Hazard</i> Included <input checked="" type="checkbox"/> Excluded <input type="checkbox"/> Cross Liability Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	CCP8492542	10	3	2020	Bodily Injury And Property Damage Liability	
					Each Occurrence Limit	\$1,000,000
					Personal And Advertising Injury Limit	\$1,000,000 Any one person or organization
					Medical Expense Limit	\$2,500 Any one person
					General Aggregate Limit	\$5,000,000
					Tenants' Legal Liability Limit	\$250,000 Any one premises
					Products/Completed Operations Aggregate Limit	\$1,000,000
Automobile Liability All owned vehicles <input type="checkbox"/> *Specified vehicles only <input type="checkbox"/> Standard Non-Owned <input checked="" type="checkbox"/> Hired Vehicles <input type="checkbox"/> Leased Vehicles <input type="checkbox"/>	CCP8492542	10	3	2020	\$1,000,000 Inclusive Limit	Bodily Injury and Property Damage Combined
					* Describe Specific Vehicles	
Other (describe) <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	CCP8492542	10	3	2020	Umbrella Liability \$4,000,000	

Note: The Corporation of the Town of Fort Frances is added as an additional insured to the Commercial General Liability Rider of this policy but only with respect to liability caused, in whole or in part, by the Named Insured in the performance of the insured's ongoing operations. Policy limits are not increased by such addition. The insurer waives any rights of subrogation or indemnity or any other claim to which the insurer might otherwise be entitled as against the Town and any other corporation owned, operated, or controlled by or affiliated with the Town, together with a severability of interest clause and a cross liability clause.

The insurance afforded is subject to the terms, conditions, and exclusions of the applicable policy. This Certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the Insurer. The Insurer will endeavour to mail to the holder of the Certificate 60 days written notice of any material change in or cancellation of these policies, but assumes no responsibility for failure to do so.

Authorized Representative: E-SIGNED by Carrie Shouldice on 2019-05-03 13:28:25 GMT

Company: Gillons' Insurance Brokers Ltd.

Print name including position held: Carrie Shouldice, Account Manager

Date: 3-May-19

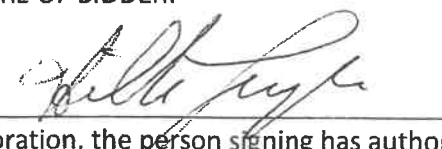
OCCUPATIONAL HEALTH AND SAFETY AGREEMENT

The undersigned Contractor, HEIKKI LAMPI SAND & GRAVEL LTD. shall and does hereby agree and confirm that:

1. it is aware that the Town places great importance on the compliance with and adherence to the Occupational Health and Safety Act (the "Act") and the safety standards and policies of all authorities having jurisdiction;
2. all Work performed by the Contractor or on its behalf shall be in conformity with the Act and the construction, health, and safety standards and policies of all authorities having jurisdiction;
3. the Bidder and its employees, personnel, contractors, subcontractors, agents and/or representatives are knowledgeable and well versed in and with the requirements of, the Act and the safety procedures required for during the performance and completion of the Work;
4. all persons involved with the Work shall be required to wear proper safety equipment at all times; and
5. the Bidder shall be solely responsible for, and the Bidder shall not hold nor seek to hold the Town responsible in any way for, any violations of the Act or the failure of the Tenderer to comply with and adhere to the safety standards and policies of any and all authorities having jurisdiction.

SIGNATURE OF BIDDER:


Witness to signature of Tenderer


If a corporation, the person signing has authority to bind such corporation

Print name of Witness:

Laverne Lampi

PRINT NAME AND TITLE OF PERSON SIGNING:

HEIKKI LAMPI SAND & GRAVEL LTD.
1244 FIRST ST. EAST
FORT FRANCES, ON P8A 1M3
807-274-9547 PH. 807-274-0327 FAX
CELL 807-276-8832



Clearance Certificate / Certificat de décharge

Contractor Legal / Trade Name / Appellation commerciale ou raison sociale de l'entrepreneur	Contractor Address / Adresse de l'entrepreneur	Contractor Classification Unit and Description / Unité de classification de l'entrepreneur et description	Principal Legal / Trade Name / Appellation commerciale ou raison sociale de l'entrepreneur principal	Principal Address / Adresse de l'entrepreneur principal	Clearance certificate number / Numéro du certificat de décharge	Validity period (dd- mm-yy) / Période de validité (jj/mm/aaaa)
HEIKI LAMP SAND & GRAVEL LTD	1244 FIRST ST EAST, FORT FRANCES, ON, P9A1M3, CA	4564-000: Dry Bulk Materials Trucking 4121-001: Highways, Streets, and Small Bridges 0821-000: Sand and Gravel Pit Operations	THE CORPORATION OF THE TOWN OF FORT FRANCES / TOWN OF FORT FRANCES	320 PORTAGE AVE, PAYROLL DEPARTMENT, FORT FRANCES, ON, P9A3P9, CA	W200000FJ8ZA	02-May-2019 to 19- May-2019



The Dominion of Canada General Insurance Company - the Insurer
165 University Avenue, Toronto, ON M5H 3B9 travelerscanada.ca
The Dominion of Canada General Insurance Company, St. Paul Fire and Marine Insurance Company and Travelers Insurance Company of Canada are the Canadian licensed insurers known as Travelers Canada.

CERTIFICATE OF INSURANCE

This is to certify to:

*The Corporation of the Town of Fort Frances
320 Portage Ave., Fort Frances ON P9A3P9*

*that policies of insurance herein described have been issued to the
Insured named below and are in force at this date.*

Named Insured: Heikki Lampi Sand & Gravel Ltd. and 539233 Ontario Ltd.

Address: 1244 First Street East, Fort Frances, ON P9A 1M3

Location and Operations to which this Certificate applies: Gravel Pit Operations, Sand and Gravel Sales, Delivery, Excavating, Building

Kind of Policy	Policy Number	Expiry Date			Limits of Insurance
		D	M	Y	
Commercial General Liability Products - Completed Operations Hazard Included <input checked="" type="checkbox"/> Excluded <input type="checkbox"/> Cross Liability Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	CCP8492542	10	3	2020	Bodily Injury And Property Damage Liability Each Occurrence Limit \$1,000,000
					Personal And Advertising Injury Limit \$1,000,000 Any one person or organization
					Medical Expense Limit \$2,500 Any one person
					General Aggregate Limit \$5,000,000
					Tenants' Legal Liability Limit \$250,000 Any one premises
					Products/Completed Operations Aggregate Limit \$1,000,000
Automobile Liability All owned vehicles <input type="checkbox"/> *Specified vehicles only <input type="checkbox"/> Standard Non-Owned <input checked="" type="checkbox"/> Hired Vehicles <input type="checkbox"/> Leased Vehicles <input type="checkbox"/>	CCP8492542	10	3	2020	\$1,000,000 Inclusive Bodily Injury and Property Limit Damage Combined * Describe Specific Vehicles
Other (describe) <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	CCP8492542	10	3	2020	Umbrella Liability \$4,000,000

Note: The Corporation of the Town of Fort Frances is added as an additional insured to the Commercial General Liability Rider of this policy but only with respect to liability caused, in whole or in part, by the Named Insured in the performance of the insured's ongoing operations. Policy limits are not increased by such addition. The insurer waives any rights of subrogation or indemnity or any other claim to which the insurer might otherwise be entitled as against the Town and any other corporation owned, operated, or controlled by or affiliated with the Town, together with a severability of interest clause and a cross liability clause.

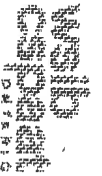
The insurance afforded is subject to the terms, conditions, and exclusions of the applicable policy. This Certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the Insurer. The Insurer will endeavour to mail to the holder of the Certificate 60 days written notice of any material change in or cancellation of these policies, but assumes no responsibility for failure to do so.

Authorized E-SIGNED by Carrie Shouldice
Representative: on 2019-05-03 13:28:25 GMT

Company: Gillons' Insurance Brokers Ltd.

Print name including
position held: Carrie Shouldice, Account Manager

Date: 3-May-19



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Contractor Legal / Trade Name / Appellation commerciale ou raison sociale de l'entrepreneur	Contractor Address / Adresse de l'entrepreneur	Contractor Classification Unit and Description / Unité de classification de l'entrepreneur et description	Principal Legal / Trade Name / Appellation commerciale ou raison sociale de l'entrepreneur principal	Principal Address / Adresse de l'entrepreneur principal	Clearance certificate number / Numéro du certificat de décharge	Validity period (dd- mm-yy) / Période de validité (jj-mm/aaaa)
HEIKI LAMPI SAND & GRAVEL LTD	1244 FIRST ST EAST, FORT FRANCES, ON, P9A1W3, CA	4564-000: Dry Bulk Materials Trucking 4121-001: Highways, Streets, and Small Bridges 0821-000: Sand and Gravel Pit Operations	THE CORPORATION OF THE TOWN OF FORT FRANCES / TOWN OF FORT FRANCES	320 PORTAGE AVE, PAYROLL DEPARTMENT, FORT FRANCES, ON, P9A3P9, CA	W200000FJ8ZA	02-May-2019 to 19- May-2019

HEALTH & SAFETY POLICY

ANNA L AMP considers preventing accidents and providing a safe workplace to be vitally important. As owner I will take every reasonable precaution to ensure a safe working environment. A safe workplace is beneficial to employees, customers and guests.

Employee health and safety is important to me personally and to EMPLOYEES. No task is vital enough to justify performance in an unsafe manner. The most important part of safety is the well-being of employees.

All workers and management must play a role in making our workplace safe.

Identify situations that may be hazardous or present danger to employees and report to the management immediately.

Obtain information from ownership to identify potential or existing hazards of materials, processes or equipment.

It is vitally important to be aware of safety considerations at all times. It is also important to report any injury to ownership quickly. Any dangerous conditions should also be reported to the management immediately.

Date: MAY 22/2019

Owners Signature: _____



June 5, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: 2019/2020 Connecting Link Program – Kings Highway 11/71

The Town of Fort Frances has two different sections of Connecting Link Highway dividing at Central Avenue. Under the Connecting Link program, we are eligible to apply annually for funding for each section of highway independently. For the 2019/2020 intake the Town is applying to resurface and widen Kings Highway from Pit Road #2 to Oakwood Road.

On April 11, 2019 the province announced a short intake 2019/2020 Connecting Link program. This road segment is the next most critical road segment to be reconstructed under the Connecting Link program to the west side of town and an application was submitted by the May 31 deadline. The work will consist of design and tendering in 2019, reconstruction of road base and subbase and binder course asphalt in 2020 and surface course paving in 2021 at a total estimated cost of \$3,732,654.45 including engineering, contingency and the Town's portion of HST where the Connecting Link program will fund \$3,000,000.00.

Due to the short window for applications the requirement to have a council resolution to accompany the application was given an extension to June 14, 2019.

The Operations and Facilities Executive Committee recommends that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2019/2020 Connecting Link program for the reconstruction of Kings Highway from Pit Road #1 to Oakwood Road.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2019/2020 Connecting Link program for the reconstruction of Kings Highway from Pit Road #1 to Oakwood Road.

Manager of Operations and Facilities

June 5, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: 2019/2020 Connecting Link Program – Scott Street

In 2009 the Town received funding through the Connecting Link Program for the reconstruction of Scott Street from Colonization Road East to Reid Avenue. That work was tendered; however, the funding was cut prior to the works being started and the project was cancelled.

On April 11, 2019 the province announced a short intake 2019/2020 Connecting Link program. This road segment is the next most critical road segment to be reconstructed under the Connecting Link program to the east side of town and an application was submitted by the May 31 deadline. The work will consist of final design and tendering in 2019, construction of underground and binder course asphalt in 2020 and surface course paving in 2021 at a total estimated cost of \$5,530,230.66 including engineering, contingency and the Town's portion of HST where the Connecting Link program will fund \$3,000,000.00.

Due to the short window for applications the requirement to have a council resolution to accompany the application was given an extension to June 14, 2019.

The Operations and Facilities Executive Committee recommends that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2019/2020 Connecting Link program for the reconstruction of Scott Street from Colonization Road East to Reid Avenue.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2019/2020 Connecting Link program for the reconstruction of Scott Street from Colonization Road East to Reid Avenue.

Manager of Operations and Facilities

May 22, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Letter RE: Placement of Recycle Container on Town Land

At the April 22, 2019 meeting of Council, a letter from Bill Michl of the Voyageur Lions Club was referred to the Operations and Facilities Executive Committee regarding the placement of an aluminum can collection container on Town property near the Sorting Gap Marina. This request has been reviewed by the members of the Operations and Facilities Division and the following concerns were brought forward:

1. This program provides funding for this particular community group however with the bin placed on Town property it may be seen as preferential treatment towards this group and set a precedent going forward.
2. The Town expends a great deal of money to provide a recycle depot and curbside blue box collection programs. This collection container is in direct competition with the Programs we offer funded through ratepayers.
3. The location proposed is utilized by the Fort Frances Bass Championship annually for kids events and this would impact that use.
4. The Town does not remove the snow from that parking lot off Front Street rendering this bin inaccessible through the entire winter.

It is the recommendation of the Operations and Facilities Executive Committee that the request to place a can recycling bin near the Sorting Gap Marina by the Voyageur Lions Club be denied.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the request to place a can recycling bin near the Sorting Gap Marina by the Voyageur Lions Club be denied.

Manager of Operations and Facilities

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

April 23rd, 2019

Voyageur Lions Club
Attn: Mr. Bill Michl, Recycling Chair
344 Third Street West
Fort Frances, Ontario
P9A 3A7

Dear Sir:

At their meeting Monday April 22nd, 2019, Council referred the request from B. Michl, Recycling Chair - Voyageur Lions Club re: placement of a recycle bin in a location near the Marina on the LaVerendrye Parkway to the Operations and Facilities Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to T. Rob, Manager Operations and Facilities, at 274-9893 ext.1316.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in black ink, appearing to read 'E. Slomke'.

Elizabeth (Lisa) Slomke, Clerk

ES/kl

c.c. T. Rob, Manager Operations & Facilities

April 5, 2019

Travis Rob
Town of Fort Frances

Dear Travis:

Attached to this letter is a map of where the Voyageur Lions would like to place one of our recycle bins. By placing it in this location people walking along The LaVerendrye Parkway, those launching and taking their boats out, and those driving by the Marina can access it.

Thank you very much for your consideration in this matter.

Sincerely

Bill Michl
Recycling Chair
Voyageur Lions Club

