

Doug Cuthbertson – Chair Northwoods	R✓	Chamber of Commerce Representative Jennifer Soderholm	P✓
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
Shelley Wepruk Secretary	P✓	Doug Judson – Town Councilor Town of Fort Frances	A✓
Pam Williams (Guest) 4 Your Pets	P✓	Jennifer Horton Curvey Chick	A✓
Scott Krinke-Turvey (Guest) Inkspotz	P✓	Lisa Slomke Town of Fort Frances (Guest)	P
Katie Trimble B93	P✓		
Pat Gartshore Gartch's International Pub	R✓		
Natalie Donaldson Bettys	A		
Blair Anderson Betty's (Guest)	P✓		
Duane Cridland Flinthouse (Guest)	P		

## 1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Doug Cuthbertson opened the meeting. The meeting was called to order at 8:04 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted. The board welcomed Blair Anderson, Duane Cridland & Lisa Slomke to our meeting.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 8 May, 2019

Copies of the minutes from the 10 April, 2019 Board of Management Meeting circulated for review and approval. The following motion was made:

#### **Motion #1 Pam Williamsy/Pat Gartshore**

TO accept the minutes presented of 10 April, 2019

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## 3. Accounts Payable & Financial Report

#### **Motion #2 – Pat Gartshore/Ed Gackley**

TO accept the total payable for March in the amount of \$1423.80

**No against or abstentions**

**CARRIED**



#### **4. New Business**

1. Shoplifting problem in Fort Frances
2. Discover Magazine
3. Photo Opportunity for Tourists
4. Code of Conduct and BIA Governance

#### **5. Additions to Agenda**

#### **6. Business Arising from the Minutes**

##### **Finance and Administration Committee**

1. Pam Williams and Shelley will be working on budget. We will be maintaining the same budget as last year.
2. Pam reported that we are still running a surplus. Will have more in-depth report next meeting.

##### **Promotions Committee**

1. Scott would like to be reinstated as lead on promotions. As Jennifer Horton and Natalie were not present, Katie asked that the discussion be tabled until next meeting.
2. Market Thursday starts on 16 May, 2019
3. Still waiting to hear from Car Show group re “Summer Daze”.
4. Discussion was held as to “What are we going to brand ourselves as in our ads”.

##### **Maintenance Committee**

1. Street Closure: Shelley will follow-up regarding street closure for “Summer Daze”.
2. Baskets to go up mid May.

##### **Chamber of Commerce**

1. Expo went well.
2. AGM went good. In progress of getting things going for Quest For The Best.

##### **New Committee**

1. Considering doing a night market.
2. Spring Clean-Up asked that an email be sent to all members to clean-up their store fronts
3. Things going good for events in park. Ed has everything under control.
4. “Elvis” to be first entertainer of the year in the Park. He will be there 19 May, 2019

##### **Social Media**

1. No Report at this time..

### **8. New Business**

1. Lisa Slomke explained the “Code of Conduct to the board. We must now maintain a code which may be between board and almost anyone as we are representing the Business Improvement Area for the members on Scott Street.
2. Lisa explained the BIA Governance: Our by-law is very old. There definitely needs work to be done to bring it up to current standards. One of the main issues is our quorum. We are awaiting permission from government to either amend or rescind our current By-Laws. If they are rescinded, we will then draft new keeping with the current government regulations governing Board of Improvements province wide.
3. OPP are making their presence known on Scott Street. They are on the right track to help control our shoplifting problem. Doug attended meeting with OPP and various community members to strategize how to correct problem. Everyone who attended and was at our board meeting agreed that it was a very informative meeting.

### **Setting of Next Board Meeting**

**Motion # 4 Pat Gartshore/Scott Krinke-Turvey**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 12 June, 2019 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East. This will be our AGM.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 9:05 am.